

# The University of Burdwan



**Dr. Sujit Roy (M.Sc., PhD)**

*Assistant Professor*

*Department of Botany*

*UGC Centre of Advanced Studies*

*Email: [sujitroy2006@gmail.com](mailto:sujitroy2006@gmail.com)*

*Mobile: +919331946837*

Golapbag Campus  
Burdwan - 713104  
West Bengal, India

Date: 19.06.2026

## Tender Notice

**Tender No: BOT-BU/SERB/SR/Plasticwares/04.25**

**Tender Title:**

Sealed quotations are invited from the interested vendors for the following plasticwares required for DST SERB (ANRF), GOI sponsored research project (CRG/2021/000989, Dated: 02.12.2021) PI: Dr. Sujit Roy, Department of Botany, BU.

**Tender Date:**

**Last date of Tender Submission:**

**Items:**

| Plasticware |                                            |               |                |
|-------------|--------------------------------------------|---------------|----------------|
| Serial No.  | Product Name                               | Catalogue No. | Quantity (Box) |
| 1.          | Microtips 200-1000 µl (Tarsons)            | 521020        | 12             |
| 2.          | Microtips 2-200 µl (Tarsons)               | 521010        | 3              |
| 3.          | Microtips 0.2-10 µl (Tarsons)              | 521000        | 15             |
| 4.          | Microcentrifuge tubes 2ml (Tarsons)        | 500020        | 4              |
| 5.          | Microcentrifuge tubes 1.5ml (Tarsons)      | 500010        | 12             |
| 6.          | Petri Dish 90 mm sterile 90x14mm (Tarsons) | 460091        | 1              |
| 7.          | Card Board Cryo Box 100 places (Tarsons)   | 524024        | 1              |
| 8.          | 15 ml Centrifuge tubes (Tarsons)           | 546021        | 1              |
| 9.          | 50 ml Centrifuge tubes (Tarsons)           | 546041        | 1              |

# The University of Burdwan



**Dr. Sujit Roy (M.Sc., PhD)**

*Assistant Professor*

*Department of Botany*

*UGC Centre of Advanced Studies*

*Email: [sujitroy2006@gmail.com](mailto:sujitroy2006@gmail.com)*

*Mobile: +919331946837*

Golapbag Campus  
Burdwan - 713104  
West Bengal, India

Date:

## **General Terms & Conditions:**

1. The tenderer shall be an original item Manufacturer or qualified Indian Agents.
2. Tender should not be submitted by the firm/company for the Product(s) for which the firm/ Company has been blacklisted/ banned/ debarred by CMSS/ State Governments/ Central Government/ its Drug procurement agencies or if the Firm/Company is debarred as a whole by these agencies.
3. All prices should be quoted in Indian Rupees only.
4. Prices are to be quoted inclusive of GST.
5. Delivery of items should be free of charges.
6. The vendor should indicate specifically the basic price, taxes and other charges against each item.
7. **GOODS & SERVICES TAX (GST):** The Tenderer may quote for GST as per applicability in accordance with relevant Government notification.
8. The **bid packet** should contain scanned copies of the following documents: -
  - (a) **Proof of PAN no.**
  - (b) **Proof of GST/Sales Tax Registration Certificate.**
  - (c) **Copies of the Income Tax Acknowledgement Receipt of last three- Assessment year.**
  - (d) **P.T. Deposit Challan for latest year.**
  - (e) **Valid Trade License**
  - (f) **Last three-year Balance Sheet.**
9. Terms & Conditions and Delivery period to be submitted on firm's letter head
10. Non-backlisting deceleration on firm's letter head
11. Particulars of the bidder in plain paper in the following format:
  - (a) Name and address of the Company including Telephone no.,
  - (b) Contact person – Name, mobile number, email address
  - (c) The bidder status: Manufacturer / Distributors / Suppliers / Agents.
  - (d) Banker's name and address in details
12. **Sealed Envelope containing quotation should be super scribed as "Quotation for Tender No" for SERB Research Grant, Dr. Sujit Roy Dept. of Botany, B. U."**
13. Tender No. should be mentioned on the envelope positively.
14. Payment will be made after receiving the items.

15. The categories of item and quantity indicted in the tender document are tentative. BU, however, reserve the right to increase or decrease the quantity or delete some or all the items depending on the needs of the Department and availability of funds without assigning any reasons.

16. The appropriate purchase committee will open and examine all the bids. During examination of the bids, the purchaser may at its discretion ask any bidder for clarification of its bid over telephone or e-mail. If required, the Purchase committee in its discretion may go for the Price negotiation for any bidder; however, this post bidding negotiation may not be applicable for all the bidders.

17. The University reserves the right to select the vendor at its own discretion. The University is not bound to accept the lowest rate and reserve the right to accept or reject any or all the quotation without assigning any reason whatsoever.

18. If any issue related storage etc. of the supplied items is found, it should be replaced immediately from vendor's side. **Last date of Tender quotation Submission: 27.05.2025**

*Sujit Roy*  
*11.04.2025*  
**Dr. Sujit Roy (PhD)**  
Assistant Professor  
UGC Centre for Advance Studies  
Department of Botany  
University of Burdwan