The University of Burdwan
Burdwan 710 104
West Bangal
Burdwan University Press

Notice Inviting for binding of B.U. Diary-2027

Tender No. SBUP/01/2026-2027

Date: 17th November' 2026

Sealed quotations are hereby invited from competent, bona fide, and resourceful vendors for providing binding rates for the University Diary 2027, as per the following specifications: a finished size of 21.6 cm × 14.5 cm, section sewing, hardboard rexine case binding with gold foil printing on the top cover, and a rounded spine for each diary (as per the specimen). Upon completion of the binding work, the finished diaries must be delivered to the General Store Department, B.U. Rajbati, at the vendor's own cost and risk within 10 days of receiving the work order.

Rates should be quoted per diary (inclusive of all taxes and all delivery charges).

Terms & conditions:

- Rates quoted should be valid for acceptance for at least 6 months from the date of submission to the office of the University.
- The University is not bound to accept the lowest rate and reserve the right to accept or reject any or all the quotation without assigning any reason whatsoever.
- The University will not accept any substandard articles under any circumstances. Certificates of the recipient on the challan must be obtained. The corresponding challan must be placed in the central store for necessary stock certification.
- The supplier shall submit bill in printed form, in triplicate duly completed in all respects.
- Payment due to the supplier will be made through the R.T.G.S. direct to the party bank account.
- All taxes and other charges must mention clearly.
- The vendors must be submitted documents relating to a) Trade Licence, b) pan and c) GST
- The quotation must be submitted to Superintendent Press (member convenor), department of Press, The University of Burdwan. Rajbati, Burdwan- 713 104
- The last date of submission of the quotation on 26.11.2026, 1p.m.

Superintendent, University Press
(Member Convenor)