

THE UNIVERSITY OF BURDWAN
RAJBATI : BURDWAN
WEST BENGAL

Advertisement No: 02/2021-2022 Dated, 26.11.2021

Applications are invited from Indian citizens for the post as mentioned below in the prescribed form to be downloaded from the University Website : www.buruniv.ac.in

[Price of form: Rs.1500 (General Category), Rs.1000 (Reserved Category) for Pay level 14 Rs. 1,44,200-2,18,200/- & Rs. 1000 (General Category), Rs. 750 (Reserved Category) for Pay Level 12 Rs. 79,800 to 2,11,500/- and Pay level 10, Rs. 57,700 to 1,82,400/-]

Downloaded form shall accompany with a SBI Collect payment receipt by logging in: <https://www.onlinesbi.com/sbicollect/icollecthome.htm?corpID=368252> or a cash challan of the University Cash Counter of requisite price for the post. Completed application in the prescribed form along with photocopies of two sets of all credentials must reach the office of the Registrar by **17.12.2021 within 05:30 p.m. (IST)** (Through proper channel, in case of already employed candidates). No TA/DA is admissible for attending the interview. It should be noted that possession of minimum eligibility shall not confer any right to be called for interview. Incomplete applications will be rejected. Selection need not be confined to those who apply formally.

(1) UNIVERSITY ENGINEER:- (UR-1), (Pay level 12, Rs. 79800 to 2,11,500/-)

a. Essential Qualification:-

- i. Uniformly good academic record with a Bachelor's Degree in Engineering with minimum 55% marks or its equivalent grade in the point scale wherever a grading system is followed.
- ii. At least 10 years' experience in a position involving supervision, control and planning of construction work under Government/ quasi Government/University/ Institute of Higher Learning.
- iii. Age not below 35 years. Relaxable in the case of exceptionally qualified candidates.

b. Desirable Qualification:-

- i. A postgraduate Degree in Civil, Mechanical or Electrical Engineering.

OR

Experience of 5 years in large scale industrial concern in a position involving decision making in planning, estimating, designing and supervision of construction.

(2) MEDICAL OFFICER:- (UR-1), (Pay level 12, Rs. 79,800 to 2,11,500/-)

a. Essential Qualification

- i. An M.B.B.S. Degree recognized by the I.M.C.
- ii. At least 10 years' experience of medical practice in a Government/ Military/ Quasi Government hospital.
- iii. Age not below 35 years. Relaxable in the case of exceptionally qualified candidates.
- iv. 10 years' experience in hospital may be relaxed in case of private practice of reputation for 15 years.

b. Desirable Qualification

- i. Post graduate Degree in any of the branches of Medical Science or Diploma in Public and Tropical Medicine.

(3) PROGRAMMER:- (SC-1), (Pay level 10, Rs. 57,700 to 1,82,400/-)

a. Essential Qualification:-

Uniformly good academic record with a Master's Degree in Computer/Information Science/ Technology/ Computer Applications OR having a 'B' Level or above from DOEACC, Government of India with minimum 55% marks or its equivalent grade in the point scale wherever a grading system is followed along with at least 5 years experience in system management in academic institution/ Government/ Quasi Government/ Corporate bodies.

b. Desirable Qualification

- i. Experience in System Management and Networking with Web content filtering, Database Administration, User Support, Large Cluster Installation Management, Voice over IP.
- ii. Ability to handle Disaster Recovery, Storage Configuring, Daily Backup Procedure, etc.

(4) ASSISTANT CONTROLLER OF EXAMINATIONS:- [SC-1, UR(PWD)-1], (Pay level 10, Rs. 57,700 to 1,82,400/-)

a. Essential Qualification

- i. Uniformly good academic record with a Master's Degree with minimum 55% marks or its equivalent grade in the point scale wherever a grading system is followed.
- ii. At least 10 years' experience in a Supervisory capacity in a University or a Research Institute or a Government/ Quasi Government organization.
- iii. At least 5 (five) years' administrative experience.

iv. Age not below 30 years. Relaxable in case of exceptionally qualified candidates.

b. Desirable Qualification

i. A degree in Business Management or Law or Statistics or Planning.

(5) Scientific Officer for the Department of Physics [Laser]:- (OBC(A)-1], (Pay level 10, Rs. 57,700 to 1,82,400/-).

a. Essential Qualification:-

(i) Uniformly good academic record followed by a B+ Masters Degree in Physics in specialization in Laser Physics.

(ii) Age not less than 35 years.

b. Desirable Qualification:-

A Doctoral degree or equivalent published work.

(6) Manuscript Reader, Department of Bengali. (UR-1), (Pay level 10, Rs. 57,700 to 1,82,400/-)

(a) Minimum Eligibility Criteria:-

(i) Master's Degree in Bengali with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed).

(ii) Minimum 5 (five) years experience in manuscript keeping/ reading.

(b) Desirable :-

A Ph. D. degree.

N.B.:-

(i) UR- Unreserved; SC- Schedule Caste; UR (PWD)- Unreserved Persons With Disability; OBC(A)- Other Backward Class (A).

(ii) A relaxation of 5% in the marks may be provided for the candidates belonging to SC/ST/Differently-able (physically as well as visually) categories;

a) At the Masters level required to satisfy the minimum eligibility criteria.

b) For assessing good academic record throughout the candidate's career.

The marks in each case mean the qualifying marks without any grace marks and/or rounding off procedures.

**Sd/-
Registrar (Officiating)**

THE UNIVERSITY OF BURDWAN



APPLICATION FORM (for the Post of Officers)

Advt. No.....dt.....

**To
The Registrar
The University of Burdwan
Rajbati, Burdwan 713 104**

Sir,

I beg to apply for the post of.....in terms of your advertisement as referred to above. The requisite particulars are given below.

1. Name in full (Block Letters)
2. (a) Father's/Husband's name
- (b) Mother's name
- (c) Phone/Mobile No.
- (d) e-mail :
3. Postal address in full
- (Communication)
4. Permanent address
5. Date of Birth (in Christian era)
- Age on the date of application
6. Category to which he/she belongs*
 (*evidence to be produced) (Please tick): GEN SC ST OBC-A OBC-B

7. Educational Qualifications:

Particulars	Madhyamik/Equivalent	H.S./Equivalent	Bachelor's Degree	Master's Degree
Qualifications (Exams)				
Division/Grade or Class				
Year of passing				
% of Marks				
Main Subjects				
Board/University				

8. Professional Qualifications

9. Particulars of technical/teaching or administrative/experience present employment

Name of Institution served & position held	Period	Scale of pay, basic other allowances to be shown separately

10. Any other qualification: (Typed copies of other qualifications, publications of research work or other data may be furnished, if the space provided is found to be insufficient)

11. Extra curricular activities, if any

.....

12. Religion

13. Marital status

14. Whether a citizen of India

15. If the advertisement contains provision for higher initial pay, minimum pay acceptable may be stated

16. If appointed, what notice would be required before joining the post

17. Cash Challan of the University or SBI Collect payment reference No.....& date.....on Burdwan depositing the application fee Rs.

18. Bank Details:

(a) Name of the Account Holder:

(b) Name of the Bank:

(c) Account Number:

(d) IFSC code:

19. Names of two referees to whom the candidate is known

(1)
.....
.....

(2)
.....
.....

20. Documents and attested copies of Certificates, Diploma, Degree, etc.

(1)
(2)
(3)
(4)
(5)
(6)

21. Additional Information, if any, relevant to the suitability of the post applied for. (A separate sheet may be attached, if needed)

.....
.....
.....
.....

DECLARATION

I hereby declare that all statements made in this application are true, complete and correct to the best of my knowledge and belief. If any information is found to be incorrect at any stage, my application shall be liable to be rejected.

Date

.....
Signature in full

THE UNIVERSITY OF BURDWAN



Advt. No

Date

PARTICULARS OF CANDIDATES FOR THE POST OF
..... in THE UNIVERSITY OF BURDWAN

1. Name in full
(In block letters)

2. Present Address
 (Communication)

3. Permanent Address

4. Date of Birth Age

5. Academic Career (Stating Percentage of marks in each of the examination)

Examination Passed	Division /Class	Year of passing	University/Board	% of marks
Madhyamik/or its equivalent				
H.S or its equivalent				
B.A/B.Sc/B.Com.				
M.A/M.Sc/M.Com.(Pl. mention spl. Paper, if any)				
Others				

6. Any other information
 (e.g. prizes or medals obtained from the University)

7. Particulars of Doctoral Degree, if any

8. Details of advanced Post-Graduate work of
 published papers

9. Present Employment
 (i) Employer

(ii) Designation held

(iii) Present basic pay with scale of pay

10. Other emoluments, if any

11. Minimum basic pay acceptable, if selected

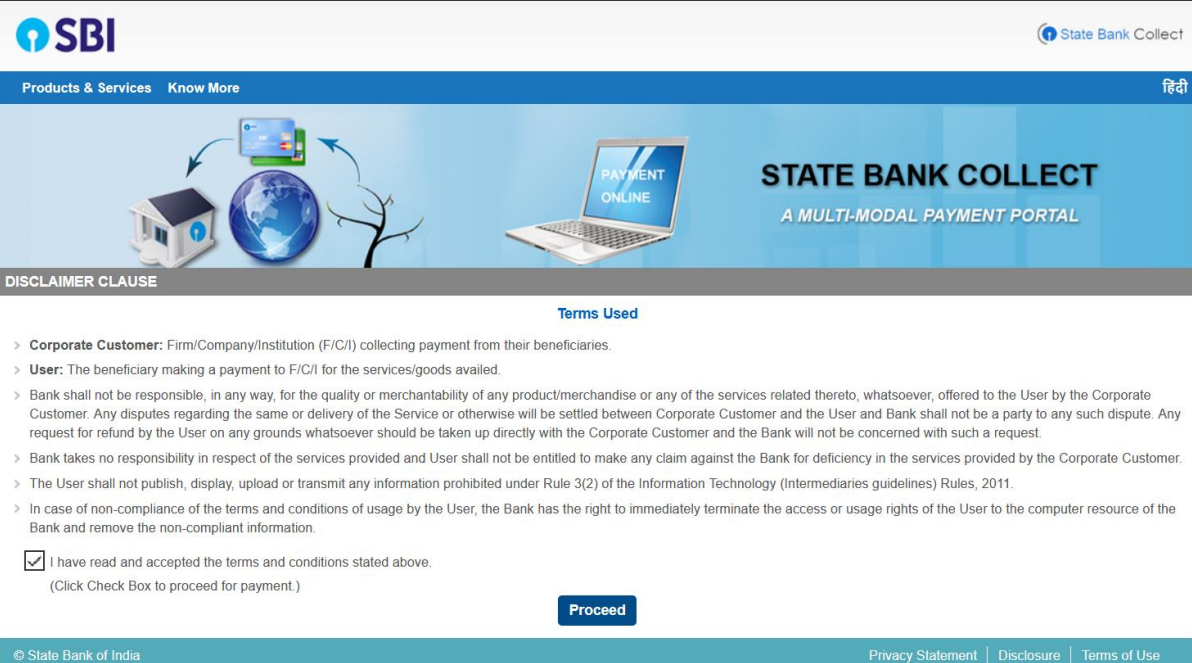
Signature in full of the applicant

Steps for the Payment of Application Fee for the Recruitment for Different Posts

Step 1. Go to the following Link.

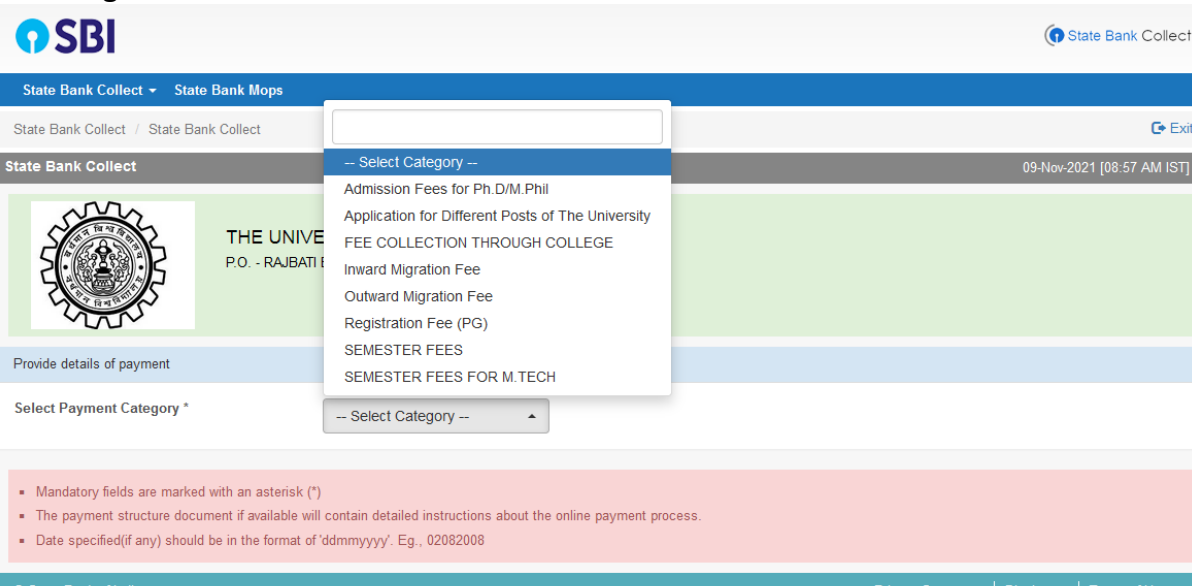
<https://www.onlinesbi.com/sbicollect/icollecthome.htm?corpID=368252>

Step 2. Check the box in the following screen and click on the Proceed button.




The screenshot shows the State Bank Collect homepage. At the top, there is the SBI logo and 'State Bank Collect' text. Below that, a navigation bar contains 'Products & Services' and 'Know More'. The main banner features a globe, a laptop with 'PAYMENT ONLINE' on the screen, and the text 'STATE BANK COLLECT A MULTI-MODAL PAYMENT PORTAL'. Below the banner, there is a 'DISCLAIMER CLAUSE' section with a 'Terms Used' link. The 'Terms Used' section contains several bullet points and a checkbox that is checked, with the text 'I have read and accepted the terms and conditions stated above. (Click Check Box to proceed for payment.)'. A blue 'Proceed' button is located below the checkbox. At the bottom of the page, there is a footer with '© State Bank of India', 'Privacy Statement', 'Disclosure', and 'Terms of Use'.

Step 3. Select Application for Different Posts of the University in the List Box of the following screen.



The screenshot shows the State Bank Collect payment page. At the top, there is the SBI logo and 'State Bank Collect' text. Below that, there is a navigation bar with 'State Bank Collect' and 'State Bank Mops'. The main content area shows a dropdown menu for 'Select Payment Category' with the following options: 'Admission Fees for Ph.D/M.Phil', 'Application for Different Posts of The University', 'FEE COLLECTION THROUGH COLLEGE', 'Inward Migration Fee', 'Outward Migration Fee', 'Registration Fee (PG)', 'SEMESTER FEES', and 'SEMESTER FEES FOR M.TECH'. The page also displays 'THE UNIVER P.O. - RAJBATI' and '09-Nov-2021 [08:57 AM IST]'. At the bottom, there is a footer with '© State Bank of India', 'Privacy Statement', 'Disclosure', and 'Terms of Use'.


Step 4. Fill up the Form of the following screen and then click on the **Submit button.** Please fill up all the fields **APPLICANT NAME, MOBILE NUMBER, E-MAIL ID, NAME OF THE POST** and **APPLICATION FEE**. Appropriate **APPLICATION FEE** must be selected, otherwise the application will be treated as cancelled.

State Bank Collect

State Bank Collect ▾ State Bank Mops

State Bank Collect / State Bank Collect Exit

State Bank Collect 09-Nov-2021 [09:00 AM IST]



THE UNIVERSITY OF BURDWAN
P.O. - RAJBATI BURDWAN 713104, BURDWAN-713104

Provide details of payment

Select Payment Category *

APPLICANT NAME *

MOBILE NUMBER *

E-MAIL ID *

NAME OF THE POST *


APPLICATION FEE *

Remarks

• Admission Fee is non refundable


Please enter your Name, Date of Birth (For Personal Banking) / Incorporation (For Corporate Banking) & Mobile Number.
This is required to reprint your e-receipt / remittance(PAP) form, if the need arises.

Name *

Date Of Birth / Incorporation * 

Mobile Number *

Email Id

Enter the text as shown in the image * 

Submit Reset Back

Step 5. After successful payment, please have a print (pdf) of the receipt and note the Transaction ID & date for future reference and for submitting the Application Form.