



THE UNIVERSITY OF BURDWAN

Office of the Secretary, Faculty Council (Arts, Com., Law, etc.)

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No.: FCA/FLADMN/2021-2022/122

Date: 18.08.2022

ADMISSION TO FOREIGN LANGUAGE COURSE OF STUDIES Academic Session: 2021-2022

INFORMATION SHEET

[Candidates are advised to follow the information given below]

1. Online application form for admission to Certificate/Diploma/Advanced Diploma in French and Russian Language (Session 2021-2022) in the Department of Foreign Language, are invited from the eligible intending applicants, through on-line mode from 22.08.2022 to 05.09.2022 in the online admission portal available in the University website (www.buruniv.ac.in)

2. Link for fill-up the Form:

Link for Registration:

<https://www.digialm.com:443//EForms/configuredHtml/1254/76126/Registration.html>

QR for Registration:



Link for Login:

<https://www.digialm.com:443//EForms/configuredHtml/1254/76126/login.html>

QR for Login:



3. Online payment of application fees [Rs. 150/- + transaction charge (if any)] will have to be paid through online mode via payment gateway after successful submission of the online application form.

4. On-line submission of application form by a candidate does not automatically ensure his/her admission to the programme.

5. Candidates, engaged in any Job/Full-time Research Work, shall not be allowed to pursue this course simultaneously unless the valid NOC of the employer is furnished.

6. Intake of students: Total Intake of the Different Centre of Studies

Subject	Total Intake
French	100
Russian	100

Final seat matrix will be published later on.

7. Eligibility:

a) **For Certificate Course in French & Russian:** Graduate in any discipline of any recognized University.

b) **For Diploma Course in French & Russian:** Graduate in any discipline of any recognized University and Certificate obtained in the relevant Language.

c) **For Advanced Diploma Course in French & Russian:** Graduate in any discipline of any recognized University and Certificate & Diploma obtained in the relevant Language.

8. Reservation: As per the rules of the Government of West Bengal.

Schedule Caste & Schedule Tribes:

Reservation for SC/ST candidates for admission will be as per reservation rules vide Govt. Order No.: *07-Edn (U)/IU-89/13.- dated. 2nd January, 2014* “for admission to different courses, an SC or ST candidate getting admission should have obtained in the previous examination; qualifying marks not lower by more than 25% of the marks obtained by the last candidate of the general category.” Relevant Certificate must conform to West Bengal Govt. Memo No. 1813-BCW/MR-94/11 dated 20th June, 2011. Candidates claiming reservation against SC/ST and OBC-A/OBC-B (relevant certificate is required) quota of seats must submit relevant caste certificates issued in their favour by one of the authorities listed below:

- Deputy Collector of Land Revenue,
- Kolkata Collector of Stamp Revenue,
- Kolkata Metropolitan Magistrate, Kolkata,
- Addl. Chief Metropolitan Magistrate, Kolkata,
- Chief Metropolitan Magistrate, Kolkata,
- 1st Class Stipendiary Magistrate,
- Executive Magistrate,
- Sub-Divisional Magistrate,
- Sub-Divisional Officer,
- Deputy Collector,
- Addl. District Magistrate,

- Collector and District Magistrate within their respective jurisdictions in case of candidates claiming to be Schedule Caste or Schedule Tribe and ordinarily residing within such jurisdictions.

OBC-A & OBC-B:

Reservation for OBC-A/OBC-B candidates for admission will be as per reservation rules vide Govt. Order No.: 07-Edn (U)/IU-89/13.- dated. 2nd January, 2014 “for admission to different courses, an OBCA or OBCB candidate getting admission should have obtained in the previous examination; qualifying marks not lower by more than 10% of the marks obtained by the last candidate of the general category”. The West Bengal Higher Educational Institutions (The Reservation in Admissions) Act, 2013 enacted by Govt. of West Bengal has opened the opportunity for the students belonging to OBC-A and OBC-B (as determined and notified by Backward Classes Welfare Department, Govt. of West Bengal) for reservation of seats in higher education in the state. The communities listed by the Department of Backward Classes Welfare, Govt. of West Bengal as OBC-A and OBC-B would get the benefit of reservation.

Differently Abled:

The candidates seeking admission under this category must upload along with the online application for admission to the course, a valid certificate issued by an appropriate authority not below the rank of Superintendent of Sub-Divisional Hospital. In the certificate, the mentioned extent of Physical Disability must not be less than 40%.

Sports Personality:

Sports quota will be available only for the candidates who are pass-out of the University of Burdwan seeking admission. Candidates seeking admission against Sports (SP) quota of seats must have to upload certificates for their participation in National or Inter-University Sports and Athletic competitions (not earlier than Madhyamik level) and physically fit for representing the University team in AIU Games as per AIU norms. If in the SP category more than 1 (One) candidate qualifies then the ranking in Sports quota will be made on the basis of higher marks obtained in the Honours Level.

9. Mode of Selection for Admission:

Seats will be filled up on the basis of merit by calculating the marks of the Graduation.

10. The University also reserves right to drop or include any name if any suppression of facts on the part of the applicants or any mistake in the calculation of grade point is detected at any stage before and after admission.

- ❖ List of selected candidates for admission will be published in the website and selected candidates will be asked to get admitted through online payment of admission fees through the link that will be provided with the notification.



Senior Secretary
Faculty Council (Arts etc.)