

Sl. No. C83

Annexure-II

REQUEST FOR ANNUAL INSTALMENT WITH UP-TO-DATE STATEMENT OF EXPENDITURE

1. SERB Sanction Order No and date: CRG/2019/004506 dated: 14.01.2020
2. Name of the PI : Naba Kumar Mondal
3. Total Project Cost : 30,26,120/-
4. Revised Project Cost (if applicable) : NA
5. Date of Commencement : 22.01.2020 (Extended upto 16.10.2023)
6. Statement of Expenditure :

(Month wise expenditure incurred during the current financial year)

Month & year	Expenditure incurred/ committed
April 2023	46,225/-
May 2023	-
June 2023	-
July 2023	-
August 2023	-
September 2023	2,90,285/-
October 2023	2,05,043/-
<b>Total</b>	<b>5,41,553/-</b>

1. Grant received in each year:

- a. 1st Year : 17,00,000/-
  - b. 2nd Year : 2,00,000/-
  - c. 3rd Year : 6,00,000/-
  - d. 4th Year : 3,00,000/-
  - e. Interest, if any : 9,333(19-20)+37,620(20-21)+6,072(21-22)+ 1,716 (22-23) =54,741/-
- Total (a + b + c + d) : 28,54,741/-**



**Statement of Expenditure**  
(to be submitted financial year wise i.e. 01.04.2023 – 16.10.2023)

Sr No (I)	Sanctioned Heads (II)	Total Funds Allocated (Indicate sanctioned or revised (III))	Expenditure Incurred					Total Expenditure till (IX = IV + V + VI+VII+VIII)	Balance as on (date) (X= III - IX)	Requirement of funds which is to be reimbursed	Remarks (if any)
			1 <sup>st</sup> Year (22.01.20 to 31.03.20) (IV)	2 <sup>nd</sup> Year (1.04.20 to 31.03.21) (V)	3 <sup>rd</sup> Year (1.04.21 to 31.03.22) (VI)	4 <sup>th</sup> year & so on (1.04.2022-31.03.2023) (VII)	5 <sup>th</sup> year & so on (1.04.2023-16.10.2023) (VIII)				
1.	Manpower costs	12,57,120/-	NIL	1,71,000/-	4,15,440/-	4,25,590/-	2,45,090/-*	12,57,120 /-	NIL	8,575/-	
2.	Consumables	3,00,000/-	NIL	NIL	50,194/-	1,73,527/-	76,247/-*	2,99,968/-	32/-	51,137/-	
3.	Travel	60,000/-	NIL	7,344/-	23,490/-	29,134/-	NIL	59,968/-	32/-	NIL	
4.	Contingencies	1,50,000/-	NIL	9,684/-	20,919/-	49,181/-	70,216/-*	1,50,000/-	NIL	60,616/-	
5.	Others, if any (Scientific Social Responsibility)	60,000/-	NIL	NIL	-	30,000/-	25,000/-	55,000/-	5,000/-	NIL	
6.	Equipment	9,24,000/-	NIL	1,44,617/-	7,79,383/-	-	NIL	9,24,000/-	NIL	NIL	
7.	Overhead expenses	2,75,000/-	1,00,000/-	NIL	-	50,000/-	1,25,000/-*	2,75,000/-	NIL	75,000/-	
8.	Total	30,26,120/-	1,00,000/-	3,32,645/-	12,89,426/-	7,57,432/-	5,41,553/-*	30,21,056/-	5,064/-	1,95,328/- #	

\*Including committed Manpower =8,575/-, committed Consumable=51,137/-, committed Contingencies=60,616/-, overhead expenses=75,000/- i.e. Total of 1,95,328/-

# Rs 195328 less (-) Interest amount (Recurring) of Rs 1040 i.e. Rs 194288/-

*Naba Kumar Mondal*  
Name and Signature of Principal Investigator  
(Naba Kumar Mondal)  
Date with seal: 05.02.2024 Principal Investigator  
DST-SERB Major Project



*G. Lakshmi*  
13/04/24  
Signature of Competent financial authority  
FINANCE OFFICER  
THE UNIVERSITY OF BURDWAN  
BURDWAN WEST BENGAL

**GFR 12 – A**  
**[(See Rule 238 (1))]**  
**UTILIZATION CERTIFICATE (UC) FOR THE YEAR 2023-2024 in respect of**  
**NON-RECURRING**  
**as on 01.04.2023-16.10.2023 to be submitted to SERB**  
**Is the UC (Provisional/Audited)**  
*(To be given separately for each financial year ending on 31st March)*

1. Name of the grant receiving Organization: The University of Burdwan
2. Name of Principal Investigator (PI) : Naba Kumar Mondal
3. SERB Sanction order no. & date : CRG/2019/004506 dated: 14.01.2020
4. Title of the Project : Vulnerability of tribal women affected from dual effects of biomass and tobacco smoke:  
A biomarker based cross-sectional study
4. Name of the SERB Scheme : CRG
5. Whether recurring or non-recurring grants: **NON-RECURRING**
6. Grants position at the beginning of the financial year
  - (i) Carry forward from previous financial year : 27,973/-
  - (ii) Others, If any : NIL
  - (iii) **Total** : **27,973/-**

7. Details of grants received, expenditure incurred and closing balances: (Actuals)

Unspent Balance of Grants received previous years [figure as at Sl. No. 7(iii)]	Interest Earned thereon	Interest deposited back to the SERB	Grants received during the year			Total Available funds (1+2-3+4)	Expenditure Incurred	Closing Balances (5-6)
1	2	3	4			5	6	7
			Sanction No. (i)	Date (ii)	Amount (iii)			
27,973/-	-	NIL	-	-	NIL	27,973/-	NIL	27,973/-

Component wise utilization of grants:

Grants-in-aid- General	Grant-in-aid-creation for capital assets	Total
NIL	NIL	NIL

Details of grants position at the end of the year

- (i) Balance available at end of financial year : 27,973/-
- (ii) Unspent balance refunded to SERB (If any) : NIL
- (iii) Balance (Carried forward to next financial year) If applicable : 27,973/-





**GFR 12 – A**  
**[(See Rule 238 (1))]**  
**UTILIZATION CERTIFICATE (UC) FOR THE YEAR 2023-**  
**2024 in respect of NON-RECURRING**  
**as on 16/10/2023 to be submitted to SERB**  
**Is the UC (Provisional/Audited)**

(To be given separately for each financial year ending on 31st March)

Certified that I have satisfied that the conditions on which grants were sanctioned have been duly fulfilled/are being fulfilled and that I have exercised following checks to see that the money has been actually utilized for the purpose for which it was sanctioned:

- (i) The main accounts and other subsidiary accounts and registers (including assets registers) are maintained as prescribed in the relevant Act/Rules/Standing instructions (mention the Act/Rules) and have been duly audited by designated auditors. The figures depicted above tally with the audited figures mentioned in financial statements/accounts.
- (ii) There exist internal controls for safeguarding public funds/assets, watching outcomes and achievements of physical targets against the financial inputs, ensuring quality in asset creation etc. & the periodic evaluation of internal controls is exercised to ensure their effectiveness.
- (iii) To the best of our knowledge and belief, no transactions have been entered that are in violation of relevant Act/Rules/standing instructions and scheme guidelines.
- (iv) The responsibilities among the key functionaries for execution of the scheme have been assigned in clear terms and are not general in nature.
- (v) The benefits were extended to the intended beneficiaries and only such areas/districts were covered where the scheme was intended to operate.
- (vi) The expenditure on various components of the scheme was in the proportions authorized as per the scheme guidelines and terms and conditions of the grants-in-aid.
- (vii) It has been ensured that the physical and financial performance under CRG (CRG/NPDF/ECR.....etc.) (Name of the scheme has been according to the requirements, as prescribed in the guidelines issued by Govt. of India and the performance/targets achieved statement for the year to which the utilization of the fund resulted in outcomes given at Annexure – I duly enclosed.
- (viii) The utilization of the fund resulted in outcomes given at Annexure – II duly enclosed (to be formulated by the Ministry/Department concerned as per their requirements/specifications.)
- (ix) Details of various schemes executed by the agency through grants-in-aid received from the same Ministry or from other Ministries is enclosed at Annexure –II (to be formulated by the Ministry/Department concerned as per their requirements/specifications).

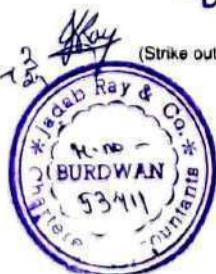
Date: 05.02.2024

Place: Burdwan

<p style="text-align: center;"><i>Naba Kumar Mandal</i></p> <p>Signature of PI : .....</p> <p style="text-align: center;"><b>Principal Investigator</b></p> <p style="text-align: center;"><b>ISI-SERB Major Project</b></p>	<p style="text-align: center;"><i>S. Chakrabarti</i> 13/02/24</p> <p>Signature with Seal : .....</p> <p>Name: .....</p> <p style="text-align: center;"><b>Chief Finance Officer</b> (Head of Finance)</p>	<p style="text-align: center;"><i>S. Chakrabarti</i> 21/02/24</p> <p>Signature with Seal : .....</p> <p>Name: .....</p> <p style="text-align: center;"><b>Head of Organisation</b></p>
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**FINANCE OFFICER**  
**THE UNIVERSITY OF BURDWAN**  
**BURDWAN WEST BENGAL**

**REGISTRAR**  
**THE UNIVERSITY OF BURDWAN**  
**BURDWAN - 713104**



**GFR 12 - A**  
**[[See Rule 238 (1)]]**  
**UTILIZATION CERTIFICATE (UC) FOR THE YEAR 2023-2024 in respect of RECURRING**  
**as on 01/04/2023-16/10/2023 to be submitted to SERB**

**Is the UC (Provisional/Audited)**

(To be given separately for each financial year ending on 31st March)

1. Name of the grant receiving Organization : The University of Burdwan
2. Name of Principal Investigator (PI) : Naba Kumar Mondal
3. SERB Sanction order no. & date : CRG/2019/004506 dated: 14.01.2020
4. Title of the Project : Vulnerability of tribal women affected from dual effects of biomass and tobacco smoke: A biomarker based cross-sectional study
5. Name of the SERB Scheme : CRG
6. Whether recurring or non-recurring grants: **RECURRING**
7. Grants position at the beginning of the financial year
  - (i) Carry forward from previous financial year : 47,265/-
  - (ii) Others, If any : NIL
  - (iii) **Total** : 47,265/-

**8. Details of grants received, expenditure incurred and closing balances: (Actuals)**

Unspent Balance of Grants received previous years [figure as at Sl. No. 7(iii)]	Interest Earned thereon	Interest deposited back to the SERB	Grants received during the year			Total Available funds (1+2-3+4)	Expenditure incurred	Closing Balances (5-6)
1	2	3	4			5	6	7
			Sanction No. (i)	Date (ii)	Amount (iii)			
47,265/-	-	NIL	CRG/2019/004506	21 August, 2023	3,00,000/-	3,47,265/-	5,41,553/-*	(-)1,94,288/-

\*Including committed expenditure of Rs 1,95,328/-

**Component-wise utilization of grants:**

Grants in salary	Grants-in-aid- General	Grant-in-aid-creation for capital assets	Total
2,45,090/-	2,96,463/-	-	5,41,553/-

**Details of grants position at the end of the year**

- (i) Balance available at end of financial year : (-) 1,94,288/-
- (ii) Unspent balance refunded to SERB (If any) : NIL
- (iii) Balance (Carried forward to next financial year) if applicable : (-) 1,94,288/- (which is to be reimbursed)





GFR 12 – A  
[(See Rule 238 (1))]  
**UTILIZATION CERTIFICATE (UC) FOR THE YEAR 2023-2024**  
In respect of **RECURRING** as on 16/10/2023 to be  
submitted to SERB

Is the UC (*Provisional/Audited*)

(To be given separately for each financial year ending on 31st March)

Certified that I have satisfied that the conditions on which grants were sanctioned have been duly fulfilled/are being fulfilled and that I have exercised following checks to see that the money has been actually utilized for the purpose for which it was sanctioned:

- (i) The main accounts and other subsidiary accounts and registers (including assets registers) are maintained as prescribed in the relevant Act/Rules/Standing instructions (mention the Act/Rules) and have been duly audited by designated auditors. The figures depicted above tally with the audited figures mentioned in financial statements/accounts.
- (ii) There exist internal controls for safeguarding public funds/assets, watching outcomes and achievements of physical targets against the financial inputs, ensuring quality in asset creation etc. & the periodic evaluation of internal controls is exercised to ensure their effectiveness.
- (iii) To the best of our knowledge and belief, no transactions have been entered that are in violation of relevant Act/Rules/standing instructions and scheme guidelines.
- (iv) The responsibilities among the key functionaries for execution of the scheme have been assigned in clear terms and are not general in nature.
- (v) The benefits were extended to the intended beneficiaries and only such areas/districts were covered where the scheme was intended to operate.
- (vi) The expenditure on various components of the scheme was in the proportions authorized as per the scheme guidelines and terms and conditions of the grants-in-aid.
- (vii) It has been ensured that the physical and financial performance under **CRG** (CRG/NPDF/ECR.....etc.) (Name of the scheme has been according to the requirements, as prescribed in the guidelines issued by Govt. of India and the performance/targets achieved statement for the year to which the utilization of the fund resulted in outcomes given at Annexure – I duly enclosed.
- (viii) The utilization of the fund resulted in outcomes given at Annexure – II duly enclosed (to be formulated by the Ministry/Department concerned as per their requirements/specifications.)
- (ix) Details of various schemes executed by the agency through grants-in-aid received from the same Ministry or from other Ministries is enclosed at Annexure –II (to be formulated by the Ministry/Department concerned as per their requirements/specifications).

Date: 05.02.2024

Place: Burdwan

<p style="text-align: center;"><i>Nalini Kumar Mandal</i> Signature of PI : .....</p> <p style="text-align: center;"><b>Principal Investigator</b> <b>DST-SERB Major Project</b></p>	<p style="text-align: center;"><i>I. Lakshminarayana</i> 13/01/24 Signature with Seal.....</p> <p>Name: .....</p> <p style="text-align: center;"><b>Chief Finance Officer</b> (Head of Finance)</p> <p style="text-align: center;"><b>FINANCE OFFICER</b> <b>THE UNIVERSITY OF BURDWAN</b> <b>BURDWAN WEST BENGAL</b></p>	<p style="text-align: center;"><i>8</i> 21/01/24 Signature with Seal.....</p> <p>Name: .....</p> <p style="text-align: center;"><b>Head of Institution</b> <b>THE UNIVERSITY OF BURDWAN</b> <b>BURDWAN - 713104</b></p>
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