

011-23604503, 23604413, 23604304

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No.F-6-4(CAS-III)/2015 (SAP-III)

The Under Secretary FD-III Section
University Grants Commission,
Bahadur Shah Zafar Marg,
New Delhi-110002



F. No.
Date

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नई दिल्ली-110

UNIVERSITY GRANTS COM
BAHADURSHAH ZAFAR M
NEW DELHI-110 002

September, 2019

17 SEP 2019

Sub: - Release of Grant-in-Aid to the **Registrar, University of Burdwan, Burdwan - 731 104** under the SAP at the level of **CAS-III** in the **Department of Bengali**.

Sir/Madam,

I am directed to convey the sanction of the University Grants Commission for payment of grant of **₹48,645/- (Rupees forty eight thousand six hundred forty five only)** as recurring grant **to the Registrar, University of Burdwan, Burdwan - 731 104** for the expenditure to be incurred **during the year 2019-20**.

Recurring Grant:-ST Component @8%

Name of the item	Total Allocation For 5 years (₹)	Total Allocation For 5 years (₹) ST Component	Allocation For 1 year (₹) ST Component	Grants now being released (₹)	Unspent balance with the University (₹)	Total Grant (₹)	Grant Already Sanctioned (₹)	Total Grant Released so far including present Grant (₹)
Contingency/ working expenses @Rs.4,00,000/- p.a.	20,00,000	1,60,000	32,000	48,645	47,355	96,000	1,71,175	2,19,820
Travel/ Field facilities/Field trips for faculty members only @Rs.1,00,000/- p.a.	5,00,000	40,000	8,000					
Visiting fellow @Rs.1,60,000/- p.a.	8,00,000	64,000	12,800					
Seminar (for organization) @ Rs.2,00,000/- p.a.	10,00,000	80,000	16,000					
Hiring service @ Rs.1,20,000/- p.a.	6,00,000	48,000	9,600					
Advisory Committee meetings @ Rs.20,000/-	1,00,000	8,000	1,600					
Book and Journals @ Rs.2,00,000/-p.a.	10,00,000	80,000	16,000					
Total (Recurring Grant)	60,00,000	4,80,000	96,000					

* **The University/Department may utilize the above grant as per allocation already conveyed vide this office letter of even no. dated 27-02-2015.**

- The sanctioned amount is debitable to the following major Head **3(C)14(ii)31** UGC Schemes (SAP) and is valid for payment during the financial year **2019-20** only.
- The University shall ensure that all the payments of approved items to the beneficiaries/vendors shall be made only through the EAT module of PFMS.
- The amount of the Grant shall be drawn by the under Secretary (Drawing and Disbursing Officer) University Grants Commission on the grant-in-aid bill and shall be disbursed to and credited to **the Registrar, University of Burdwan Burdwan - 731 104** through Electronic mode as per the following details:

Payment Details:		
(a)	Details (Name & Address) of Account Holder	Registrar, The University of Burdwan Rajbati, Burdwan - 713 104, West Bengal
(b)	Account No	420110100019490
(c)	Name & Address of Bank Branch	Bank of India, Burdwan Branch, BR. Code 4201 Kalna Road, Badamtala, Burdwan - 713 101
(d)	MICR Code	713013102
(e)	IFSC Code	BKID0004201
(f)	Type of Account	SB

- The grant is subject to the adjustment on the basis of utilization certificate in the prescribed Proforma submitted by the University / College / Institution.
- The University/Institute shall maintain proper accounts of the expenditure out of the grants which shall be utilized only on approved items of expenditure.
- The University/Institution may follow the General Financial Rules, 2005 and take urgent necessary action to amend their manuals of financial procedures to bring them in conformity with DFRs, 2005 and those don't have their own approved manuals on financial procedures may adopt the provisions of GFRs, 2005 and instructions / guidelines there under from time to time.

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Dated:

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The Under Secretary FD-III Section
University Grants Commission,
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New Delhi-110002

Sub: - Release of Grant-in-Aid to the Registrar, University of Burdwan, Burdwan - 731 104 under the SAP at the level of CAS-III in the Department of Bengali.

Sir/Madam,

I am directed to convey the sanction of the University Grants Commission for payment of grant of ₹4,62,125/- (Rupees Four lakh sixty two thousand one hundred twenty five only) as recurring grant to the Registrar, University of Burdwan, Burdwan - 731 104 for the expenditure to be incurred during the year 2019-20.

Recurring Grant:-General Component @76%

Name of the item	Total Allocation For 5 years (₹)	Total Allocation For 5 years (₹) General	Allocation For 1 year (₹) General	Grants now being released (₹)	Unspent balance with the University (₹)	Total Grant (₹)	Grant Already Sanctioned (₹)	Total grant released so far including present grant (₹)
Contingency/ working expenses @Rs.4,00,000/- p.a.	20,00,000	15,20,000	3,04,000	4,62,125	4,49,875	9,12,000	16,26,158	20,88,283
Travel/ Field facilities/Field trips for faculty members only @Rs.1,00,000/- p.a.	5,00,000	3,80,000	76,000					
Visiting fellow @Rs.1,60,000/- p.a.	8,00,000	6,08,000	1,21,600					
Seminar (for organization) @ Rs.2,00,000/- p.a.	10,00,000	7,60,000	1,52,000					
Hiring service @ Rs.1,20,000/- p.a.	6,00,000	4,56,000	91,200					
Advisory Committee meetings @ Rs.20,000/-	1,00,000	76,000	15,200					
Book and Journals @ Rs.2,00,000/-p.a.	10,00,000	7,60,000	1,52,000					
Total (Recurring Grant)	60,00,000	45,60,000	9,12,000					

***The University/Department may utilize the above grant as per allocation already conveyed vide this office letter of even no. dated 27-02-2015.**

- The sanctioned amount is debitable to the following major Head 3(A)14(ii)31 UGC Schemes (SAP) and is valid for payment during the financial year 2019-20 only.
- The University shall ensure that all the payments of approved items to the beneficiaries/vendors shall be made only through the EAT module of PFMS.
- The amount of the Grant shall be drawn by the under Secretary (Drawing and Disbursing Officer) University Grants Commission on the grant-in-aid bill and shall be disbursed to and credited to the Registrar, University of Burdwan, Burdwan - 731 104 through Electronic mode as per the following details:

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- Utilization Certificate to the effect that the Grant has been utilized for the purpose for which it has been sanctioned shall be furnished to the University Grants Commission as early as possible after the close of the current financial year.

Grant shall not be disposed of without proper sanction of the University Grants Commission. Assets shall revert to the University in the event of liquidation.



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Sir/Madam,

I am directed to convey the sanction of the University Grants Commission for payment of grant of ₹97,289/- (Rupees Ninety seven thousand two hundred eighty nine only) as recurring grant to the Registrar, University of Burdwan, Burdwan - 731 104 for the expenditure to be incurred during the year 2019-20.

Recurring Grant:-SC Component @16%

Name of the item	Total Allocation For 5 years (₹)	Total Allocation For 5 years (₹) SC Component	Allocation For 1 year (₹) SC Component	Grants now being released (₹)	Unspent balance with the University (₹)	Total Grant (₹)	Grant Already Sanctioned (₹)	Total Grant Released so far including present grant (₹)
Contingency/ working expenses @Rs.4,00,000/- p.a.	20,00,000	3,20,000	64,000	97,289	94,711	1,92,000	3,42,349	4,39,638
Travel/ Field facilities/Field trips for faculty members only @Rs.1,00,000/- p.a.	5,00,000	80,000	16,000					
Visiting fellow @Rs.1,60,000/- p.a.	8,00,000	1,28,000	25,600					
Seminar (for organization) @ Rs.2,00,000/- p.a.	10,00,000	1,60,000	32,000					
Hiring service @ Rs.1,20,000/- p.a.	6,00,000	96,000	19,200					
Advisory Committee meetings @ Rs.20,000/-	1,00,000	16,000	3,200					
Book and Journals @ Rs.2,00,000/-p.a.	10,00,000	1,60,000	32,000					
Total (Recurring Grant)	60,00,000	9,60,000	1,92,000					

*The University/Department may utilize the above grant as per allocation already conveyed vide this office letter of even no. dated 27-02-2015.

The sanctioned amount is debit to the following major Head 3(B)14(ii)31 UGC Schemes (SAP) and is valid for payment during the financial year 2019-20 only.

The University shall ensure that all the payments of approved items to the beneficiaries/vendors shall be made only through the EAT module of PFMS.

The amount of the Grant shall be drawn by the under Secretary (Drawing and Disbursing Officer) University Grants Commission on the grant-in-aid bill and shall be disbursed to and credited to the Registrar, University of Burdwan, Burdwan - 731 104 through Electronic mode as per the following details:

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