



भारत सरकार/ GOVERNMENT OF INDIA  
पर्यावरण एवं वन मंत्रालय/MINISTRY OF ENVIRONMENT FORESTS & CLIMATE CHANGE  
भारतीय वनस्पति सर्वेक्षण/BOTANICAL SURVEY OF INDIA  
निदेशक का कार्यालय/OFFICE OF THE DIRECTOR



सी.जी.ओ. कॉम्प्लेक्स, तृतीय एम.एस.ओ. भवन/CGO COMPLEX, 3RD MSO BUILDING  
ब्लॉक एफ, पाँचवाँ और छठा तल/BLOCK F, 5<sup>TH</sup> & 6<sup>TH</sup> FLOOR (ROOM NO. 549-555 & 649-655)

डी एफ ब्लॉक, सेक्टर १, साल्ट लेक सिटी, कोलकाता - ६४/DF BLOCK, SECTOR I, SALT LAKE CITY, KOLKATA - 700 064

संख्या/No.: भा.व.स./BSI - 290/9/2014 - Tech.

दिनांक/Date: 05.02.2018

सेवा में/To

The PAO (BSI/ZSI)

Niazam Palace, Kolkata - 20

विषय/Sub.: Administrative Approval and Financial Sanction for release of Grants-in-Aid to the Registrar, The University of Burdwan, Burdwan, West Bengal through the Director, BSI, Kolkata for the year 2017 - 18 - reg.

महोदय/Sir,

I am directed to send herewith a copy of an administrative approval and financial sanction of MoEF vide no. 22018/15/2015-CS (Tax) dated 18.01.2018 for release of Grants-in-Aid of **Rs. 20,21,000/- (Rupees Twenty Lakhs Twenty-One Thousand only)** to the Registrar, The University of Burdwan, Burdwan, West Bengal as 1<sup>st</sup> installment for the year 2017 - 18 against the total sanction of Rs. 32,33,000/- for the research project of three years tenure on 'Investigations on the Phytoplankton Diversity of the Freshwater habitats of Odisha and West Bengal' under All India Coordinated Project on Capacity Building in Taxonomy (AICOPTAX) Scheme of MoEF entrusted to Dr. J. P. Keshri, Professor, Centre for Advanced Studies in Botany, The University of Burdwan, Golapbag, Burdwan, West Bengal.

The expenditure to be incurred in this regard will be met from the budget head allocated to BSI from MoEF under following heads of accounts for FY 2017-18.

027 - M/o Environment, Forests and Climate Change

3435031020605 - R&D FOR CONSERVATION AND DEVELOPMENT

31 - GRANTS-IN-AID GENERAL

The required bill generated under CPSMS with bank details of the Payee in the MoEF order is enclosed herewith for ready reference.

सधन्यवाद/Thanking you,

भवदीय/Yours faithfully,

*Sabyasachi Saha*  
सव्यसाची साहा/SABYASACHI SAHA

वनस्पतिज्ञ/Botanist, Hqrs., BSI

Copy to:

1. Accounts Section, BSI - Hqrs., Kolkata for information and needful for onward transmission to PAO with bill drawn locally. A copy of the bill generated through CPSMS is enclosed for needful.
2. The Secretary to the Govt. of India, MoEF & CC, Indira Paryavaran Bhawan, Jor bagh, New Delhi - 110 003 (Attn.: Dr. Sandeep Chauhan, Scientist D, BSI, New Delhi vide letter no. 22018/15/2015-CS (Tax) dated 30.08.2017) for information and record. It is requested to rectify the item-wise allocation of fund given in page two of the ministry's order.
- ✓ 3. Dr. J. P. Keshri, Professor, Centre for Advanced Studies in Botany, The University of Burdwan. Golapbag, Burdwan, West Bengal for information and needful.
4. The Registrar, the University of Burdwan, Burdwan, West Bengal. The released fund is to be spent as per extant rules of GRF exclusively for the purpose it is being sanctioned. It is requested to kindly monitor and review the said project and also physical verification of the facilities created, number of new taxa identified, discovered, enhanced live and herbarium collection, repositories etc. and then submit a performance report to this directorate for onward transmission to MoEF for annual review.





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भवदीय/Yours faithfully,

*Sabyasachi Saha* 3/2/18

सव्यसाची साहा/SABYASACHI SAHA

वनस्पतिज्ञ/Botanist, Hqrs., BSI

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3. Dr. J. P. Keshri, Professor, Centre for Advanced Studies in Botany, The University of Burdwan, Golapbag, Burdwan, West Bengal for information and needful.
4. The Registrar, the University of Burdwan, Burdwan, West Bengal. The released fund is to be spent as per extant rules of GRF exclusively for the purpose it is being sanctioned. It is requested to kindly monitor and review the said project and also physical verification of the facilities created, number of new taxa identified, discovered, enhanced live and herbarium collection, repositories etc. and then submit a performance report to this directorate for onward transmission to MoEF for annual review.



F. No. 22018/15/2015-CS (Tax)  
Government of India  
Ministry of Environment, Forest & Climate Change

Indira Paryavaran Bhawan,  
Jor Bagh Road New Delhi-110 003  
Date: 18<sup>th</sup> January 2018

To  
Director,  
Botanical Survey of India  
CGO Complex, 3<sup>rd</sup> MSO Building,  
F Wing-2, 5<sup>th</sup> & 6<sup>th</sup> Floor, DF Block, Sector-1,  
Salt Lake City, Kolkata-700 064 (WB)

**Subject: Administrative approval and financial sanction for release of Grants-in-Aid to the 'Investigations on the Phytoplankton Diversity of the Freshwater habitats of Odisha and West Bengal' under All India Coordinated Projects on Taxonomy for the year 2017-18 (Plan) – regarding.**

Sir,

I am directed to convey administrative approval and financial sanction of the competent authority for expenditure of an amount of **Rs. 32,33,000/- (thirty two Lakhs Thirty three Thousand Only)** towards financial assistance through the Director, BSI to implement the research project entitled "Investigations on the Phytoplankton Diversity of the Freshwater habitats of Odisha and West Bengal" entrusted to Dr. Jai Prakash Keshrai, Professor, Centre for Advanced Studies in Botany, The University of Burdwan, Golapbag, Burdwan for a period of three years as per the break-up given below:

S. No	Head	1st Year	2nd Year	3rd Year	Total
1.	Fellowship-Project Fellow-1 @Rs. 18000/month	2,16,000	2,16,000	2,16,000	6,48,000
2.	Research Assistant	1,20,000	1,20,000	1,20,000	3,60,000
3	Permanent Equipment Digital Camera, GPS, Water analysis Kit	15,00,000	Nil	Nil	15,00,000
4.	Expandable Consumables	50,000	50,000	50,000	1,50,000
5.	Travel	50,000	50,000	50,000	1,50,000
6.	Other Project Cost	10,000	45,000	45,000	1,00,000
7.	Dissemination of Research Work	Nil	Nil	1,00,000	1,00,000
8.	Contingency	25,000	25,000	25,000	75,000
9.	Institutional Charges	50,000	50,000	50,000	1,50,000
	<b>Total</b>	<b>20,21,000</b>	<b>5,56,000</b>	<b>6,56,000</b>	<b>32,33,000</b>

2. Approval of the competent authority is also conveyed for the release of an amount of **Rs. 20,21,000/- (twenty Lakhs twenty one Thousand Only)** through the Registrar Department of The University of Burdwan, Golapbag, Burdwan during 2017-18 as per details given below:

1.	Fellowship	2,16,000
2.	Permanent Equipment	1,20,000
3	Research Assistant	15,00,000
4.	Expandable Consumables	50,000
5.	Travel	50,000
6.	Other Project Cost	10,000
7.	Dissemination of Research Work	Nil
8.	Contingency	25,000
9.	Institutional Charges	50,000
	<b>Total</b>	<b>20,21,000</b>

3.

The Grants-in Aid will be regulated in accordance with the provisions contained in the "Guideline for Support to Environmental Research" published by the Ministry of Environment and Forests in 2012. The Grants-in-Aid is also subject to Chapter 9 of the General Financial Rules, 2005 as amended from time to time, read with the Government of India's decisions incorporated there under and any other guidelines which may be issued in this regard, and in particular to the following conditions:-

- (i) The relevant provisions of the GFR to be followed for procurement of the equipments by the Host Institutions.
- (ii) Copy of invoice /bill for procurement of permanent equipment to be furnished by the host institution. The 2<sup>nd</sup> instalment will be released based on the actual expenditure incurred by them.
- (iii) The Host Institution/BSI will maintain inventory in respect of the machineries/ equipments by the institute procured out of the GOI grants and ensure that the same are used for subsequent projects. It should be clearly mentioned in the Sanction Order that the ownership of the physical & intellectual assets created out of the funds shall vest with the MoEF&CC and cannot be disposed off without the concurrence of Ministry. The equipment/machineries are to be returned and utilized for the subsequent projects.
- (iv) Evidence of deposit of TDS/Service Tax in case of contract payments and CST in the case of purchase of leviable goods will be furnished by the host Institution.
- (v) The Host Institutions ensure about the payments towards wages/ remuneration as well as other contractual obligations (if any) is to be made through bank accounts of recipients.
- (vi) The pattern of Assistance of rules governing such Grants-in Aid have received the approval of the Ministry of Finance. as required under Government of India Decision No. 1 under DFPR-Rules 20.
- (vii) The UCs and Progress reports along with photographs are to be uploaded in the website of the Ministry for public access.
- (viii) A separate bank accounts shall be open for the purpose and the account shall be open for audit by the C&AG



- (ix) This is a new project and UC for the amount being released will be furnished by the Director, BSI, Kolkata when request for release of further grants for the project is made, or at the end of the financial year, whichever is earlier. The Director, BSI, Kolkata shall furnish UC along with the request for release of further Grants-in-Aid certifying that the fund released to them for which UC has not been issued/utilized exclusively in pursuance of object envisaged in the Rules/ memorandum of Director, BSI, Kolkata, and that the grant has been spent for the project for which it was sanctioned with the extent of instructions/rules and with the approval of competent authority in each case.
- (x) The Director, BSI will furnish consolidated performance-cum-achievement report of the research project under AICOPTAX Scheme on or before 31.03.2017 to the Ministry of Environment, Forest and Climate Change.
- (xi) The sanctioned amount has been noted at serial No.4 in the Register of Grants of CS.I- Division for the year 2017-18.
- (xii) The released fund will be spent under Grants-in-Aid exclusively in pursuance of the objectives envisaged in rules/memorandum of the concerned Institution and for the purpose it is being sanctioned.
- (xiii) Grants-in-Aid shall be utilized before the end of the current financial year and unspent balance, if any, will be refunded/seek approval for carry forward to the Government of India.
- (xiv) The Director, BSI, Kolkata will maintain and will present their annual accounts in the standard format as required under GFR 209 (XII).
- (xv) After completion of the project, the Director, BSI, Kolkata will submit audited consolidated Expenditure Statement (ES) &Utilization Certificate (UC) for finalization of the project accounts.

4. As per the approved SFC Memo, the BSI being the implementing agency would be responsible for ensuring achievement the quality millstones of the project.

5. The BSI in consultation with ZSI would ensure monitoring and review of the project and also physical verification of the facilities created, number of new taxa identified, discovered, enhanced live and herbarium collections, repositories etc. and then submit the performance report to the Steering Committee for review annually.

6. The amount of **Rs. 20,21,000/- (twenty Lakhs twenty one Thousand Only)** will be drawn by the Drawing and Disbursing Officer, BSI Kolkata from Pay and Account Office (BSI & ZSI), Kolkata to meet the expenditure of Registrar Department of The University of Burdwan, Golapbag, Burdwan during 2017-18 as per following details:-

Name of the Bank	BANK OF INDIA
Name and Complete Address of the Branch	Burdwan Branch, Kalna Road. Badamtala Burdwan- 713101
Bank A/c No.	420110100019490
IFSC Code	BKID0004201
MICR Code	
Beneficiary Name	The Registrar University of Burdwan

7. The expenditure involved will be met under the **Demand No. 27** from the allocation made available to BSI Kolkata from Ministry of Environment, Forests and Climate Change, Government of India, **Major Head '3435 Minor Head 03.102.06.05.31-Grants-in-Aid** for the Year 2017-18 (Plan).

8. This issues with the powers delegated to the Ministries/Departments and with the concurrence of Integrated Finance Division (IFD) vide their **Diary Number P-70244/DS (IFD) dated 04.01.2018 & P-70244/AS&FA dated 04.01.2018.**

Yours faithfully

*Madhumita Biswas*

**(Madhumita Biswas)**  
Advisor

**Copy to:**

1. Senior Accounts Officer, PAO, BSI/ZSI, Kolkata, 2<sup>nd</sup> MS Building, 17<sup>th</sup> Floor, 234/4, AJC Bose Road, Kolkatta-700020.
2. Dr. B. K. Sinha, Scientist-'F' Botanical Survey of India, CGO Complex, 3<sup>rd</sup> MSO Building, Block F, Sector 1, Salt Lake City, Bidhan Nagar, Kolkatta-700 064
3. Director, Zoological Survey of India, Prani Vigyan Bhawan M-Block, New Alipor, Kolkata-700 053
4. ✓ Dr. Jai Prakash Keshrai, Professor, Centre for Advanced Studies in Botany, The University of Burdwan, Golapbag, Burdwan
5. Shri Sabyasachi Saha, Botanist, Technical Section, Botanical Survey of India, CGO Complex, 3<sup>rd</sup> MSO Building, 5<sup>th</sup> & 6<sup>th</sup> Floor, F Wing, DF Block, Sector 1, Salt Lake City, Bidhan Nagar, kolkatta-700 064 West Bengal
6. The Director, Audit CW&M-II, (Scientific Department), AGCR Building, IP Estate, New Delhi
7. Dr. Sandeep Chauhan, Scientist 'D', Agni Wing, 5<sup>th</sup> Floor, Aliganj, Jorbagh, New Delhi
8. The IFD/B&A Section, MoEF&CC
9. PAO, MoEF&CC

*Madhumita Biswas*  
**(Madhumita Biswas)**