



THE UNIVERSITY OF BURDWAN
Department of Controller of Examinations'
Rajbati, Burdwan- 713104

NOTIFICATION

It is notified for information of all concerned that the dates of submission of Examination Forms and Fees relating to P.G. CBCS Semester - IV Examinations, 2026 (Session: 2024 – 2026) (through ON-LINE PORTAL) are given below:

Examinations (P.G. CBCS)	Dates of filling up of Examinations Forms by the students through Dash Board	Last date of approval through College Login (for affiliated Colleges offering P.G. Courses)/HODs' Login (for B.U. Campus)	Issue of Admit Card / DR (soft copy)	Tentative date of commencement of Examination(s)
P.G. Semester – IV Examinations, 2026 [New and Old Syllabus (back / repeat) candidates]	24-06-2026 to 07-07-2026	09-07-2026	14-07-2026	20-07-2026
<ul style="list-style-type: none">• Link for Form Fill-up [For NEW SYLLABUS (Batch: 2024– 2026) and Back /repeat candidates (Batch: 2023 – 2025 & 2022 - 2024, if any as per Regulations), only] portal.buruniv.ac.in Or https://g01.tcsion.com/per/g01/pub/1254/SelfServices/templates/login_page21092021011323/Login%20Page521092021011353.html• All HODs of Golapbag Campus / Principal / TIC / OIC of the College concerned are hereby requested to submit the approved copy of the forms through their respective portal following the above mentioned date, positively.• Admit Cards of the examinees concerned will be forwarded to the respective Students' Dash Board only.				

After successful submission of the relevant examination form through the respective portal candidates concerned are advised to re-check the form submission status by re-logging into the portal using their respective User I.D. & Password and check whether the current form submission appears in the list under “Exam Enrolment” and also take a print out of it for future reference.

If any discrepancy is found, they are also advised to bring the matter into the notice of the Controller of Examinations through their respective HoDs via e-mail within the above mentioned stipulated date, positively.

No such requests will be entertained after due date.

The HODs of Golapbag Campus / Principal / Officer – in – Charge / Teacher – in – Charge of affiliated Colleges / Institutions are requested to give wide publicity to it for information of the candidates concerned and others, associated with the examinations system.



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Examinations Fees Structure & Others:

- **PG Examinations Fees Structure Link :** <https://bit.ly/3rgiG2y>
- I) Examination Help Desk will assist the Department / College / Institutions for Online Examinations Form fill up.
- II) **Help Desk Mail ID :** examination@buruniv.ac.in
- III) **For PG Students of Golapbag Campus:** The Examination and other fees payment should be made as per guideline of the Finance Department, BU.
- IV) **For PG Students of Golapbag Campus:** All HOD / TIC of the department concerned are hereby requested to verify whether relevant examination fees in respect of the candidates concerned have been deposited or not, and the relevant Admit cards will be distributed strictly to those students whose examination fees has been deposited.
- V) **For PG Students of the affiliated Colleges:** For Colleges/Institutions imparting instruction to the P.G. Courses of Studies, the Examination fees payment should be made (**by College**) in online mode only [i.e. **SBI i-Collect link** : <https://bit.ly/3JfOfR0>] within or before the issue of Admit Card. Payment Challan / Receipt, where showing the amount, payment transaction ID or number with date and form list including Students Statement (Please download the template for **Student's Fees Statement** : <https://bit.ly/3qrKJKy>) should be sent (any kind of hard copy will not be accepted by the Section concerned) **by the College (outside Golapbag Campus)** to the Department of Controller of Examinations through **Google Form link** only (<https://bit.ly/30Hdk5I>) within or before the issue of Admit Card.

Uploading of Examination Fees Documents & Generation of 'Token Number'

(Mandatory)

After successful submission of the Examination & other Fees at the time of Admission (for *Current Batch*) and at the Cash Section (for *Back/Repeat candidates*), **the students of P.G. Departments of B.U. Campuses (only) must follow the following steps** in order to upload the **Examination Fees Documents**, generate the **'Token Number'** by scanning the **'QR Code'** to be available at the Demand & Collection Section of Finance Department or by clicking the link given below and **also to register the same Token Number at the Demand & Collection Section** respectively:

Steps to be followed:

- 1) Scan 'QR Code' with Google lense of your smart phone
- 2) Tap the link
- 3) Fill-up the Google Form
- 4) Upload the image of **Examination Fees Documents**
- 5) Tap 'Next'
- 6) 'Agree' with the 'Declaration'
- 7) Tap "Submit"
- 8) You will get a 'Token Number' in your given e-mail ID
- 9) **Before you leave the premises, you must have to register the 'Token Number' to the 'Demand & Collection Section', failing which your Admit Card will not be generated.**
- 10) Now, your Fees Payment process is successful

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N.B.: The Candidates, who have already paid the relevant Examination & other Fees, must have to follow the above mentioned process, failing which Admit Cards will not be generated.

A.P.A.

Controller of Examinations

Date: 23-06-2026

No. C.E./State/Noti/PG CBCS/Sem - IV/2026/150/(27)

Copy forwarded for information and wide circulation to:

1. All Heads of P.G. Departments.
2. Principals/TICs/OICs of all affiliated Colleges offering P.G. Courses concerned.
3. Registrar, BU
4. I.C, BU
5. Finance Officer, BU
6. A&AO, BU
7. Accounts Officer (I), BU
8. Accounts Officer (II), BU
9. Accounts Officer (III), BU
10. Trust Officer, BU
11. Secretary, P.G Council (Arts and Science), BU
12. PSWO, In-Charge, Registration and Migration Section, BU
13. Joint Registrar, BU
14. Asstt. Registrar (I), BU
15. Asstt. Registrar (II), BU
16. Asstt. Registrar (III), BU
17. Estate Officer, BU
18. All Officers of this Department.
19. All Sections of the C.E's Deptt., B.U.
20. Registration & Migration Section, Registrar's Dept., B.U.
21. Permission Section, Registrar's Dept., B.U.
22. Sales & Information Section
23. Cash and Demand & Collection Section, Finance Dept., B.U.
24. Concerned OSC.
25. In-house Computer Unit, CE's Department.
26. Outsourcing Computer Company
27. Webmaster, B.U. – with the request to place the notification on the University Website (www.buruniv.ac.in)

A.P.A.

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