



**CENTRE FOR DISTANCE AND ONLINE EDUCATION  
THE UNIVERSITY OF BURDWAN  
GOLAPBAG, BURDWAN, WEST BENGAL**

No. CDOE/Sectt/Recruitment/25-26/91

Dated: 09.01.2026

Applications are invited from Indian citizens for appointment of following various positions of eight Assistant Professor (Full time contractual) and one Assistant Librarian in The Centre for Distance and Online Education under The University of Burdwan with fixed pay @ Rs.40,000.00 per month (likely to be revised).

Sl. No.	Name of the post	Number of posts	Subject/Discipline
1	Assistant Professor	02	Mathematics
2	Assistant Professor	02	Political Science
3.	Assistant Professor	02	Computer Science
4.	Assistant Professor	02	B.Ed.
5.	Assistant Librarian	01	

**Educational Qualifications:** Applicants must have the minimum qualifications & experience as per relevant latest recruitment guidelines and latest Memorandum of the UGC/NCTE/AICTE/Department of Higher Education, Govt. of West Bengal, as applicable, for the appointment of Assistant Professors and Assistant Librarian in the Universities. Possession of a Ph.D. degree will be an added advantage.

**NCTE norms for B.Ed** will be followed for serial No. 4 only.

**Age limit: 40 years**

**Fixed Pay:** Rs. 40,000.00 (Rupees forty thousand only) per month consolidated (likely to be revised).

**Nature of contract:** Rules of The University of Burdwan will be applied in connection to the renewal of the contract. However, the authority reserves the right to terminate the contract by one-month notice, if services are found unsatisfactory.

**How to apply:** Interested candidates are required to apply in the prescribed format as given. Requisite application fee (Rs. 1500.00 for general category and Rs. 1000.00 for reserved category) can be submitted by a Crossed Demand Draft drawn in favour of the **Directorate of Distance Education, The University of Burdwan, Burdwan**. Application (in Duplicate – one original and one set of photocopy) along with requisite fee and photocopies of all

credentials (one set for each application form) must reach to the office of the Director, Centre for Distance and Online Education, The University of Burdwan, Golapbag, Burdwan 713104, West Bengal by 27.01.2026 (05:00 p.m.) by Post or by hand only. Candidates already in service must apply through proper channel. Separate applications are required, if a candidate applies for more than one post.

No TA/DA is admissible for attending the interview. It should be noted that possession of minimum eligibility shall not confer any right to be called for interview. Incomplete applications/ non submission of draft for price of form will be rejected.

Sd/-  
Director  
Centre for Distance and Online Education  
The University of Burdwan

**CENTRE FOR DISTANCE AND ONLINE EDUCATION**  
**THE UNIVERSITY OF BURDWAN**



**APPLICATION FORM (for the Post of Assistant Professor/Assistant Librarian)**

Advt. No.....dt.....

**To**  
**The Director**  
**Centre for Distance and Online Education**  
**The University of Burdwan**  
**Rajbati, Burdwan 713 104**

Sir,

I beg to apply for the post of ..... in terms of your advertisement  
As referred to above. The requisite particulars are given below.

1. Name in full (Block Letter) .....
2. (a) Father's/Husband's name & Occupation .....
- (b) Mother's name & Occupation .....
- (c) Phone/Mobile No. ....
- (d) E-mail: .....
3. Postal address in full .....  
(Communication) .....  
.....
4. Permanent address.....  
.....  
.....
5. Date of Birth (in Christian era).....  
Age on the date of application .....
6. Category to which he/she belongs\*  
(\*evidence to be produced) (Please tick): GEN SC ST OBC-A OBC-B
7. Whether physically handicapped: .....  
(If yes, please submit copy of proof thereof)
8. Religion .....
9. Marital status .....
10. Whether a citizen of India .....

11. Whether the candidate has been outside India, If so, the following particulars should be given:

Country Visited	Date of Visit	Duration of Visit	Purpose of Visit

12. What languages (including Indian language) can you read, write or speak?

Read only	Speak only	Read and Speak Read	Speak and Write

13. Bank Details :

(a) Name of the Account Holder:

(b) Name of the Bank :

(c) Account Number :

(d) IFSC code :

14. Particulars concerning academic career commencing with matriculation or equivalent examination to be stated chronologically. Failure at any examination or in any term must be specifically mentioned:

Particulars	Madhyamik / Equivalent	H.S./Equivalent	Bachelor's Degree	Master's Degree
Qualifications (Exams)				
Division/Grade or Class				
Year of passing				
% of Marks / CGPA				
Main Subjects				
Board/University				
Any other information e.g. particulars of any prizes, medals, obtained at the University				

15. Whether NET/SLET/GATE Qualified: .....

If so, give details .....

16. (a) Details of any advanced Post-graduate work or published papers,  
Copies of papers should be furnished, if possible:

No. of Papers:

(i) National:.....

(ii) International:.....

(iii) Accepted for Publication:.....

(b) Whether acquired/awarded PhD.: Yes/No.....

If yes, (i) Give details mentioning the Name of the supervisor: .....

.....

(ii) The Title of the Thesis:.....

.....

(iii) Whether the Ph.D. awarded as per UGC Regulations 2009: Yes/No ..... If yes, attach  
Certificate of the concerned University/Institution

(iv) Date of award:

(c) Whether acquired/awarded D.Sc./D.Lit./LLD. Degree.: Yes/No ..... If yes, give the title of the  
Thesis, Name of the University, Year of award:.....

.....

17. Details of employment since leaving School or College to be stated chronologically, gaps, if any, should  
be accounted for:

Name of Office/Firm or institution where employed	Date of joining	Date of leaving	Reasons for leaving the previous service	Designation of Post held and whether permanent or temporary	Give details of pay drawn, scale of pay, allowances, etc.

18. If appointed, what notice would be required

Before joining the post.....

19. Cash Challan of the University or Crossed Demand Draft bearing No ..... &  
date.....on Burdwan depositing the application fee Rs.....

20. Particulars of activities, if any, in the University Officers' Training Corps/Indian Territorial  
Force/National Cadet Corps/Games/Sports/Type/Shorthand/Computer, etc.

.....  
.....

23 Name of two referees to whom the candidate is known:

(1) .....

(2) .....

24. Additional Information, if any: .....

.....  
.....  
.....

25. Documents and attested copies of Certificates/Diploma/Degree, etc.

(i) .....

(ii) .....

(iii) .....

(iv) .....

(v) .....

(vi) .....

(vii) .....

### DECLARATION

I hereby declare that all statements made in this application are true, complete and correct to the best of my knowledge and belief. If any information is found to be incorrect at any stage, my application shall be liable to be rejected.

.....

Date.....

Signature in full

**CENTRE FOR DISTANCE AND ONLINE EDUCATION**

**THE UNIVERSITY OF BURDWAN**



**ADVT.NO.**.....

**DATE**.....

**PARTICULARS OF CANDIDATES FOR THE POST OF** .....

..... **in the CENTRE FOR DISTANCE AND ONLINE EDUCATION, THE UNIVERSITY OF BURDWAN**

1. Name in full ..... (*In block letters*)

.....

2. Present Address ..... (Communication)

.....

3. Permanent Address .....

.....

4. Phone No./Mobile No./e-mail: .....

5. Date of Birth..... Age .....

6. Academic Career (Stating Percentage of marks in each of the examination)

Examination Passed	Division /Class	Year of <u>passing</u>	University/Board	% of marks/CGPA
Madhyamik/or its equivalent				
H.S or its equivalent				
B.A/B.Sc/B.Com.				
M.A/M.Sc/M.Com.(Pl. mention spl. Paper, if any)				
Others				

7. Any other information ..... (e.g. prizes or Medals obtained from the University).....

8. Particulars of Doctoral Degree, if any.....

9. Details of advanced Post-Graduate work of.....  
published papers .....

10. Present Employment

(i) Employer .....

(ii) Designation held.....

(iii) Present basic pay with scale of pay.....

11. Other emoluments, if any.....

**Signature in full of the applicant**