THE UNIVERSITY OF BURDWAN

Office of the Senior Secretary, Faculty Council (Arts, Com., Law, etc.)

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Instructions for Counselling for Admission to 2-Year PG Course of Studies in Law (LL.M.)

ADMISSION OF CANDIDATES WILL BE CONFIRMED ONLY AFTER DOCUMENT VERIFICATION

The offline counselling (Phase–1) for admission to 2-Year PG Course of Studies in Law (LL.M.) for the Session 2026-2028 under Faculty Council Arts, Commerce, Law, etc. as per the Provisional Rank list, will be held on **20.11.2026** at the **Kadambini Ganguly Memorial Hall, 3rd Floor Composite Arts Building, Golapbag, the University of Burdwan. Enlisted candidates of the Subject/ Course, bearing the rank mentioned below,** are asked to attend the session **COMPULSORILY** for merit-based selection for admission to the 2-Year PG Course of Studies in Law (LL.M.) for the Session 2026-2028 under the Faculty Council Arts, Commerce, Law, etc., as per the following schedule:

Date & Time of Counselling (as follows):

Programme	Seat Category	Date	Reporting Time	Counselling Time	Serial no of candidates as per Broad Merit (Rank) List		Venue
LL.M.	80%	20.11.2026	11:00 A.M.	11:30 A.M. to 01:30 P.M.	Unreserved Rank	UR-1 to UR-140 (All Applicants)	Kadambini Ganguly Memorial Hall, 3rd Floor, Composite Arts Building, Golapbag, The University of Burdwan
LL.M.	20%	20.11.2026	1:30 P.M.	2:00 P.M. to 04:00 P.M.	Unreserved Rank	UR-1 to UR-85 (All Applicants)	

The Candidates should take note of the following instructions:

1. Provisional admission shall be made strictly based on ***eligibility and merit criteria.***
2. The Provisional Broad Rank List is prepared without actual document verification. Candidates are, therefore, requested to **verify their eligibility** in accordance with the criteria as prescribed in the Information Brochure of the LL.M. Admission 2026, published on the University Website.
3. **Candidates who do not attend the Counselling at the stipulated date and time will be marked as ABSENT.**
4. In case, a candidate is unable to attend the Counselling, he/she should send his/her authorised representative for the session. If any candidate or his/her authorized representative fails to turn up on the date and time of counselling, he/she will not be considered for admission at the later stage.
5. Seats are limited and will be available based on merit. Hence, mere participation in the counselling or mere notification for attending counselling does not ensure seats for the candidates as number of seats is less than the number of applicants.
6. The University reserves the right to include/exclude any name of the candidate if any suppression of fact on the part of the candidate or any mistake in calculating the marks/rank in detected subsequently.
7. In case, a candidate does not fulfil the eligibility and merit criteria, he/she is requested not to proceed with the subsequent steps since it is likely that the admission will be cancelled at the time of Document Verification.
8. Candidates, who will provisionally selected for **admission to 2-Year PG Course of Studies in Law (LL.M.) for the session 2026-2028** at **"Burdwan University Campus",** can get access for payment by logging into the dashboard of the admission portal of The University of Burdwan by putting their Application Sequence Number and password through the following link **from 21.11.2026 to 23.11.2026**: **Access for Student Dashboard**

9. Candidates who will provisionally selected for **admission to 2-Year PG Course of Studies in Law (LL.M.) for the session 2026-2028** at any centre of studies (Affiliated College) other than **"Burdwan University Campus",** shall have pay Rs. 1000/- (One Thousand Only) as Seat Booking Fees to ensure their admission status ("Accept and Freeze"/ "Accept and Upgrade") by logging into the student dashboard of the admission portal of The University of Burdwan by putting their Application Sequence Number and password through the following link during **21.11.2026 to 23.11.2026: Access for Student Dashboard**

   N.B.: The rest amount of admission fees of the respective centre of studies, affiliated to the University of Burdwan, will have to be paid at the Cash Counter of the college concerned only after finalization of admission status ("Accept and Freeze") & verification of documents for confirmation of admission.

10. In case of any issue/problem regarding payment / confirmation of admission status, candidates should contact immediately and definitely before the expiry of the stipulated period **(email: secretary_arts@buruniv.ac.in or Call/WhatsApp to 9475509303)**. No communication in this regard will be entertained after expiry of the payment period.
11. Candidates, who will remain in **"Accept and Upgrade"** status, shall have to wait for confirmation of their admission status **"Accept and Freeze"** in the next phase of counselling after which rest amount of admission fee is to be paid to the finally allotted centre of studies.
12. Students should ensure collection of System Generated E-receipt of payment, with "Successful" payment status. Mere receipt of SMS from own bank is not sufficient to ensure successful payment. So, candidates are advised to check and ensure their "Successful" Payment status.
13. Admission will be **confirmed** upon successful payment of admission fees and successful document verification.
14. At the time of counselling all the candidates must produce the following documents in original:
    - 10^{th} Std. Admit Card
    - 10^{th} Std. Marksheet/Grade Card
    - 12^{th} Std. Marksheet/Grade Card
    - UG Marksheet /Grade Card (Final)
    - Caste Category Certificate of the candidates, if any
    - Valid EWS certificate, if any
    - Anti-Ragging undertaking
    - Valid No Objection Certificate (NOC) from appropriate authority for the in-service candidates
    - Application Form
15. **ALL ADMISSIONS ARE PROVISIONAL**. **Mere selection of candidates and payment of admission fees do not ensure confirmation of admission unless the eligibility criteria of the candidates are checked & fulfilled and original credentials are found in order at the time of document verification.** If a candidate is found, before or after admission, not having the minimum eligibility for admission, then the university will have the right to cancel his/her admission.
16. If there is no candidate under UR-DA & SP Categories, then the seat(s) will be transferred to the UR Category. Under similar circumstances, seats of DA-SC/ST, DA-OBC NCL will be transferred to the respective Category.
17. As per the reservation rules vide Govt. Order No.: ***07-Edn (U)/1U-89/13.- dated. 2nd January 2014*** **"for admission to different courses, an SC or ST candidate getting admission should have obtained in the previous examination; qualifying marks not lower by more than 25% of the marks obtained by the last candidate of the general category."**
18. Reservation for OBC candidates for admission will be as per Kolkata Gazette Notification vide no. 945- BCW/MR-23/2026, dated 18th May 2026 and the letter No. 1037(64)/Secy-BCW/MR-33/2025(Pt. V), dated 29.05.2026, issued by the Department of Backward Classes Welfare, Govt. of West Bengal. For admission to the said Programme, an OBC-NCL candidate getting admission should have obtained in the previous examination; qualifying marks not lower by more than 10% of the marks obtained by the last candidate of the general category. The list of 66 (Sixty-Six) classes, mentioned by the Department of Backward Classes Welfare, Govt. of West Bengal vide Notification No. 945-BCW/MR-23/2026, dated 18th May 2026, as OBC category, would get the benefit of 7% reservation.
19. Guidelines of Inter-Transferability/Conversion of Reserved Seats:
    In case seats reserved for SC Category remains vacant for want of eligible candidates, seats will be filled up by the eligible candidate from the list of ST Category and vice-versa.
20. The University also reserves all rights to drop or include any name, if any suppression of facts on the part of the students or any error arising out of technical reasons, is detected at any stage before or after the admission.
21. Non-payment of admission fees by the selected candidates shall amount to cancellation of his/her candidature and in such context, they will be debarred from participation in any subsequent phase of the admission process.

22. **CLASSES FOR THE AFOREMENTIONED PROGRAM WILL BE COMMENCED ON 25.11.2026. CANDIDATES WHO WILL OPT FOR "ACCEPT & FREEZE", ARE DIRECTED TO ATTEND THE CLASSES AT THEIR RESPECTIVE CENTRE OF STUDIES.**

23. **ADMISSION OF CANDIDATES WILL BE CONFIRMED ONLY AFTER DOCUMENT VERIFICATION**, which will be carried out by the Department/Centre of Studies concerned on 25.11.2026 and 26.11.2026 **for the confirmation of admission.** All the selected/allotted candidates who have successfully paid the admission fees with **"Accept & Freeze"** status, will have to produce and submit self-attested photocopies of the Application Form along with all testimonials including the relevant certificates and final Grade Card/ Mark Sheet of successful completion of Under Graduate Programme, "Successful" Payment/Admission Receipt and hard copy of the Anti-Ragging undertaking **on the date of document verification,** failing which their admission LL.M. course will be cancelled. All eligibility criteria will be checked during document verification. If it is found that the marks obtained by a candidate don't match with the marks shown in the merit list (based on the information provided by the candidate in the Application Form), admission of that candidate may be liable to be cancelled. In case, a candidate is unable to attend the Document Verification, he/she must send his/her authorised representative for the same. If any candidate or his/her authorized representative fails to turn up on the date of Document Verification, Candidature of that Candidate for admission to 2-year LL.M. Course, 2026 will be cancelled.

24. As per the directives of the Hon'ble Supreme Court of India, it is notified that if any incident of ragging comes to the notice of the authority, the concerned student shall be given liberty to explain and if his explanation is not found satisfactory, the authority would expel him from the institution.

25. Seats remaining vacant, after the expiry of payment period, will be filled up through another Counselling (PHASE-2), if necessary, the notice of which will be published later. Please visit the university website for any update in this regard.

VACANCY POSITION OF 80% SEAT CATEGORY

Sl. No.	Subject/ Programme	Centre of Learning	UR	SC	ST	OBC	EWS	SPORTS	DA Category				Total Intake
									UR	SC	ST	OBC	
				22%	6%	7%	10%		5%	5%	5%	5%	
1	LL.M.	University Campus	19	9	2	3	4	1	1	0	0	0	39
		Govt. Centre of Legal Education, Hooghly	20	9	2	3	4	0	1	0	0	0	39
		Amex Law College	40	0	0	0	0	0	0	0	0	0	40

VACANCY POSITION OF 20% SEAT CATEGORY

Sl. No.	Subject/ Programme	Centre of Learning	UR	SC	ST	OBC	EWS	SPORTS	DA Category				Total Intake
									UR	SC	ST	OBC	
				22%	6%	7%	10%		5%	5%	5%	5%	
1	LL.M.	University Campus	5	2	1	1	1	0	0	0	0	0	10
		Govt. Centre of Legal Education, Hooghly	5	2	1	1	1	0	0	0	0	0	10
		Amex Law College	10	0	0	0	0	0	0	0	0	0	10

26. **ADMISSION FEES DETAILS**

Sl. No.	Name of Centre	PG Course	Admission Fees (Rs.)
1	Burdwan University Campus	LL.M.	3330
2	Govt. Centre of Legal Education, Hooghly	LL.M.	961
3	Amex Law College, Burdwan	LL.M.	50,000

N.B.: Candidates who have provisionally been selected for admission to the affiliated college for pursuing 2-Year PG Course of Studies in Law (LL.M.), shall have pay Rs. 1000/- (One Thousand Only) as Seat Booking Fees to ensure their admission status ("Accept and Freeze"/ "Accept and Upgrade") by logging into the student dashboard of the admission portal of The University of Burdwan by putting their Application Sequence Number and password through the link mentioned under Sl. No. 9.

The rest amount of admission fees of the respective centre of studies, affiliated to the University of Burdwan, will have to be paid at the Cash Counter of the college concerned only after finalization of admission status ("Accept and Freeze") & verification of documents for confirmation of admission.

Secretary (Additional Charge)
Faculty Council (Arts, Commerce, Law, Music etc.),
The University of Burdwan