



No.: P&SW/Misc./Notification/08

Date: 10.01.2020

**NOTIFICATION**

**Sub: Tuition Fee Concession for Academic Year 2019 - 2020**

In furtherance to extant circulars / notification relating to withdrawal of Free-ship / award of tuition fees concession for the academic year 2019 – 2020, it is hereby notified for information of all concerned that based on approval of the Hon'ble Vice Chancellor, BU the process of Free-ship / award of Tuition Fee Concession (half / full) for the academic year 2019 – 2020 has been reworked as mentioned herein below:

01. Students applying for free-ship / award of Tuition Fee Concession (half / full) shall apply through prescribed Application Form seeking waiver / concession of tuition fee (fresh or renewal) which is available on the University of Burdwan website ([www.buruniv.ac.in](http://www.buruniv.ac.in)) for easy access / download by the students of the University.
02. The present prescribed fee of Rs. 04/- (Rupees Four only) towards application form shall henceforth be waived off as the same form shall from shall hereinafter be available at the University website and no cost shall be charged thereof.
03. The students of First and Second Year P.G. courses upon download of the application form shall be required to submit their application seeking free-ship / award of tuition fee concession (half / full) to the Head of the Department concerned within prescribed application dates along with supporting income certificate of their guardian issued by the appropriate authority.
04. The Head of the Department(s) / Teacher-in-Charge of all the P.G. Departments shall accordingly instruct / direct their respective offices to compile the lists of the eligible candidates / applicants towards award of the free-ship / concession of tuition fee (half / full).

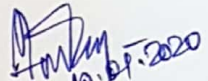


**THE UNIVERSITY OF BURDWAN**  
Department of Placement and Students' Welfare  
Golapbag, Burdwan – 713104

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05. The list of eligible candidates shall thereafter be forwarded along with necessary supporting documents to the Finance Officer, BU for record and further necessary action towards award of free-ship / tuition fee waiver (half / full).
06. The Dean (Science / Arts, Commerce, Law etc.) may accordingly advise the respective Head of the Departments for necessary support and co-operation towards streamlining the said process.

By Order of The Vice Chancellor

  
Placement & Students' Welfare Officer, BU

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GOLAPBAG, BURDWAN**

**Application form for the award of Tuition Fee Concession (Full /Half) for the year 20..... 20.....**

1. Name of the applicant :
2. Subject: \_\_\_\_\_ Class: \_\_\_\_\_ Roll No.: \_\_\_\_\_
3. Marital Status :
4. Name of Father :
5. Name of Mother :
6. Name of Husband / Guardian :
7. Category (SC / ST / General ) :  
(Certificate for SC/ST to be enclosed)

8. Address

Permanent

Present

9. Year of Passing the Degree Exam :
10. Marks obtained in Hons. Subject in Degree Exam  
Subject: \_\_\_\_\_ Marks: \_\_\_\_\_ Percentage: \_\_\_\_\_  
(attested copy of mark sheet to be attached)

11. Monthly income of Father :  
Father: \_\_\_\_\_ Mother: \_\_\_\_\_ Husband / Guardian: \_\_\_\_\_

(to be supported by certificate issued by Employer concerned / 1<sup>st</sup> Class Gazetted Officer /  
Prodhana of Gram Panchayat / Sabhapati of Panchayat Samity / Sabhadhipati of Zilla Parishad /  
MLA / MP / Councillor/Notary Public)

12. Whether any other scholarship/stipend/assistance  
from any source is being enjoyed : YES / NO

If Yes, the name of the source and the amount  
of such scholarship / stipend :

13. Whether it is a case of new concession of  
Renewal of concession :

**DECLARATION OF CANDIDATE**

I do, hereby, solemnly declare and affirm that the entries made herein are true and that if any of the information furnished is proved to be false or incorrect, either wholly or partly, the University may cancel my concessional benefit and take such other action as may be deemed fit.

Counter signature of guardian with date

Full signature of the Candidate with date

Recommendation of Head of the Department

Signature of Head of the Department  
with date & Seal