

THE UNIVERSITY OF BURDWAN



Contact details (office):
P.O. Rajbati, Golapbag
Department of Zoology
Burdwan, PIN-713104
e-mail: abarik@zoo.buruniv.ac.in

Tender Ref. No. ZOO/WBDSTBT/AMB/Chemicals/26-27/03

Date: 29/05/2026

Tender Inviting Authority: Dr Anandamay Barik, PI, WBDSTBT Project, Professor, Department of Zoology, Golapbag, Purba Bardhaman-713104, West Bengal (hereinafter referred as Tender Inviting Authority unless the context otherwise requires)

Tender Accepting Authority: Project (WBDSTBT/2094(Sanc.)/STBT-11012(27)/3/2024-ST SEC) Purchase Committee, Department of Zoology, The University of Burdwan.

Tender Inviting Authority invites tender through **website <https://www.buruniv.ac.in>** for procurement of **Chemicals** for WBDSTBT, GOWB, sponsored Research Grant at Department of Zoology, BU, **PI: Dr. Anandamay Barik** from the Original Chemical Manufacturer (OEM) or their representatives in India. The tentative quantity and the required items of each are mentioned at **Annexure-III separately. The tender must be submitted within 10 days from the publication of the advertisement in the University website**, and must be addressed to: **Dr. Anandamay Barik, PI, WBDSTBT Project, Department of Zoology, The University of Burdwan, Burdwan 713 104, INDIA.**

Tender Document contains the followings:

<i>Instruction to Bidders</i>	<i>Annexure I</i>
<i>Terms and Conditions</i>	<i>Annexure II</i>
<i>List of Items with Specification</i>	<i>Annexure II</i>

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Annexure-I

Instruction to bidders

1. Eligibility criteria:

- a. The tenderer shall be an original item Manufacturer or qualified Indian Agents.
- b. Tender should not be submitted by the firm/company for the Product(s) for which the firm/ Company has been blacklisted/ banned/ debarred by CMSS/ State Governments/ Central Government/ its Drug procurement agencies or if the Firm/Company is debarred as a whole by these agencies.

2. General conditions:

- a. A complete set of Tender documents may be downloaded by any interested eligible tenderer from website: <https://www.buruniv.ac.in> as per the schedule given in Critical Date Sheet. No cost for the Tender document shall be charged for the Tender documents downloaded by the Tenderers.
- b. Any person who has submitted the Tender document should watch for amendments, if any, on the website: www.buruniv.ac.in; for which BU will not issue any separate communication to them.
- c. **The categories of items and quantity indicated in the tender document are tentative. BU, however, reserves the right to increase or decrease the quantity or delete some or all the items depending on the needs of the PI and availability of funds without assigning any reasons.**
- d. The bidder should clearly indicate the delivery period and validity period of the tender. It may be mentioned that the validity period of the price should be at least six months (180 days).
- e. Both Technical Bid and Financial Bid are to be submitted within the closing date of submission.

3. Techno commercial bid

- a. Tenderer shall be a manufacturer or its qualified Indian Agent. In case the bidder is a manufacturer- Self Declaration of Manufacturer should be given.
- b. **All the prices must be quoted in INR only.**
- c. The bidder should indicate specifically the basic price, taxes and other charges against each item.
- d. **GOODS & SERVICES TAX (GST):** The Tenderer may quote GST as per applicability in accordance with relevant Government notification.

4. The **bid packet** should contain scanned copies of the following documents: -

- a. Proof of PAN no.

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- b. Proof of GST.
- c. Copies of the Income Tax Acknowledgement Receipt of three- Assessment years, Viz. 2023-2024, 2024-2025 and 2025-2026.
- d. P.T. Deposit Challan for latest year,
- e. Trade License.

5. ACCEPTANCE OF TENDER

- a. Technically responsive Tenders will be evaluated based only on the “landed price”.
- b. The purchaser reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids, at any time prior to award of contract without assigning any reason whatsoever and without thereby incurring any liability to the affected bidder or bidders on the grounds of purchaser’s action.
- c. The acceptance of the Tenders will be communicated to the lowest / matched tenderers in writing.
- d. **The acceptance of quotation will rest with the Principal Investigator of the project who does not bind himself to accept the lowest quotation and reserves the right to reject, or partially accept any or all the quotations received without assigning any reason.**

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Annexure-II

Terms & Conditions

Subject: Tender Inviting Authority invites tender through bid submission for procurement of Chemicals for WBDSTBT, GOWB, Sponsored Research Grant at Department of Zoology, BU, PI: Dr. Anandamay Barik.

1. The **FINANCIAL OFFER** of the prospective tenderer will be considered only if the **TECHNICAL BID** of the tenderer is found qualified by the 'Project Purchase Technical Committee' formed by The University of Burdwan. The decision of the 'Project Purchase Technical Committee' will be final and absolute in this respect.
2. Terms & Conditions like, Insurance, Mode of payment, Validity period, Warranty and Delivery period must be mentioned. Full Specifications of the item(s) should be given while quoting the rates in the bid.
6. Any other relevant document
7. The Project Purchase/technical Committee reserves the right Purchases accept or reject any bid and to cancel the Bidding processes and reject all Bids at any time prior to the award of Contract without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the ground for Purchase Committee's action.
8. The final price of the chemicals must include the other charges like packaging, forwarding, transportation charges, etc.
9. **The purchase order will be placed with the INR only.**
10. The University of Burdwan is registered with the Department of Scientific and Industrial Research (DSIR) for the purposes availing Customs duty exemption in terms of Government Notification and Central Excise Duty Exemption in terms of Government Notification.
11. **Payment will be made on a bill basis after the receipt of the item in good condition, its satisfactory performance.**
12. Rate should be given both in words and figures clearly in the quotation. If there is any discrepancy between the words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail subject to above.

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13. The chemicals should be delivered to **“The PI, Dr. Anandamay Barik, The University of Burdwan, Golapbag, Burdwan, 713104, West Bengal, India”**.
14. The last date and time for receiving complete bids shall be strictly adhered to and no offer received after the due date shall be considered. Delayed/Late Tenders will not be considered at all. The University of Burdwan will not be responsible for any loss in transit.

Sd/-
PI
(Dr. Anandamay Barik)

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ANNEXURE-III

DETAILED LIST OF CHEMICALS

Sl. No.	Name of Consumable Items	Brand	CAS No.	Pack Size	Quantity
1	Methyl laurate (99.5%)	SIGMA-ALDRICH	111-82-0	5 g	1
2	Methyl tridecanoate ($\geq 97\%$)	SIGMA-ALDRICH	1731-88-0	1 g	1
3	Methyl Pentadecanoate ($\geq 98.5\%$)	SIGMA-ALDRICH	7132-64-1	1 g	1
4	Methyl palmitoleate ($\geq 99\%$)	SIGMA-ALDRICH	1120-25-8	100 mg	1
5	Methyl Palmitate ($\geq 99\%$)	SIGMA-ALDRICH	112-39-0	5 g	1
6	Methyl heptadecanoate ($\geq 99\%$)	SIGMA-ALDRICH	1731-92-6	100 mg	1
7	Methyl stearate (99%)	SIGMA-ALDRICH	112-61-8	1 g	1
8	Methyl linolenate ($\geq 99\%$)	SIGMA-ALDRICH	301-00-8	100 mg	1
9	Methyl linoleate ($\geq 98\%$)	SIGMA-ALDRICH	112-63-0	1 g	1
10	Methyl oleate (99%)	SIGMA-ALDRICH	112-62-9	5 g	1
11	Methyl myristate ($\geq 99\%$)	SIGMA-ALDRICH	124-10-7	1 g	1
12	Methyl arachidate ($\geq 99\%$)	SIGMA-ALDRICH	1120-28-1	1g	1
13	Methyl heneicosanoate (99%)	SIGMA-ALDRICH	6064-90-0	100 mg	1
14	Methyl tricosanoate (99%)	SIGMA-ALDRICH	2433-97-8	100 mg	1
15	Methyl Docosanoate (98.5%)	SIGMA-ALDRICH	929-77-1	1 g	1
16	Lauric acid ($\geq 98\%$)	SIGMA-ALDRICH	143-07-7	1 Kg	1
17	Tridecanoic acid ($\geq 98\%$)	SIGMA-ALDRICH	638-53-9	5 g	1
18	Myristic Acid ($\geq 99\%$)	SIGMA-ALDRICH	544-63-8	100 g	1
19	Hexadecanoic acid (99%)	SIGMA-ALDRICH	57-10-3	10 g	1
20	Palmitoleic acid (98.5%)	SIGMA-ALDRICH	373-49-9	100 mg	1
21	Heptadecanoic acid (98%)	SIGMA-ALDRICH	506-12-7	1g	1
22	Pentadecanoic acid (99%)	SIGMA-ALDRICH	1002-84-2	5 gm	1
23	Stearic acid (98.5%)	SIGMA-ALDRICH	57-11-4	5 g	1
24	Nonadecanoic acid (98%)	SIGMA-ALDRICH	646-30-0	1 g	1

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25	Arachidic acid (99%)	SIGMA-ALDRICH	506-30-9	1 g	1
26	Heneicosanoic acid	SIGMA-ALDRICH	2363-71-5	100 mg	1
27	Docosanoic acid (99%)	SIGMA-ALDRICH	112-85-6	5 g	1
28	Tricosanoic acid (99%)	SIGMA-ALDRICH	2433-96-7	100 mg	1
29	Oleic acid (99%)	SIGMA-ALDRICH	112-80-1	5 g	1
30	Linoleic acid (98%)	SIGMA-ALDRICH	60-33-3	1 g	1