



No.: R-S/N-1/271

Date: 22.05.2026

**NOTIFICATION**

It is notified for information of all concerned that the Senior Special Secretary to the Government of West Bengal, Department of Higher Education, University Branch has issued an advisory vide no. 660(31)-Edn(U)/HED-12016(99)/23/2026-UNV SEC-Dept. of HE dated 22.-05.2026 regarding implementation of austerity measures, energy conservation and sustainable practices in Higher Education Institutions (copies enclosed) which is self explanatory. All are requested to accord topmost priority to this matter and ensure appropriate action and strict compliance of this order.

By Order of the Hon'ble Vice Chancellor

(A. Chatterjee)  
Registrar (Officiating)

Date: 22.01.2026

No.: R-S/N-1/271 /1(95)

Copy forwarded for information and necessary action to:

1. The Dean, F.C. for P.G. Studies in Arts, Commerce, Law, etc., B.U.
2. The Dean, F.C. for P.G. Studies in Science, B.U.
3. The Dean, F.C. for P.G. Studies in Engineering & Technology, B.U.
4. The Director, IQAC, B.U.
5. All Heads/TiCs of all teaching Departments, B.U.
6. All Officers of the University of Burdwan
7. The System Engineer, with a request to place this notification on the University Website.
8. Office of the Hon'ble Vice Chancellor, B.U.

Registrar (Officiating)

**Government of West Bengal**  
**Department of Higher Education**  
**University Branch**  
**Bikash Bhavan, 6<sup>th</sup> Floor, Bidhannagar, Kolkata – 700 091**

**No. 660(31)–Edn (U)/HED-12016(99)/23/2026-UNV SEC-Dept. of HE**

**Date: 22.05.2026**

**From:** Senior Special Secretary to the Government of West Bengal,

**To:** Registrar ..... University ( All State-aided)

**Subject: Implementation of austerity measures, energy conservation, and sustainable practices in Higher Education Institutions**

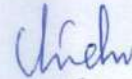
Sir / Madam,

Enclosed please find herewith copy of Memo No. 130-CS/2026 dated 18.05.2026 of the Chief Secretary to the Government of West Bengal on the subject noted above, which speaks for itself.

I am directed to request you to accord the topmost priority to this matter and ensure appropriate action and strict compliance within your respective institutions.

This may be treated as extremely important and urgent.

Yours faithfully,



Senior Special Secretary

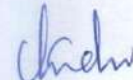
Enclosed: As stated

**No. 660(31)/1(2)–Edn (U)/HED-12016(99)/23/2026-UNV SEC-Dept. of HE**

**Date: 22.05.2026**

Copy forwarded for information to:

1. Vice Chancellor ..... University (All State Aided)
2. Sr. P.S to Addl. Chief Secretary of this Department



Senior Special Secretary

Molkeg



Office of the Chief Secretary  
Government of West Bengal

No. 130-CS/2026

Date: 18.05.2026

To –

1. All Departmental Heads
2. All District Magistrates

The Hon'ble Chief Minister, Government of West Bengal has repeatedly emphasized the need for efficient utilisation of resources, reduction in avoidable fuel consumption, greater use of public transport and digital platforms, promotion of domestic products and adoption of sustainable practices.

In pursuance of the above, all Departments, Directorates, State PSUs, Boards, Corporations, Government-owned or Government-funded societies, offices, parastatals, and field-level offices under the Government of West Bengal are directed to take appropriate measures for reduction of expenditure and enhancement of efficiency in public service delivery, including the following:

1. Maximum use of video conferencing, virtual meetings and digital platforms for official work and reviews while also exploring work from home, wherever feasible without compromising efficiency.
2. Reduction of non-essential travel and promotion of public transport, carpooling and electric mobility wherever feasible.
3. Adoption of suitable energy conservation measures in Government offices and institutions.
4. Promotion of paperless functioning, e-office and minimization of all avoidable expenditure.
5. Preference for domestically manufactured products and encouragement of "Swadeshi" initiatives.
6. Encouragement of sustainable consumption practices and efficient logistics systems, waste reduction, recycling, and responsible use of natural resources.
7. Promotion of awareness regarding healthy and sustainable lifestyle practices, including the use of locally produced edible oils, natural and eco-friendly farming practices etc

Each State Government Department and District Administration shall prepare an Action Plan for 2026-27 indicating immediate, medium-term, and long-term interventions, along with measurable outcomes and timelines, and furnish the same to the Office of the Chief Secretary by 22-05-2026, followed by monthly reports with effect from 1<sup>st</sup> July, 2026.

All Additional Chief Secretaries/Principal Secretaries/Secretaries and District Magistrates are requested to accord the topmost priority to the matter and ensure appropriate action and compliance by all subordinate offices and agencies under their administrative control.

This should be treated as most urgent.



Chief Secretary  
Government of West Bengal

Copy to

1. PS to Hon'ble Chief Minister, GoWB.