



Ref. No. B.U./Fin/Secretariat/Durga Puja Festival Advance /70

Date : 08.09.2026

Memorandum

Interest free festival advance for **Durga Puja** with a commitment of repayment within a stipulated period of time will be provided to the willing Teachers/Officers and Non teaching employees (@ Rs.30000/-), Contractual Faculties and workforces engaged under Fixed Pay/ casual/ contractual/ daily employees category/Krishnayar Uddyan/Meghnad Saha Planetarium (@ Rs.12000/-), Part Time Coach & Technicians (@ Rs.6000/-) and Security Staff under Cooperative Store (One time grant @ Rs.7400/). Festival advance will be recovered in 10 equal tranches.

Such employees must express their willingness by giving their consent (mentioning PF no) at the Finance Establishment Section or through email (finance.establishment@buruniv.ac.in). No request for Festival Advance for **Durga Puja** will be entertained after 18.09.26

C. Chakrabarti
08/09/26

Finance Officer

FINANCE OFFICER & DDO
THE UNIVERSITY OF BURDWAN
BURDWAN, WEST BENGAL