No. UIT/589/Recruitment/P-32/15   Dated 26th February, 2026

Advertisement for Recruitment

Applications are invited from Indian citizens for engagement to the following contractual positions, purely on temporary basis. Filled-in Application Form in the prescribed format as attached with this advertisement along with photocopies of two sets of all credentials must reach the office of the Principal, University Institute of Technology (UIT), Golapbag, Purba Bardhaman-713104, West Bengal, India by 05:00 p.m. of 05.03.2026 either by hand or through Post Office/Courier Service. No application will be accepted after 05:00 pm of 05.03.2026.

The Application Fee of Rs 1,000/- should be paid by a Demand Draft (DD) only in favour of "University Institute of Technology" payable at Burdwan and the DD should be enclosed with the Application. Candidate's Name and Date of Birth should be written on the reverse of the Demand Draft. Cash, Cheques, Money Orders, Postal Stamps etc. will NOT BE ACCEPTED.

Sl. No.	Name of the posts	Qualification & Experience	Pay per month
1.	Hostel Superintendent – [02 post]	a) Master's Degree in any branch. b) Age not more than 40 years. c) At least 2 years' experience in Hostel administration/ management etc.	consolidated pay @ Rs. 19,000/- per month

General instructions to the Applicants

1. The UIT reserves the right of rejecting any or all the applications without assigning any reason thereof.
2. The UIT takes no responsibility for any delay in receipt or loss in postal transit of application.
3. Mere eligibility will not vest any right of any candidate for being called for interview/in any other form(s) of selection process. Only the short-listed candidates will be called for interview. The decision of the UIT in all matters will be final.
4. All the certificates, testimonials and other relevant documents in original will be required at the time of interview for necessary verification (if called).
5. No information will be sent to those candidates who are not shortlisted for interview.
6. A candidate can send one application only. Submission of more than one application by any candidate will render him/her ineligible and in such case all the applications submitted by the said candidate will be rejected and application fees forfeited.
7. Application once made will not be allowed to be withdrawn and the Fees once paid will NOT be refunded on any account nor can it be held in reserve for any other examination or selection.
8. Candidates should ensure that he/she fulfils the eligibility and other norms mentioned in this advertisement before applying.
9. Incomplete applications, applications without self-attested copies of certificates, applications without the DD of the requisite fees or applications received after the due date are liable to be rejected.
10. Candidates must write Advt. No. and "Name of the Post Applied For" on the top of the envelope containing the application form.
11. Any dispute (s), subject to jurisdiction will be under the Hon'ble High Court at Calcutta only.
12. No TA/DA is admissible for attending the interview.

Principal
UIT

To
The Principal
University Institute of Technology (UIT)
Golapbag, Purba Bardhaman-713104
West Bengal, India

Sir,

I beg to apply for the post of…………………………………………………………..……… in terms of your

advertisement vide Advt. No………………………………………..……………….. dated……………..………

1. (a) Name in full …………………………………………………… …………………..……… (*BLOCK LETTERS*)

(b) Gender: …………………………………………

2. Date of Birth ……… …………………..…………

3. Present Address (Communication) ……………………….…………………………………………………

………………………………………………………….……………………………………......………..…….

4. Permanent Address …………………………………………… …………………………….…………………

……………………………………………………………….………………………………………………..

5. (a) Mobile No./ Whatsapp No:………………………………………………………………………....…………

(b) E-mail:……………………………………………..…………………………………………..………….

6. Academic Career (Stating Percentage of marks and/or CGPA in each of the examination):

Examination Passed	Division/Class	Year of Passing	University/Board	% of Marks	CGPA
Madhyamik or its equivalent					
H.S or its equivalent					
Graduation Level (B.A./B.Sc./B.Com. etc.)					
Post Graduation Level (M.A./M.Sc./M.Com. etc.)					
Others					

7. Present Employment (if any):-

(i) Employer……………………………………………………………………………………………………

(ii) Designation held ………………………………………………………………………………………….

(iii) Present pay ……………………………………………………………………………....……………

8. Other emoluments, if any …………… …………………………………………………………………

_____
Signature in full of the applicant with date