



## All India Council for Technical Education

(A Statutory body under Ministry of HRD, Govt. of India)

Nelson Mandela Marg, Vasant Kunj, New Delhi-

110070 Website: [www.aicte-india.org](http://www.aicte-india.org)



### AICTE Training and Learning (ATAL) Academy, (Online FDP)

F.No. 01/AICTE/ATAL-HQ/2020-21/1584127858

Date 12.08.2020

To

The Registrar  
University of Burdwan  
Bardhaman  
West Bengal

**Sub: Release of a sum of Rs 93,000 /- for AICTE Training and Learning (ATAL) Academy programme Online FDP of Nine Thrust Areas and Other Emerging Areas.**

Sir,

This is to convey the sanction of the Council for payment of **Rs. 93,000 /- (Rupees Ninety –Three Thousand Only)** for conduct of online **AICTE Training And Learning (ATAL) Academy Programme Sensors Technology to University of Burdwan, West Bengal** under AICTE Training And Learning (ATAL) Academy.

This fund is being released in conformity with the terms & conditions as well as norms of the scheme as already communicated, and also being communicated in this letter.

#### The instructions/guidelines to be followed by University/Institution

##### I. Release of funds and maintenance of accounts

- a. The University/College/Institute shall maintain proper accounts of the expenditure out of the grants, which shall be utilized only on approved items of expenditure.
- b. The cost for conducting per programme will be Rs. 93,000/- as per detail given as under:

1.	Honorarium for Director	Rs. 10,000 /-
2.	Honorarium to Co-ordinator Rs.2000/- per day x 5 days	Rs. 10,000 /-
3.	Honorarium for experts (Rs.3000 per session for total 14 session)	Rs. 42,000 /-
4.	Provision for payment to Lab Attendant engaged during lab practices	Rs. 1000 /-
5.	Institutional charges	Rs. 15,000 /-
6.	Miscellaneous charges	Rs. 15,000 /-
	<b>TOTAL =</b>	<b>Rs. 93,000 /-</b>

Programmes having permission to change amounts under different heads with overall ceiling of Rs 0.93 lakh being intact.

- c. The grant is subject to the adjustment on the basis of Utilization Certificate in the prescribed proforma to be submitted by the University/College/Institution. Further, the accounts of the institute will be open for test check by the Council or Controller & Auditor General of India or any other officer designated by them.

## II. Disbursement of funds to institutions

The full amount of the grant sanctioned will be released as an advance to the University/Institute through electronic transfer on the account of the University/Institute after submission of mandate form

## III. Conduct of test and issuance of certificate

- A test shall be conducted by coordinator at the end of the program.
- The certificates shall be issued to those participants who have attended the program with minimum **80% of attendance** and scored **minimum 60% marks** in the test.

## IV. Submission of documents by university/institution

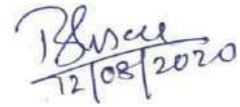
- a. The following mandatory relevant documents are required to be submitted by the university/institution within one month of the completion of the program: -
  - (i) List of candidates who have successfully completed the program on the basis of the test conducted by Program Coordinator.
  - (ii) A program completion report along with photographs, videos, media report is to send after the completion of workshop along with the list of participants and Utilization Certificate, Expenditure Statement and feedback form etc. within one month of conduct of **AICTE Training and Learning (ATAL) Academy programme.**
- b. The amount of the grant shall be adjusted on submission of utilization certificate & detailed expenditure statement by University/Institution. On receipt of these documents, the total amount of financial assistance, admissible as per the norms, shall be worked out and grant-in-aid shall to adjust.

## V. General Instructions

- a. **Maximum 200 participants** may be allowed to attend online FDP on a first come first serve basis however AICTE officials may be allowed to attend over and above 200 number. Coordinators are free to admit less number of participants depending on the feasibility.
- b. **You are requested to allow new participants and discourage participants who have already done one online ATAL FDP earlier.**
- c. A test has to be conducted (may be online) on the last day and those who score more than 60% will be termed as successful candidates. Those who have **attendance 80% or more** and also **score more than 60% in the test** will be issued a **digital certificate**.
- d. These **online sessions are to be recorded** as the facility is available on the software which is being used for online delivery of FDP. You are also requested to share recording of sessions with AICTE.
- e. **Eligibility for Participants:**
  - (i) The faculty members of the AICTE approved institutions, research scholars, PG, Scholars, participants from Government, Industry (Bureaucrats/ Technicians/ Participants from Industry etc.) and staff of host institutions.
  - (ii) Not more than 30% from Host Institution
- f. If programme is not conducted in the year 2020 only, the released amount, along with interest accrued thereon, has to be returned back to AICTE.
- g. Any extra money required to complete the programme must be borne by the institute from their own resources but the quality of the activities should not be compromised.
- h. Any unavoidable circumstantial change in the Program with respect to name of Project Coordinator, and date for organizing online AICTE Training and Learning (ATAL) Programme would mandatorily require prior approval of the Council. All such requests should be addressed to ATAL Academy, in advance, recording the specific reasons for proposed changes, failing which the offer for the grant already issued would be treated as automatically withdrawn and the financial assistance released in favour of the beneficiary institution shall be refunded immediately to the Council.

This Sanction Order may be treated as Offer Letter for all purposes.

Yours sincerely,



**Regional Officer**  
**Eastern Regional Office, Kolkata**

Copy forwarded for information and necessary action to: -

1. Coordinator -**Anindya Bose, University of Burdwan**, ATAL Programme
2. **ATAL Academy Cell AICTE HQ**
3. **Guard File**



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## AICTE Training and Learning (ATAL) Academy, (Online FDP)

F.No. 01/AICTE/ATAL-HQ/2021-22/1614325011

Date 10.05.2021

To

The Vice-chancellor  
The University of Burdwan  
Rajbati Burdwan  
WEST BENGAL

**Sub: Release of a sum of Rs 93,000 /- for AICTE Training and Learning (ATAL) Academy Online FDP.**

Sir,

This is to convey the sanction of the Council for payment of **Rs. 93,000 /-** (Rupees **Ninety –Three Thousand** Only) for conduct of online **AICTE Training And Learning (ATAL) Academy FDP GNSS/ NavIC and Applications** to The University of Burdwan, Rajbati Burdwan , under AICTE Training And Learning (ATAL) Academy.

This fund is being released in conformity with the terms & conditions as well as norms of the scheme as already communicated, and also being communicated in this letter.

### The instructions/guidelines to be followed by University/Institution

#### I. Release of funds and maintenance of accounts

- The University/College/Institute shall maintain proper accounts of the expenditure out of the grants, which shall be utilized only on approved items of expenditure.
- The cost for conducting per programme will be Rs 93,000/- as per detail given as under :

**1 Honorarium to Coordinator Rs 10,000/-**

**2 Honorarium for computer operator Rs 2,000/-**

**3 Honorarium for experts (Rs.5000/session for 14 sessions) Rs 70,000/-**

**4 Provision for payment to Lab Attendant Rs 1,000/-**

**5 Miscellaneous charges (petty expenses not covered above) Rs 10,000/-**

**TOTAL = Rs.93,000/-**

Programme having permission to change amounts under different heads with overall ceiling of Rs 0.93 lakh being intact.

- The grant is subject to the adjustment on the basis of Utilization Certificate in the prescribed proforma to be submitted by the University/College/Institution. Further, the accounts of the institute will be open for test check by the Council or Controller & Auditor General of India or any other officer designated by them.

#### II. Disbursement of funds to institutions

The full amount of the grant sanctioned will be released as an advance to the University/Institute through electronic transfer on the account of the University/Institute after submission of mandate form

#### III. Conduct of test and issuance of certificate

- A test shall be conducted by coordinator at the end of the program.
- The certificates shall be issued to those participants who have been approved by coordinator, attended the program with minimum **80% of attendance** and scored **minimum 60% marks** in the test.

#### IV. Submission of documents by university/institution

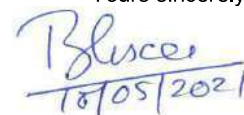
- a. The following mandatory relevant documents are required to be submitted by the university/institution within one month of the completion of the program: -
  - (i) List of candidates who have successfully completed the program on the basis of the test conducted by Program Coordinator.
  - (ii) A program completion report along with photographs, videos, media report is to send after the completion of workshop along with the list of participants and Utilization Certificate, Expenditure Statement etc. within one month of conduct of **AICTE Training and Learning (ATAL) Academy programme.**
- b. The amount of the grant shall be adjusted on submission of utilization certificate & detailed expenditure statement by University/Institution. On receipt of these documents, the total amount of financial assistance, admissible as per the norms, shall be worked out and grant-in-aid shall to adjust.

#### V. General Instructions

- a. **Maximum 200 participants** may be allowed to attend online FDP. Coordinators are free to admit a smaller number of participants depending on the feasibility.
- b. A test has to be conducted (may be online) on the last day and those who score more than 60% will be termed as successful candidates. Those who have **attendance 80% or more** and also **score more than 60% in the test** will be issued a **digital certificate**.
- c. These **online sessions are to be recorded** as the facility is available on the software which is being used for online delivery of FDP. You are also requested to upload recording on youtube of google drive share recording link of sessions with AICTE.
- d. **Eligibility for Participants:**
  - a. The faculty members of the AICTE approved institutions, Research scholars, PG Scholars, participants from Government, Industry (Bureaucrats/Technicians/Participants from Industry etc.)/School Teachers and staff of host institutions.
  - b. Not more than 30% from Host Institution
- e. If programme is not conducted in the financial year year 2021 only, the released amount has to be returned back to AICTE.
- f. Any extra money required to complete the programme must be borne by the institute from their own resources but the quality of the activities should not be compromised.
- g. FDP title name, name of coordinator, institute name is not allowed to change without permission however schedule dates may be changed with information ATAL Academy cell and Regional Office.

This Sanction Order may be treated as Offer Letter for all purposes.

Yours sincerely,



(Dr. Bhupendra Goswami)

Regional Officer,  
ERO, Kolkata

Copy forwarded for information and necessary action to: -

1. Dr., Anindya Bose, Coordinator, The University of Burdwan
2. **ATAL Academy Cell AICTE HQ**
3. **Guard File**



NAME & ADDRESS OF THE INSTITUTE: The University of Burdwan, Rajbati, B C Road,  
PO-Rajbati, Burdwan 713 104

**UTILIZATION CERTIFICATE FOR THE FINANCIAL YEAR: 2020-2021**

Name of the Scheme under which Grant was sanctioned FDP under ATAL Academy  
(to be submitted separately for each sanction order)

AICTE File No. : 01/AICTE/ATAL-HQ/2020-21/1584127858 dt 12/08/2020

Name of Co-ordinator : Dr Anindya Bose

Dates of the Programme : 3 – 7 November, 2020

Title of the ATAL Programme : 5-day FDP on Sensors Technology

Sl. No.	AICTE Sanction Order/Letter No. & Date under which grant was sanctioned	Amount (Rs.)	
1.	01/AICTE/ATAL-HQ/2020-21/1584127858 dt 12/08/2020	93,000	Certified that out of the grant-in-aid of Rs. 93,000 (Rupees ninety three thousand only) sanctioned by the AICTE during the financial year 2020-2021 in favour of <u>The University of Burdwan</u> as per letter mentioned in the margin, Rs. <u>NIL</u> on account of unspent balance of previous year, Rs. <u>NIL</u> on account of other income / receipts, a sum of <u>Rs.93,000</u> has been utilized for the purpose for which it was sanctioned and the balance of Rs. <u>NIL</u> remained unutilized at the end of the year.

Certified that I have satisfied myself that the conditions on which the grant-in-aid was sanctioned have been duly fulfilled and that I have exercised the following checks to see that the money was actually utilized for the purpose for which it was sanctioned.

**Kinds of checks exercised: -**

- Audited Annual Accounts of the Institute
- Receipt and Payment account
- Periodical Progress Reports.

(1). Name, Signature & Address of the Coordinator with seal: Dr Anindya Bose  
Department of Physics, Burdwan University, Golapbag, Burdwan 713104

*Anindya Bose* 04.12.2020  
DR. ANINDYA BOSE  
DEPARTMENT OF PHYSICS  
BURDWAN UNIVERSITY, GOLAPBAG  
BURDWAN-713 104, INDIA

(2). Signature of Chartered Accountant:

Name: JADAB KUNAR RAY  
Membership No: 053411  
Rubber stamp:  
Full Address: *Burirhogen Road*  
Date: *Ranisayer (N), Bardhaman*

07.12.2020



(3). Signature of Head of the Institute:

Name: Dr Abhijit Majumdar  
Rubber stamp:  
Address: Rajbati, B C Road, Burdwan 713104  
Date:

REGISTRAR (Officiating)  
THE UNIVERSITY OF BURDWAN  
BURDWAN-713104

(4). Signature of the Finance Officer/Accounts Officer:

Name of the Finance Officer/Accounts Officer:

(If it is Govt./Govt. Aided Institute)

*Accounts Officer*  
THE UNIVERSITY OF BURDWAN  
BURDWAN WEST BENGAL



NAME & ADDRESS OF THE INSTITUTE: THE UNIVERSITY OF BURDWAN, Rajbati,  
Burdwan 713 104, WEST BENGAL

**UTILIZATION CERTIFICATE FOR THE FINANCIAL YEAR: 2022 - 23**

Name of the Scheme under which Grant was sanctioned: Advanced FDP under ATAL Academy

AICTE File No. : F. No 1649503540/ AICTE/ ATAL-HQ/ 2022-23/ 709 dt. 02/08/2022

Name of Co-ordinator : Dr Anindya Bose

Application No. : 1649503540

Dates of the Programme: 9-20 January, 2023

Title of the ATAL Programme: Application of GNSS/ NavIC in cost-efficient Solution Development

Sl. No.	AICTE Sanction Order/Letter No. & Date under which grant was sanctioned	Amount (Rs.)	
1.	F. No 1649503540/ AICTE/ ATAL-HQ/ 2022-23/ 709 dt. 02/08/2022	3,00,000	Certified that out of the grant-in-aid of Rs. 3,00,000 (Rupees three lakh only) sanctioned by the AICTE during the financial year 2022-23 in favour of The University of Burdwan as per letter mentioned in the margin, Rs. NIL on account of unspent balance of previous year, Rs. NIL on account of other income / receipts, a sum of Rs. 3,00,000 (Rupees three lakh only) has been utilized for the purpose for which it was sanctioned and the balance of Rs. NIL remained unutilized at the end of the year.

Certified that I have satisfied myself that the conditions on which the grant-in-aid was sanctioned have been duly fulfilled and that I have exercised the following checks to see that the money was actually utilized for the purpose for which it was sanctioned.

**Kinds of checks exercised: -**

- Audited Annual Accounts of the Institute
- Receipt and Payment account
- Periodical Progress Reports.

(1). Name, Signature & Address of the Coordinator with seal: Dr Anindya Bose, Dept of Physics,  
The University of Burdwan, Golapbag, Burdwan 713 104  
**DR ANINDYA BOSE**  
SENIOR SCIENTIFIC OFFICER  
DEPARTMENT OF PHYSICS  
BURDWAN UNIVERSITY, GOLAPBAG  
BURDWAN-713 104, INDIA

2). Signature of Chartered Accountant:

Name of Chartered Accountant:  
Membership No: 053411  
Rubber stamp: *Borish Bagan Rd*  
Full Address: *Ranibagar (North)*  
Date: *23/3/23* *Bardhaman, W.B*



(3). Signature of Head of the Institute:

Name & Designation of the Head of Institute:  
Rubber stamp: **DR SUJIT K. CHOWDHURY**  
REGISTRAR  
Full Address: **THE UNIVERSITY OF BURDWAN**  
BURDWAN - 713104  
Date: *30.03.23*

(4). Signature of the Finance Officer/Accounts Officer:

Name of the Finance Officer/Accounts Officer:  
(If it is Govt./Govt. Aided Institute)

**ACCOUNTS OFFICER**  
**THE UNIVERSITY OF BURDWAN**  
**BURDWAN WEST BENGAL**  
**(SUSOBHAN GHOSH)**