



**THE UNIVERSITY OF BURDWAN**  
**ENGINEERING DEPARTMENT**  
**RAJBATI-BURDWAN**  
**Pin – 713104**

**Notice Inviting SPOT QUOTATION**

No. R.Dev./Misc.(2025-2026)/118

Date.02.09.2025

Sealed **SPOT QUOTATIONS** are invited in prescribed format super-scribing on the envelope as “**Lease of individual Water bodies for Fish Cultivation for Successive Three (03) years with 10% enhancement against fixation of rate in the previous year in The University of Burdwan**” from the bonafide Fishermen, Central/Primary Fishermen Co-operative Society(s) Ltd, Fish Production Group(s), Self-Help Group(s).

***Particulars of Water bodies / Ponds :-***

Sl No.	Details of the Water body / Pond	Area in Acres
1	Tarabag South-West Corner, Kajirhat (Back side of Kali Mandir)	1.073
2	Manas Sarabar (Bandha Ghat) Golapbag	2.35
3	Tank at Netaji Hostel	0.69
4	Anandakanan	1.05
5	Tank near Bahirsarbamangala Para. Near B.M.C Staff Quarter	0.71
6	“LOHAR” Golapbag,	15.98

**Terms and Condition:**

1. Intending bidders are requested to remain present on 24.09.2025 at 11:30 AM in the Rajbati premises of the University for spot verification in presence of University representatives with all present bidders.
2. Intending bidders are to submit their quoted rates individually for each water body for fish cultivation for a successive period of three (03) years ( with 10% enhancement against fixation of rate in the previous year) in prescribed format attached herewith on 24.09.2025 at 3:00 PM to the office of the Estate Officer, Rajbati, Burdwan, after completion of necessary spot verification.
3. The indenting bidder must submit self attested photocopy of Valid PAN, Latest Professional Tax Challan, Valid Trade License and other relevant documents along with their quoted rates in prescribed format (attached herewith) individually for each water body.



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**Bidders have to deposit required documents along with their financial offer water body / pond wise super-scribing on the envelope.**

4. Every bidder shall have to deposit an amount of Rs.10,000/- (Rupees Ten thousand only) as Earnest Money through Demand Draft / Banker's Cheque in favour of "*The Finance Officer, University of Burdwan, Payable at Burdwan*" and the relevant payment instrument is to be deposited in sealed envelope separately to the office before opening of the tender. The Earnest Money of the 1<sup>st</sup>, 2<sup>nd</sup> & 3<sup>rd</sup> highest quotationer will be retained with the office until final acceptance of the quotation. The Earnest Money of other bidders will be returned after opening of the quotation.
5. Acceptance of the quotations is at the sole discretion of the authority. Authority may not accept even highest rate offered by the quotationer if the rate is not satisfactory.
6. The highest bidder, on acceptance of quotation will have to deposit the entire bid amount for the 1<sup>st</sup> year along with necessary agreement within seven (07) days from acceptance of the bid; deposition of bid amount should be completed before seven (07) days from the completion of previous year for the next year. In the event of failure to comply with the above instruction, the quotation will be cancelled and the earnest money already furnished by the bidder will also stand forfeited by the authority without any notice.
7. The earnest money along with quotation of successful bidder will remain in the office till the end of the contract as security deposit against any loss or damages of the property & premises.
8. Lessee will remain responsible for proper maintenance of the water area and quantity of water in the pond. The water body should be free from water hyacinth and other vegetative growth.
9. Chemical pesticide/ any kind of chemical should not be applied for catching of fish during lease period of three (03) years.
10. Bank of water bodies should be cleaned and protected by the lessee during the lease period.
11. Depth of water area should be maintained at desired level by lessee at his/theirs own cost.



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12. The guarding arrangement of the water body will rest with the lessee during lease period of three (03) years.
13. Workmen for fish cultivation in each individual pond will have to be arranged by the lessee at his/their own cost. Identity cards for the workmen will be issued upon mutual discussion between the Lessee and University authority.
14. The lessee should not cause any disturbance to the day to day activities of the farms & farm assets of the University and also to the local public/ environment of the area.
15. The bid will be opened on 24.09.2025 at 4:00 PM in the office chamber of the Estate Officer in presence of the intended bidders.

Sd/-  
Registrar (Officiating)  
The University of Burdwan  
Date:02.09.2025



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**Bid Format**  
***Financial Offer***

- Last Date of Submission of the Spot Quotation : 24.09.2025 at 03:00 P.M
- Date of Opening of the Spot Quotation : 24.09.2025 at 04:00 P.M
- Name of the Bidder :
- Address of the Bidder :
- Documents submitted
  - a) Valid Trade Licence :
  - b) PAN Card :
  - c) Latest Professional Tax Challan :
  - d) Earnest Money [10,000/-] :  
(Cheque No. / Deposit Challan No)
- Year-wise breakup of lease value:
  - a) 1<sup>st</sup> Year : Rs.  
: In Words:
  - b) 2<sup>nd</sup> Year (10% enhancement from 1<sup>st</sup> Year) : Rs.  
: In Words:
  - c) 3<sup>rd</sup> Year (10% enhancement from 2<sup>nd</sup> Year) : Rs.  
: In Words:

Total Lease value of Ponds ..... for Fish Cultivation for Successive Three (03) years with 10% enhancement against fixation of rate in the previous year in The University of Burdwan is in Rs.....

In Words: Rupees.....

I/We, on behalf of the Fishermen, Central/Primary Fishermen Co-operative Society(s) Ltd, Fish Production Group(s), Self-Help Group(s) \_\_\_\_\_ do here by undertake to abide by the terms and conditions mentioned in the spot quotation notice and the rate offered / quoted herein above. In case of default in complying with the terms and condition, I/We, on behalf of the Fishermen, Central/Primary Fishermen Co-operative Society(s) Ltd, Fish Production Group(s), Self-Help Group(s) shall be liable to any penal action including forfeiture of Earnest money / security deposit as may be taken by the competent authority.

Place:

Date:

Signature with Seal  
Of the Bidder(s)