

Dated: 16 May 2019

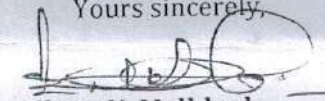
F.No. 84-112/RIFD/MODROB/Rural/Policy-1/2019-20

- should reflect the same in the audited statement of accounts/ utilization certificate and may either refund the interest amount to AICTE or AICTE shall adjust the same in the next installment of grant before its release.
- Any unavoidable circumstantial change in the project with respect to name of Project Coordinator for the MODROB-RURAL project would mandatorily require prior approval of the Council. All such requests should be addressed to AICTE, in advance, recording the specific reasons for proposed changes, failing which the offer for the grant already issued would be treated as automatically withdrawn and the financial assistance released in favour of the beneficiary institution shall be refunded immediately to the Council. Kindly mention the File No. 84-112/RIFD/MODROB/Rural/Policy-1/2019-20 in your future correspondence.
  - The grantee shall maintain an audited record of assets acquired wholly or substantially out of the Grant-in-Aid and a register of assets shall be maintained by the Institute in the prescribed form i.e.GFR-19.
  - The College / Institute receiving grant under MODROB-RURAL is expected to put up a plaque at the main entrance of the Lab/Department, which has been modernized using the grant. All the equipment procured through the project should be super scribed with AICTE project file number.
  - The assets acquired wholly or substantially out of grant shall not be disposed or encumbered or utilized for the purpose other than those for which the Grant was given without proper sanction of the AICTE and should at any time the institution cease to function, such assets shall revert to the AICTE.
  - The grantee Institution shall observe all financial norms and guidelines as prescribed by the AICTE/ Government of India from time to time. GOI GFR rules (@<https://doe.gov.in/order-circular/general-financial-rules2017-0>) should be followed during utilization of grant.

**List of Equipment's approved**

Name of Equipments
<ol style="list-style-type: none"> <li>1. Microwave Source</li> <li>2. Microwave Power Meter And Sensor</li> <li>3. Multipurpose Universal Frequency Counter/Timer</li> </ol>

Yours sincerely,



**Dileep N. Malkhede**  
Advisor (RIFD)

08 JAN 2020

Copy forwarded for information and necessary action to:

1. **Name and Address of the Coordinator**

Dr. SOURANGSHU MUKHOPADHYAY,  
DEPARTMENT OF PHYSICS, THE UNIVERSITY OF BURDWAN,  
DEPARTMENT OF PHYSICS, THE UNIVERSITY OF BURDWAN,  
GOLAPBAG, BURDWAN, PIN 713104, WEST BENGAL,  
West Bengal-713104



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2. **The Registrar / Director / Principal**  
DEPARTMENT OF PHYSICS, THE UNIVERSITY OF BURDWAN,  
DEPARTMENT OF PHYSICS, THE UNIVERSITY OF BURDWAN,  
GOLAPBAG, BURDWAN, PIN 713104, WEST BENGAL,  
West Bengal-713104
3. **Guard File**

**Dileep N. Malkhede**  
**Advisor (RIFD)**



**All India Council for Technical Education**  
(A Statutory body under Ministry of HRD, Govt. of India)

Nelson Mandela Marg, Vasant Kunj, New Delhi-110070 Website: [www.aicte-india.org](http://www.aicte-india.org)



**MODROB-RURAL - Sanction Letter**

To

The Drawing and Disbursing Officer,  
All India Council for  
Technical Education, Nelson  
Mandela Marg,  
Vasant Kunj,  
New Delhi - 110070

**Sub:** Release of a sum of **Rs.1783334 /-** ( Rupees Seventeen Lakh Eighty Three Thousand Three Hundred Thirty Four Only), being the Grant-in-Aid under the scheme **Modernization and Removal of Obsolescence Rural (MODROB-Rural)** for the year 2019-20 payable during the current financial year 2019-20- reg.

Sir,

With reference to the proposal submitted by the institute, this is to convey that the sanction of the Council for payment of **Rs. 1783334/- (Rupees Seventeen Lakh Eighty Three Thousand Three Hundred Thirty Four Only)** as Grant-in-Aid under the **Modernization and Removal of Obsolescence Rural (MODROB-Rural)** scheme, as per details given below:

		Director/ Principal/ Registrar		
1.	Name and address of the Beneficiary Institution:	DEPARTMENT OF PHYSICS, THE UNIVERSITY OF BURDWAN, DEPARTMENT OF PHYSICS, THE UNIVERSITY OF BURDWAN, GOLAPBAG, BURDWAN, PIN 713104, WEST BENGAL, West Bengal		
2.	Title of proposal:	Modernization of Microwave T&M Laboratory by enhancing hardware facility		
3.	Name of Coordinator:	Dr. SOURANGSHU MUKHOPADHYAY		
4.	Duration of the project:	2 years		
4.	Total Grant-in-aid Sanctioned:	<b>Total:</b> Rs. 1783334/-	Non-Recurring (85%): Rs.1515834/-	Recurring (15%): Rs.267501/-
5.	Amount to be released during the year 2019-20:	<b>1<sup>st</sup> Installment</b> Rs. 1783334 /-	Non-Recurring (85%): Rs.1515834/-	Recurring (15%): Rs.267501/-
6.	Sanctioned grant-in-aid is debitable to:	Major Head 601.18(a)Gen. (Plan Head)		

- The amount of the Grant shall be drawn by the Drawing and Disbursing Officer, All India Council for Technical Education on the Grant-in-Aid bill and shall be disbursed to and credited to the account of Director/Principal/ Registrar of the Institute through RTGS/PFMS.
- This Grant-in-Aid is being released in conformity with the terms & conditions as well as norms of the scheme as already communicated, and also being communicated in this letter.

**The instructions/guidelines to be followed by University/Institution**

**1. Release of funds**

- The Principal/ Director of the institute and the Coordinator of the project are hereby requested to

*Received by  
Sourangshu Mukhopadhyay  
13-03-2020*



verify the correctness of the under mentioned bank account/ RTGS details submitted by them along with the Proposal, in which the grant is being released:

Institute PAN No.	Bank Name	Bank Branch Name	Bank Branch Address	Account Holder Name	Account Type	Account Number	IFSC Code
AAALT0725D	STATE BANK OF INDIA	BURDWAN UNIVERSITY BRANCH	UTTAR PHATAK, RAJBATI, BURDWAN 713 104	REGISTRAR, THE UNIVERSITY OF BURDWAN	Saving Account	30011412 523	SBIN00 02033

In case of any omission the same should be reported to AICTE immediately.

- The sanction is issued in exercise of the powers delegated to the council and other terms & conditions laid down in the guidelines of the scheme.
- 100% grant of the sanctioned amount is being released to Government/Govt. Aided institutions. Utilization Certificate (UC) and other requisite documents are to be submitted within one month of the completion of the project.
- To self financed/Pvt. Institutions 80% of the sanctioned amount is being released as first installment followed by 20% as reimbursement after receipt of UC and other requisite documents as specified in terms & Conditions of MODROB-RURAL Scheme.

## II. Maintenance of accounts

- The Institute shall strictly follow the provisions laid down in the scheme document and, sanction order No. F.No 84-112/RIFD/MODROB/Rural/Policy-1/2019-20 dated 28/5/2019 issued by this office. All correspondences related to the project must contain this number along with year of sanction of the project; failing which correspondence will not be entertained.
- Funds covered by this grant shall be kept separately and would not be mixed up with other funds, so as to know the amount of interest accrued on the grant AICTE.
- The University/College/Institute shall maintain proper accounts of the expenditure out of the grants, which shall be utilized only on approved items of expenditure (listen closed).
- The Council or its nominee shall have the right to check/verify the account to satisfy that the fund has been utilized for the purpose for it was sanctioned.
- The date of release of the grant by AICTE shall be taken as the date of commencement of the project. The Principal / Director / Registrar shall intimate about the receipt of the grant to AICTE. Any expenditure incurred prior to the issuance of the approval letter will not be allowed to be adjusted in the grant and if the Institution / University do not take the project work within one month of the receipt of the grant, the approval shall ipso facto lapse.
- After receipt of the grant from AICTE, the Institute shall send a confirmation to AICTE within 2 months of receipt of grant that the sanctioned project has been started/is in progress.

## III. Refund of grant by way of a demand draft in favour of Member Secretary, AICTE, New Delhi

- If the college/institute does not have the Letter of Approval (LOA) or Extension of Approval issued by AICTE for the academic year 2019-20, the fund released should be immediately refunded to AICTE with interest accrued thereon.
- If project is not started within six months of the issuance of this Offer Letter, the released amount, along with interest accrued thereon, has to be necessarily returned to AICTE.



- c. In any case, if the institute is required to refund the grant or interest accrued thereon or balance amount, the amount will be refunded to AICTE.
- d. It may be ensured that the project is completed within the stipulated time. If the project is not completed in time no further extension will be granted in any case and institute has to refund the entire amount to AICTE.
- e. As AICTE needs adequate time for depositing the Demand Draft in the bank, the same be immediately dispatched to avoid any lapse of the validity period.

#### IV. Submission of documents by college/institution after completion of Project/Subsequent years.

The following mandatory relevant documents are required to be submitted by the college/institution within one month of the completion of the project:-

- a. Feedback form in the prescribed proforma.
- b. The **Annual Progress Report (APR)** in the prescribed format along with the original Statement of actual Expenditure in the prescribed proforma duly signed by the Head of the institution and shall be submitted to AICTE not later than one month after completion.
- c. The **Utilization Certificate (UC)** supported by Audited Statement of Expenditure to the effect that the grant has been utilized for the purpose for which it has been sanctioned shall be furnished to the AICTE immediately after completion of the project. It should contain the head-wise break up of expenditure made from the grant-in-aid provided by the Council. Audited Statement of Expenditure indicating expenditure incurred in the total duration of the project in the prescribed format and GFR-19 shall be submitted to the Council.
- d. In case of self-financing/private institutions, Statement of actual Expenditure & Utilization Certificate are required to be audited & signed by a Chartered Accountant (with membership no., full address & stamp). Photocopies of formats are enclosed.
- e. **Program Evaluation Committee (PEC)** is required to be constituted at Institutional level. The constitution of the PEC shall be as under:
  - (i) Principal/Director/Registrar of the Institution (Chairperson)
  - (ii) Coordinator of the project (Member Secretary),
  - (iii) Two HODs and one subject expert (Members).

The members of the said PEC shall not be below the rank of Associate Professor. The minutes of the meetings are to be submitted to the Council at end of the project along with other mandatory documents.

- f. Project completion report project indicating the activities undertaking, number of students benefited, laboratory works photographs of students, together with their views is to be submitted.
- g. Attested photocopies of supporting vouchers/bills of expenditure incurred for the completion of Project.
- h. Photographs of equipment's purchased.
- i. The balance amount of the grant will be reimbursed to the university/institution only on submission of the above documents. On receipt of these documents, the total amount of balance of financial assistance, admissible as per the norms, shall be worked out and grant-in-aid shall be released, as second installment, in favour of the beneficiary institution.

#### V. General instructions

- a. The amount of interest accrued on the grant should be treated as part of the grant to be utilized for that particular project. However, the interest amount accrued along with grant disbursed should not exceed the total grant sanctioned for the project. The Institute receiving the grant