



THE UNIVERSITY OF BURDWAN

Rajbati, Burdwan
West Bengal: 713 104

CONTROLLER OF EXAMINATIONS' DEPARTMENT

NOTIFICATION

It is notified for information of all concerned that the dates of submission of Examination Forms and Fees relating to Ph.D Course Work Examination, 2024 (Session: July – December, 2024) (through ON-LINE PORTAL) are given below:

Examinations	Dates of filling up of Examinations Forms by the students through Dash Board	Last date of approval through College Login (for affiliated Colleges offering relevant Course)/HODs' Login (for B.U. Campus)	Issue of Admit Card / DR (soft copy)	Tentative date of commencement of Examination(s)
Ph.D Course Work Examination, 2024 (Session: July – December, 2024)	17-07-2026 To 24-07-2026	27-07-2026	31-07-2026	07-08-2026
• Link for Form Fill-up : • https://q01.tcsion.com/per/q01/pub/1254/SelfServices/templates/login_page21092021011323/Login%20Page521092021011353.html • All HODs of Golapbag Campus / Principal / TIC / OIC of the College concerned are hereby requested to submit the approved copy of the forms through their respective portal following the above mentioned date, positively. • Admit Cards of the examinees concerned will be forwarded to the respective Students' Dash Board only.				

Please note that the Candidates must upload their own photo & signature under student profile only before enrollment form fill up [for any assistance, please go through the User manuals].

After successful submission of the relevant examination form through the respective portal candidates concerned are advised to re-check the form submission status by re-logging into the portal using their respective User I.D. & Password and check whether the current form submission appears in the list under “Exam Enrolment” and also take a print out of it for future reference.

If any discrepancy is found, they are also advised to bring the matter into the notice of the Controller of Examinations through their respective HoDs via e-mail within the above mentioned stipulated date, positively.

No such requests will be entertained after due date.

The HODs of Golapbag Campus / Principal / Officer – in – Charge / Teacher – in – Charge of affiliated Colleges / Institutions are requested to give wide publicity to it for information of the candidates concerned and others, associated with the examinations system.

Examinations Fees Structure & Others

(Only for Back Candidates, if any, as per University Regulations)

- PG Examinations Fees Structure Link : <https://bit.ly/3rgiG2y>

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Uploading of Examination Fees Documents & Generation of 'Token Number'
(Mandatory)

After successful submission of the Examination & other Fees at the time of Admission (for *Current Batch*) and at the Cash Section (for *Back/Repeat candidates*), **the students of P.G. Departments of B.U. Campuses (only) must follow the following steps** in order to upload the **Examination Fees Documents**, generate the **'Token Number'** by scanning the **'QR Code'** to be available at the Demand & Collection Section of Finance Department or by clicking the link given below and **also to register the same Token Number at the Demand & Collection Section** respectively:

Steps to be followed:

- 1) Scan 'QR Code' with Google lense of your smart phone
- 2) Tap the link
- 3) Fill-up the Google Form
- 4) Upload the image of **Examination Fees Documents**
- 5) Tap 'Next'
- 6) 'Agree' with the 'Declaration'
- 7) Tap "Submit"
- 8) You will get a 'Token Number' in your given e-mail ID
- 9) **Before you leave the premises, you must have to register the 'Token Number' to the 'Demand & Collection Section', failing which your Admit Card will not be generated.**
- 10) Now, your Fees Payment process is successful

N.B.: The Candidates, who have already paid the relevant Examination & other Fees, must have to follow the above mentioned process, failing which Admit Cards will not be generated.

Sd/- Dr. A. J. Pal
Controller of Examinations

No. C.E./State/Noti/Ph.D. Course Work Exam., 2024/151/(14)

Date: 14.07.2026

Copy forwarded for information and wide circulation to:

1. All Heads of P.G. Departments.
2. Principal, Hooghly Mohsin College
3. Office of the Hon'ble Vice-Chancellor, B.U.
4. Office of the Dean, Faculty of Science, B.U.
5. Office of the Dean, Faculty of Arts, Commerce, etc., B.U.
6. Registrar, BU
7. Finance Officer, BU
8. Accounts Officer – I, B.U.
9. Sr. Secretaries, P.G Council (Science & Arts, Commerce, Law etc.), BU
10. All Officers of this Department.
11. All Sections of the C.E's Deptt., B.U.
12. Cash and Demand & Collection Section, Finance Dept., B.U.
13. Outsourcing Computer Company
14. Webmaster, B.U. – **with the request to place the notification on the University Website (www.buruniv.ac.in)**

Controller of Examinations