

## Strategic Plan for The University of Burdwan (2019-2024)

**Introduction:** The University of Burdwan, in terms of its situatedness, caters to a diverse category of students from different districts of West Bengal and various socio-economic backgrounds. It has also nurtured many students from other states and foreign countries. A substantial number of the students of the University are first-generation learners and are provided access to the window of higher education. The University is recognized for its long-standing commitment to academic excellence. It has tried to leverage its resources and capabilities to continue its commitment to fostering teaching-learning, research, and community engagement. Being a state University, the University undertakes operations within the ambit of the guidelines of the regulatory bodies and the resource availability and constraints by pursuing a course of action that best suits the emerging needs of the stakeholders coupled with the emerging needs of higher education.

This strategic plan outlines the strategic goals and initiatives for the period 2019-2024, aiming to enhance the University's 360-degree impact across all areas of academic activities and administrative operations. In this exercise, a strategic goal signifies a broad, long-term, and outcome-oriented target the University aspires to achieve. It is a milestone in implementing the strategic plan of the University. Objectives are the specific aims of the University set to be achieved in the light of the predefined strategic goals. The strategic goals and objectives of The University of Burdwan have been set in alignment with the University's Vision and Mission.

### **Vision:**

*Set in a biodiversity-rich heritage site, The University of Burdwan envisages itself as a beacon of holistic academic excellence through teaching, research, innovation, social responsibility and stakeholder engagement.*

*It aspires to co-create with its stakeholders an environment where curious minds can invent and reinvent themselves and disseminate traditional and modern wisdom.*

*The University earnestly wishes to empower the weaker social clusters in its hinterland with emphasis on the rural region. It aims to promote unity, inclusivity, and equity. It also seeks to reinvigorate India's rich heritage in alignment with the global higher educational milieu while addressing local and regional issues and challenges.*

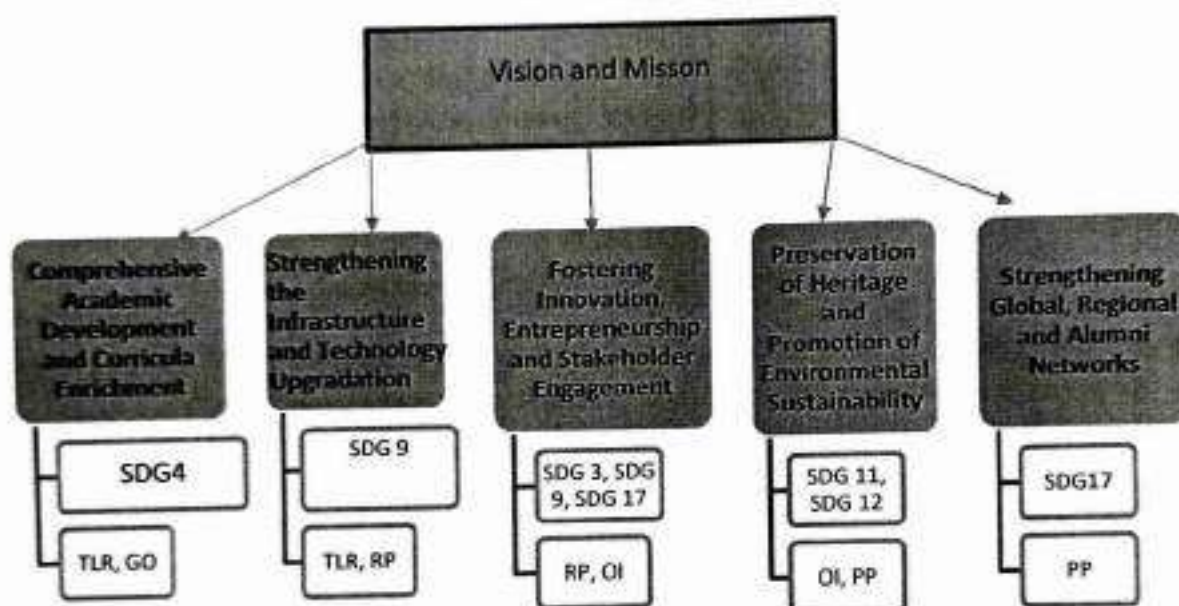
### **Mission:**

The University of Burdwan is dedicated to achieving its vision through the following key ingenuities:

- **To promote holistic education** by facilitating human resource development through intellectual growth, scientific temper, skill development and human values
- **To support research, innovation, and IPR sensitisation** by nurturing a culture of impactful and interdisciplinary research and innovation that addresses regional, local, and global challenges and opportunities
- **To facilitate community engagement and empowerment** by actively engaging with the weaker social clusters of the community and promoting equity, inclusivity, gender equality, and social justice
- **To foster an enduring commitment to environmental sustainability** through eco-friendly practices and promoting research activities that contribute to practices of sustainable development
- **To enthuse stakeholders about cultural preservation** by promoting cultural heritage, traditions, customs, and artifacts to ensure their continuity and reinvigorate India's rich heritage through educational activities, cultural programmes, research and community outreach and engagement
- **To emphasise global collaboration and networking** by expanding global partnerships to facilitate academic exchange, research collaboration and student opportunities
- **To instil a spirit of entrepreneurship, incubation, and startup** by supporting entrepreneurship and skill development through dedicated centers and programmes that translate research into business opportunities and social innovation through practical solutions
- **To continuously carry out infrastructure and technological upgrades** through a sustained commitment to infrastructure development and acquisition of technological capabilities to facilitate academic excellence and administrative efficiency.
- **To support faculty development and professional advancement** by undertaking policy commitment to continuous professional development for faculty to ensure they remain at the forefront of their disciplines

- To ensure enduring commitment to student accomplishments and accolades by facilitating and encouraging them to become innovative thinkers and responsible global citizens and equipping them to gain success in both personal and professional domains

The University's strategic plan comprises five intertwined strategic goals aligned with its Mission and Vision. These aspects have been identified based on their connectedness with the parameters of some of the Sustainable Development Goals (SDGs) and the National Institutional Ranking Framework (NIRF) parameters.



*The relevant parameters of NIRF aligned with the strategic goals of The University of Burdwan*

- Teaching, Learning & Resources (TLR); Research and Professional Practice (RP); Graduation Outcomes (GO); Outreach and Inclusivity (OI), Peer Perception (PP)

*The relevant SDGs aligned with the strategic goals of The University of Burdwan.*

- SDG3: Good Health and Well-being; SDG4: Quality Education; SDG 9: Industry, Innovation, and Infrastructure; SDG 11: Sustainable Cities and Communities; SDG 12: Responsible Consumption and Production; SDG 17: Partnership for the Goals

## Strategic Goals of the University and the accompanying Objectives

### Strategic Goal 1: Comprehensive Academic Development and Curricula Enrichment

#### Objective 1.1: All-inclusive Curriculum Revision and Development

##### ● Futuristic Course of Action:

- Revision and updating of curricula in all major programmes to incorporate the latest developments in the subject/discipline, societal/industry trends, technological advancements, and the stipulations of regulatory bodies like UGC, AICTE, etc.
- Establishing effective collaboration with other subject matter experts, industry professionals, and alumni/ae to ensure that the programmes and courses remain relevant and equip students with the skill sets required for the emerging job market.
- Sensitisation of students regarding credit transfer through SWAYAM-NPTEL/MOOCs Course/s as per regulatory guidelines.
- Implementing the Academic Bank of Credits (ABC) programme to generate awareness among the students and make them aware of its benefits, including inter-University credit transfer.
- Inclusion of emerging fields such as Psychology, Electronics and Communication, Nutrition and Public Health and Molecular Biology and Human Genetics to address the growing demand for skilled human resources in these application-oriented fields.

#### Objective 1.2: Promotion of Research and Innovation

##### ● Futuristic Course of Action:

- Encouraging research activities among faculty members and scholars across departments by providing funding, resources, and support for research projects and publications, filing IPR applications, etc.
- Encouraging young faculty members to undertake research by providing bare-minimum seed money and other incentives within the University's resource availability and constraints.

- Establishing a dedicated Centre to nurture industry-driven research skills and innovation among scholars and faculty by following statutory provisions.
- Integrating research with the society and community through the strategic units/centres of the University like CRSMF, BKCRTC, etc

### **Objective 1.3: Fostering Quality Teaching and Effective Academic Programme Administration**

#### **● Futuristic Course of Action:**

- Providing continuous professional development opportunities for faculty members through faculty development programmes, workshops, seminars and training programmes.
- Encouraging the stakeholders to pursue a blended mode of teaching that combines traditional classroom learning with digital tools and platforms to meet the emerging requirements and trends.
- Gathering and analyzing student feedback to identify the areas of improvement for programme administration, introduction of new topics, revision of course content, updating teaching methods, and better learning outcomes

### **Strategic Goal 2: Strengthening the Infrastructure and Technology Upgradation**

#### **Objective 2.1: Upgradation of the ICT Infrastructure of the University and Process Automation**

#### **● Futuristic Course of Action:**

- A structured approach aimed at upgrading local area network (LAN) infrastructure and broadband services across the University to support digital learning, online education, digital communication, and administrative processes through a shared services approach.
- Implementation of an ERP system for efficient and effective management of academic and administrative activities and functions.
- Implementing a process automation system specifically designed for a state-aided, rule guided academic institution that would facilitate efficient and productive routine operations while adhering to statutory guidelines and compliance.

#### **Objective 2.2: Improvement in Technology-oriented Facilities**

### ● Futuristic Course of Action:

- Need-based Investment in state-of-the-art laboratories and research centers, including establishing and developing dedicated laboratories like the Global Navigation Satellite System (GNSS) Laboratory, set-up of fourth generation instruments etc. for advanced research in crop yield, instrumentation, environmental sciences, and cost-effective, society-centric application and product development.
- Enhancement of environmental monitoring capabilities by installing Real-Time Ambient Noise Monitoring Stations and Compact Outdoor Air Quality Monitoring Stations.
- Development, maintenance, and renovation of IT infrastructure, smart classrooms, computer laboratories, and departmental resources and equipment to satisfy the needs of students, faculty, officers, staff, and others.

### **Strategic Goal 3: Fostering Innovation, Entrepreneurship and Stakeholder Engagement**

#### **Objective 3.1: Promotion of Innovation, Entrepreneurship and Skill Development**

### ● Futuristic Course of Action:

- Establishment of a dedicated unit/centre to foster innovation, entrepreneurship, start-ups, skill development, etc. to meet the emerging needs of the stakeholders.
- Development of a policy guideline/framework under the National Innovation and Startup Policy (NISP) of the MHRD, AICTE, and other regulatory bodies to create an ecosystem that supports incubation, start-up, entrepreneurship, and skill development.
- Sensitisation of stakeholders towards business plan development entrepreneurial opportunities and arranging Business Plan Hackathons/Startup Ideation and IPR sensitization programmes to pursue innovative scientific/business ideas.
- Establishing start-ups and incubation centers to support local entrepreneurship and innovation

#### **Objective 3.2: Comprehensive Stakeholder Voice, Community Engagement and Welfare**

### ● Futuristic Course of Action:

- Strengthening the University's role and responsibilities towards community engagement and development through initiatives like the P.N. Bhaduri Crop Research and Seed Multiplication Farm (CRSMF) and the Binoy Krishna Choudhury Rural Technology Centre.
- Forming all statutory and non-statutory committees aimed at providing necessary voice mechanisms to students, employees, and other stakeholders and promoting gender equality.
- Wide-ranging participation aimed at inclusivity in University activities by supporting financial aid programmes, such as the Student Credit Card Scheme.
- Providing inclusive education to underprivileged students from rural and semi-urban backgrounds by providing scholarships, financial aid, etc.
- Expanding medical services and modernization of the University's health center will provide comprehensive medical services to the campus community and stakeholders.
- Undertaking community-centric activities that address the unique challenges faced by the semi-urban and rural communities around Burdwan and focus on areas such as agricultural innovation, healthcare, sustainable development etc.

### **Strategic Goal 4: Preservation of Heritage and Promotion of Environmental Sustainability**

#### **Objective 4.1: Protection and Enhancement of Cultural Heritage**

##### ● Futuristic Course of Action:

- Preserving the University's rich cultural heritage through the maintenance of the museum, art gallery, and planetarium, ensuring that these units and resources continue to educate and inspire future generations.
- Promoting knowledge of regional history and culture through academic programmes and public outreach.
- Motivation of students to highlight issues that have larger cultural and socio-economic relevance through academic stalls that are arranged in the annual cultural fest

## **Objective 4.2: Sustained Commitment to Environmental Sustainability**

### **● Futuristic Course of Action:**

- Implementation of sustainable resource management practices across all University operations, including the maintenance of the Krishnasayar Eco garden and efforts towards carbon neutrality and maintenance of flora and fauna in the campus and adjoining areas.
- Awareness campaigning for maintaining agro-biodiversity of crops.
- Conducting biodiversity conservation initiatives and ecological research to protect the University's natural environment.

## **Strategic Goal 5: Strengthening Global, Regional and Alumni Networks**

### **Objective 5.1: Expand Local, Regional and Global Collaboration**

#### **● Futuristic Course of Action:**

- Establishing collaborative partnerships with international universities and research institutions/organisations to promote academic exchange and collaborative research.
- Organizing international conferences and inviting eminent scholars to foster a global academic discourse.
- Strengthening ties with local industries, government bodies and NGOs to generate opportunities for students and faculty to engage in impactful community projects.

### **Objective 5.2: Alumni/ae Engagement**

#### **● Futuristic Course of Action:**

- Strengthening alumni engagement by forming departmental alumni associations and regular alumni events.
- To provide necessary cooperation and support for the registration of the departmental alumni associations under the West Bengal Societies Registration Act.
- Leverage the expertise and resources of alumni to support the University's development and student mentoring programs.

### Implementation and Monitoring aspect relating to the implementation of the plan

At the apex, the implementation of this strategic plan will be monitored by the University's Executive Council, with the need-based involvement of IQAC and other bodies. Regular reviews will assess progress and gaps and make necessary adjustments to ensure that the University meets its strategic goals and the concomitant objectives.

#### Some Key Performance Indicators (KPIs) (Indicative only):

- Number of curriculum revisions and new programmes introduced.
- Increase in research publications and patents filed in terms of objective parameters.
- Student and faculty participation in innovation and entrepreneurship initiatives in numbers.
- Improvement in ICT infrastructure and campus facilities.
- Expansion of regional, local, and global collaborations regarding the number of MoUs signed/agreements reached.
- Number of alumni engagement activities.
- Percentage change in campus energy consumption (year-wise change).
- Number of community-based research projects annually that address community/local/regional issues.

#### Stakeholder Engagement and Communication for implementation of the plan

A suitable communication strategy will be developed to keep all stakeholders updated and engaged and communicate mutual expectations. Efforts will also be made to regularly update the University community on progress of the execution of the strategic plan and solicit feedback to foster a sense of co-creation and collective responsibility.



REGISTRAR  
THE UNIVERSITY OF BURDWAN  
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## THE UNIVERSITY OF BURDWAN

**Agenda for the 6<sup>th</sup> (Sixth) Meeting(2021-2022) of the Executive Council, 7<sup>th</sup>September, 2021 Tuesday at 12:00 noonthrough blended mode.**

### Item no-179

To approve and sanction for the renewal of the web space of the university domain buruniv.ac.in for the period from August 2021 to July 2022To approve and sanction for the renewal of the web space of the university domain buruniv.ac.in for the period from August 2021 to July 2022.

### Item no-181

To consider and approve the proposed syllabi of B.A. /B.Sc. Hons. & Gen. Courses of studies in Psychology which may be effective from the academic year 2021-22.

### Item no-183

To consider the prayer of Dr Anindya Bose, Senior Scientific Officer, Department of Physics to initiate academic collaboration with TechnischeUniverstaet Wein (TU Wein), Austria and to permit him to accept the role of advisor to the project "Curricula Enrichment delivered through the Application of Location-based Services to Intelligent Transport Systems (LBS2ITS)".

### Item no-189

To consider and direct about the proposal of selection of service provider for the annual maintenance of the computers and accessories used in different departments/sections in the university.

Agenda for the meeting of the Executive Council to be held on 07.09.2021

Under Any Other Matter

- To consider the letter dated 13.08.2021 of the H.O.D, Bengali, B.U. in connection with the resolution adopted in the E.C meeting held on 29.07.2021 under item no. 117 regarding CAS-III, Department of Bengali, B.U.
- To consider the prayer of Dr. Anindya Bose, Sr. Scientific Officer, Department of Physics, B.U. requesting to permit him to provide consultancy/support in the field of GNSS-RTK to a Pune based company M/S Leotechsa Robotics.
- To note and approve the purchase of 02 nos. Adobe Acrobat Pro XI comparable Windows 7, 8, 10 with proper license and 02 nos. portable Hand Scanner with 900 dpi

A4 documents Scan for IQAC of B.U. at the backdrop of documents preparation of forth coming NAAC visit.

- To consider the proposal submitted by the Controller of Examinations, B.U. to approve the modified syllabi as well as existing regulations to finalize the result of all the Post Graduate courses under Choice Based Credit System (CBCS) from the academic year 2020-2021 and onwards.
- To consider the prayer of Dr. Naba Kumar Mondal, Professor, Department of Environmental Science, B.U. requesting to sanction Rs. 11,000/- (Rupees eleven thousand) more to be met from the 'Research Initiative' Budget Head to complete the purchase of two instruments (Gas chromatography and Spirometer) for the SERB, DST sponsored project entitled "Vulnerability of tribal women affected from dual effects of biomass and tobacco smoke: A biomarker based cross-sectional study".

  
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## THE UNIVERSITY OF BURDWAN

**Agenda for the 9<sup>th</sup> (Ninth) Meeting (2021-2022) of the Executive Council**  
**7<sup>th</sup> December, 2021 Tuesday at 01:00 p.m. through blended mode.**

### Item no-247

To consider and approve the purchase of laboratory working platform of Rs. 1,87,350/- (One Lakh Eighty Seven Thousands Three Hundred and Fifty only). The overhead grant was approved from the overhead budget of DST-SERB sponsored research project entitled "**Characterization of minor capsid protein L2 and non coding region 2 of HPV16 in cervical cancer pathogenesis harboring episomal viral genomes**" (File No. ECR/2017/000595, Dated: 16.07.2018) and DBT-BIOCARE research project entitled "**Identification of novel genetic and epigenetic regulators of aplastic anaemia**" (Sanction no. BT/PR18640/BIC/101/924/2016) sanctioned in favour of Dr. Paramita Mandal, Department of Zoology, BU (Sanctioned under item no. 273 of executive council meeting of BU held on 11.02.2021).

### Item no-250

To consider and approve the requisition submitted by TiC, Department of Arabic for purchasing and procuring different electronic equipments to build up a smart classroom and TiC/ HOD Chamber taking in consideration the NAAC Team Visit

### Item no-252

To consider and approve the recommendation of the purchase committee made in its meeting held on 16.11.2021 for the procurement of equipment (i) Microwave Source (ii) Microwave Power Meter and Sensor, and (iii) Universal Counter/ Timer, under the project entitled "Modernization of Microwave T&M Laboratory by enhancing hardware facility" funded by AICTE under MODROBS-Rural Scheme (Sanction order No. F. No. 84-112/ RFID/ MODROB/ Rural/ Policy-1/2019-20) (Cordinator: Professor Sourangshu Mukhopadhyay, Department of Physics, The University of Burdwan).

### ITEM NO-265

To consider and sanction of depositing INR 20,000/- in the current account 40281974870 with SBI earmarked for transaction of Student Credit card scheme.

ITEM NO-267

To consider and approve the minutes of the 1<sup>st</sup> meeting of 2021-2022 of Burdwan University House Building Loan Management Committee held on 29.09.2021

ITEM NO-272

To consider and approve the budgetary allocation of rupees six lakh for the purchase of fifteen (15) numbers of Desktops by Computer Science department.

Agenda for the meeting of the Executive Council on 07.12.2021 Under Any Other Matter

- To consider the resolution held on 23.11.2021 at 03:00 p.m. in the office chamber of the Hon'ble Vice Chancellor in respect of proceedings of the meeting reg. discussion over ongoing projects viz. Golden Jubilee Building and International Students Hostel entrusted to Mackintosh Burn Limited.
- To consider the minutes of the meeting of the Working Committee of Centre for Innovation, Entrepreneurship & Skill Development held on 24.11.2021 at 04:00 p.m. in the office chamber of the Dean, F.C. Arts, B.U.
- To consider the matter relating to ensuing NAAC visit and preparation of SSR for NAAC evaluation.

  
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**Agenda for the 3<sup>rd</sup> (Third) Meeting (2021-2022) of the Executive Council**  
**15<sup>th</sup> July, 2021 Thursday at 12:00 noon through blended mode.**

**ITEM NO-79**

To consider and reconstitute the Institutional Animal Ethics Committee (IAEC) - Internal, as per "Committee for the Purpose of Control and Supervision of Experiments on Animals" (CPCSEA) guidelines, as desired by Hon'ble Vice Chancellor, The University of Burdwan.

**Item no-80**

To consider and approve resolution of Online PGBS meeting for syllabus (CBCS) revision of M.Sc Biotechnology, 2020 held on 8.6.2021 at 11 AM

**Item no-81**

To approve and sanction the proposal for the purchase of network accessories for the maintenance of LAN in the University Campus submitted by Webel Technology Limited.

**Item no-91**

To note and approve the minutes of the meeting for establishment of Centre for Innovation, Entrepreneurship and SKILL Development held on 06.07.2021 at 04:00 p.m. through Google meet Online Platform.

**THE UNIVERSITY OF BURDWAN**

**Agenda for the 10<sup>th</sup> (Tenth) Meeting (2021-2022) of the Executive Council, 20<sup>th</sup> December, 2021 Monday at through blended mode.**

**Any Other Matter**

- To note and approve the draft /proposed academic calendars for PG Course in (i) Arts , Science and Commerce, M.Tech, M.P.Ed , M.Ed (Education), MBA & MBA (HR) / MBA (Tourism) and GEOSPATIAL SCIENCE etc. and (ii) for Law (LLM and LLB) .
- To consider and approve the minutes of the meeting held on 15.12.2021 at 04:00 p.m. in the office chamber the Dean, Faculty of Science regarding the upgradation , modification of the University Website.

  
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**Agenda for the 5<sup>th</sup> (Fifth) Meeting(2020-2021) of the Executive Council  
23<sup>rd</sup> August, 2021 Monday at 12:00 noon through blended mode.**

**Item no-126**

To approve the resolution of the committee constituted by the Executive Council regarding the upgradation of the LAN Infrastructure in the University campus and to sanction the amount for procuring critical network devices and providing Internet facilities at the Golapbag and Rajbati campus.

**Item no-134**

To consider and approve the final version of the agreement for the implementation of cloud-based ERP software application, submitted by Tata Consultancy Services Ltd.(TCS) for signing off the agreement between the university and TCS.

**Item no-151**

To note and approve the Minutes of the Meeting of the committee constituted by the Executive Council for Centre for Innovation, Entrepreneurship and Skill Development

  
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**Agenda for the 4<sup>th</sup> (Fourth) Meeting(2021-2022) of the Executive Council**

**29<sup>th</sup> July, 2021 Thursday at 12:00 noon through blended mode.**

Item no-112

To consider the proposal in connection with the implementation of cloud computing system of the Koha Integrated Library Management Software in Central Library, The University of Burdwan for the betterment of performance and management in database of Central Library.

Minutes of the 1<sup>st</sup> meeting of the Executive Council (2022-2023) held on 06<sup>th</sup> June, 2022 at 12 noon in the Office Chamber of the Vice-Chancellor, Rajbati, Burdwan in Blended Mode

Item No. – 02

To approve and sanction the proposal for the purchase of Google Work Space - Education Plus Student license.

Resolution

While approving the proposal of the committee, constituted by the Executive Council in its meeting held on 23.05.2022 (Item No. – 553) for looking into the matter related to the renewal of Google GSuite Education Plus licenses for the email accounts under the domain buruniv.ac.in, the council decided that the purchase order for the following item be placed with M/s. Transinfo Solutions by the Finance Officer and sanctioned the amount of Rs.2,12,400/- for this purpose.

Item Description	Qty	Base Price ₹	Price + GST ₹
Google Work Space - Education Plus Student license for one year with following features: a) 20GB workspace is available for each email account in addition to 100TB of pool storage b) 250 no. of participants could be accommodated in a single session of Google Meet. c) Automatic attendance sheet in Excel format will be delivered to the email account after each session of Google Meet d) 2000 individual email per day can be sent from each account	800	₹1,80,000	₹1,80,000/- + GST ₹32,400/- = ₹2,12,400/-

e) 200 free staff ids will be available for 800 student license paid			
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Item No. – 04

To sanction infrastructural support for equipment purchased with funds from a SERB-sponsored Core Research Grant entitled “Universality in the Nonequilibrium Dynamics of Nonintegrable Spin Systems” with the approval of the utilization of funds not exceeding ₹ 1, 00, 990 (Rupees One lakh Nine Hundred and Ninety), drawn from the overhead budget of the afore-mentioned grant, as well as the overhead budget of an additional SERB-sponsored research grant entitled “Nonequilibrium Dynamics of Driven Quantum Many Body Systems”, towards the procurement and installation of extended uninterrupted power backup, as well as continuous air-conditioning facilities, and miscellaneous items for housing and storage, of the afore-mentioned equipment and associated peripherals.

Resolution

The Council noted that two SERB sponsored projects entitled “Universality in the Nonequilibrium Dynamics of Nonintegrable Spin Systems” (Sanction Letter No. CRG/2018/004002) and “Non-equilibrium Dynamics of Driven Quantum Many Body Systems” (Sanction Letter No. TAR/2018/0040032) were running under the Department of Physics, B.U. (Principal Investigator (PI) of both projects: Dr.Analabha Roy) wherein research funding amounting to ₹34,74,476/- (Rupees thirty-four lakh seventy-four thousand four hundred seventy-six only) and ₹18,30,000/- (Rupees eighteen lakh thirty thousand only) were provided by both grants. The Council also noted that an item, a PARAM SHAVAK DLGPU supercomputer system with NVIDIA RTX5000 GPU, had been procured by the PI as equipment and in order to operate this equipment, infrastructural support in the form of constant cooling and uninterrupted power backup and miscellaneous items for housing and furnishings, as mentioned in the following table, was required.

Item No. – 13

To consider the proposed collaboration between IBM and The University of Burdwan for IBM Global University Program - Academic Initiative for signing of a MoU and to nominate a Single Point of Contact (SPoC) for the purpose.

### Resolution

The Council, while considering the matter relating to the proposed collaboration between IBM and The University of Burdwan for IBM Global University Program - Academic Initiative for signing of a Memorandum of Understanding (MoU) and to nominate a Single Point of Contact (SPoC) for the purpose, constituted a committee with the following members to look into the matter and to submit a report to the next meeting of the Executive Council:

- (i) The Pro-Vice Chancellor, B.U. ... Chairman
- (ii) Dr. Swapan Kumar Pan, Member, Executive Council, B.U.
- (iii) The Registrar, B.U.
- (iv) The Controller of Examinations, B.U.
- (v) The Secretary, Faculty Council (Arts) and In-Charge, Legal Cell, B.U.
- (vi) Prof. Tanmoy Dasgupta, Department of Business Administration, B.U.
- (vii) The Head, Department of Computer Science, B.U.
- (viii) The Head, Department of Chemistry, B.U.
- (ix) The Head, Department of Commerce, B.U.
- (x) Dr. Rajesh Das, Department of Mass Communication, B.U.
- (xi) Dr. Arijit Chatterjee, Assistant Director, Department of Lifelong Learning, B.U. ...  
Convener

### Item No. – 14

To consider the proposed collaboration between The University of Burdwan (B.U.) and Maulana Abul Kalam Azad University of Technology, West Bengal (MAKAUT, WB) by signing of a MoU.

### Resolution

The Council, while considering the matter relating to the proposed collaboration between The University of Burdwan (B.U.) and Maulana Abul Kalam Azad University of Technology, West Bengal (MAKAUT, WB) by signing of a Memorandum of Understanding (MoU), constituted a committee with the following members to look into the matter and to submit a report to the next meeting of the Executive Council:

- (i) The Pro-Vice Chancellor, B.U. ... Chairman

- (ii) Dr. Swapan Kumar Pan, Member, Executive Council, B.U.
- (iii) The Registrar, B.U.
- (iv) The Controller of Examinations, B.U.
- (v) The Secretary, Faculty Council (Arts) and In-Charge, Legal Cell, B.U.
- (vi) Prof. Tanmoy Dasgupta, Department of Business Administration, B.U.
- (vii) The Head, Department of Computer Science, B.U.
- (viii) The Head, Department of Chemistry, B.U.
- (ix) The Head, Department of Commerce, B.U.
- (x) Dr. Rajesh Das, Department of Mass Communication, B.U.
- (xi) Dr. Arijit Chatterjee, Assistant Director, Department of Lifelong Learning, B.U. ...  
Convener

The Council further resolved that a notification be issued by the Director, Lifelong Learning, B.U. regarding starting of classes of Communicative English within one month.

Item No. - 16

(Any Other Matter)

Resolutions

I. The Council, while considering the letter dated 18.05.2022 of Dr. Partha Sarkar, Professor, Department of Business Administration (Human Resource), B.U. soliciting permission for accepting a proposed HR consultancy offer from QJ Consulting Private Limited (QJ), Kolkata, noted that this offer would be a three months need-based engagement based out of Kolkata and Dankuni and the break-up of the amount associated with the said consultancy offer would be Part I: ₹50,000/- as Overhead Charges (to be directly reimbursed to the consultants and the consultancy team) and Part II: ₹75,000/- as advisory consultancy charges/honorarium of Dr. Sarkar (Part II). The Council also noted that Dr. Sarkar had assured that engagement in this consultancy would not any way hamper his regular duties. The Council permitted Dr. Sarkar to undertake the said consultancy assignment.

In this regard, the Council considered and approved the following requests of Dr. Sarkar:

- (a) To involve 3-4 students/ex-students/research scholars of the Department of Business Administration (Human Resource) as part of the consultancy team and their expenditure would be reimbursed directly by QJ consulting (Part I).
- (b) To consider ₹75,000/- as consultancy charges/honorarium (Part II) and the distribution ratio of this consultancy amount be ascertained as per consultancy rule/practice.

II. The Council considered the matter of submitting proposal to the Higher Education Department, Government of West Bengal regarding the establishment of Centre for coaching of administrative services in collaboration with District Administration and simultaneously starting the execution work for renovation of the earmark place of this Centre as approved by the Executive Council in its meeting dated 23.05.2022 and approved the same. The Council resolved that repairing & renovation of Alumni Hall (to be utilized as class room) and the ground floor room of Alumni Hall building (to be utilized as reading room cum meeting room) be done by Webel Technology Ltd. Apart from this, the Council also resolved that three (3) computers with all accessories, two (2) printers and one (1) print scanner be purchased. The Council further resolved that a budget provision of ₹20,00,000/- (Rupees twenty lakh only) be made for this purpose. In this connection, the Council also nominated Dr. Sujit Kumar Chowdhury, Registrar, B.U. as Nodal Officer and following five teachers as Assistant Teachers for this Centre as required by the District Administration:

- (i) Prof. Naba Kumar Mondal, Professor, Department of Environmental Science, B.U.
- (ii) Dr. Arijit Chatterjee, Assistant Director, Department of Lifelong Learning, B.U.
- (iii) Dr. Anindya Bose, Senior Scientific Officer, Department of Physics, B.U.
- (iv) Dr. Sibakali Gupta, Assistant Professor, CSE, UIT, B.U.
- (v) Dr. Rajesh Das, Teacher-in-Charge, Department of Mass Communication, B.U.

The Council further nominated following teachers as subject teachers for this Centre as required by the District Administration:

- (i) History: (a) Dr. Aparajita Dhar, (b) Prof. Pradip Chattopadhyay
- (ii) Bengali: (a) Dr. Srabani Basu, (b) Prof. Ramen Kumar Sar, (c) Prof. Uday Chand Das
- (iii) Economics: (a) Prof. Pravat Kumar Kuri, (b) Prof. Arup Chatterjee
- (iv) Political Science: (a) Dr. Arijit Bhattacharyya, (b) Dr. Arindam Roy
- (v) Sociology: (a) Dr. Sourav Madhur Dey, (b) Prof. Biswajit Ghosh, (c) Dr. Ananda Mohan Kar
- (vi) Education: (a) Prof. Khagendra Nath Chattopadhyay, (b) Dr. Chandan Adhikary
- (vii) Geography: (a) Prof. Sanat Kumar Guchhait, (b) Prof. Gopa Samanta
- (viii) Mathematics: (a) Prof. Arijit Ghoshal, (b) Prof. Asoke Kumar Bhunia, (c) Dr. Ritabrata Biswas
- (ix) Physics: (a) Prof. Sourangshu Mukhopadhyay, (b) Dr. Anindya Bose, (c) Prof. Tanmoy Banerjee

- (x) Chemistry: (a) Prof. Bidyut Saha, (b) Prof. Debasis Das, (c) Prof. Pabitra Chattopadhyay  
(xi) Zoology: (a) Prof. Koushik Ghosh, (b) Prof. Anandamay Barik, (c) Prof. Soumendranath Chatterjee  
(xii) Botany: (a) Prof. Jai Prakash Keshri, (b) Prof. Tushar Kanti Maity  
(xiii) Computer Science: (a) Prof. Sunil Karforma, (b) Dr. Shibakali Gupta  
(xiv) Environmental Science: (a) Prof. Apurba Ratan Ghosh, (b) Prof. Naba Kumar Mondal, (c) Prof. Srimanta Gupta  
(xv) Business Administration: (a) Prof. Tanmoy Dasgupta, (b) Prof. Partha Sarkar, (c) Dr. Arijit Chatterjee  
(xvi) English: (a) Prof. Angshuman Kar, (b) Dr. Subhajit Sen Gupta, (c) Dr. Arnab Kumar Sinha

Minutes of the 2<sup>nd</sup> meeting of the Executive Council (2022-2023) held on 30<sup>th</sup> June, 2022 at 12 noon in the Office Chamber of the Vice-Chancellor, Rajbati, Burdwan in Blended Mode

Item No. – 34

To consider and approve the resolutions under item no 29 and 30, of the 1<sup>st</sup> Joint Meeting (2022-2023) of the Faculty Councils for P.G. Studies in Science & Arts, Commerce, Law etc. held on 9<sup>th</sup> June, 2022.

Resolution

The Council considered the resolutions under item nos. 29 and 30 of the 1<sup>st</sup> Joint Meeting (2022-2023) of the Faculty Council for P.G. Studies in Science & Arts, Commerce, Law etc., B.U. held on 09.06.2022 and approved the same as follows:

Item No. 29: The Council noted and approved the resolution of the Joint Faculty Councils approving the draft syllabi of the following subjects for the P.G. Course of Studies/M.Phil. Course of Studies/Ph.D. Programme effective from the session 2020-2021 & onwards, as prepared by the office of the Controller of Examinations, B.U. (as per the Modified University Regulation relating to these programmes) and as approved by the Executive Council, in its meeting, dated 12.06.2015, under item no. 34 (AOM) and subsequently modified by the Executive Council, in its meeting, held on 17.08.2016, under item no. 91 (AOM) and also modified by the Executive Council, in its Meeting, held on 27.04.2022, under item no. 543 (AOM), the PGBS of the below mentioned subjects, revised the syllabi accordingly, which had to be made effective from the session 2020-2022.

  
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P.G. Course of Studies:

Arabic, Bengali, Business Administration, Business Administration (HR), Commerce, Economics, Education, English, Hindi, History, Library & Information Science, M.Ed., Mass Communication, Music (HCV), Music (RS), Philosophy, Physical Education, Political Science, Sanskrit, Santali, Sociology, Tourism Management, Urdu, Women's Studies

M.Phil. Course of Studies:

Bengali, Commerce, Economics, English, Hindi, History, Library & Information Science, Philosophy, Political Science, Sanskrit, Sociology

Ph.D. Programme:

Arabic, Bengali, Business Administration, Business Administration (HR), Commerce, Economics, Education, English, Hindi, History, Law, Library & Information Science, Mass Communication, Philosophy, Physical Education, Political Science, Sanskrit, Sociology, Tourism Management, Urdu

Item No. – 37

To consider the proposal of Open Access Institutional Membership Programme (OA PRO) in favour of The University of Burdwan from Taylor & Francis Group at a cost of USD 17,500.00 from the Annual Budget Estimate of Central Library, B.U. for the financial year 2022-23.

Resolution

The Council, while considering the proposal of Open Access Institutional Membership Programme (OA PRO) in favour of The University of Burdwan from Taylor & Francis Group at a cost of USD 17,500.00 from the Annual Budget Estimate of Central Library, B.U. for the financial year 2022-23, resolved that opinion of the Heads of all Departments of this University be sought regarding the aforesaid matter. The Council further resolved to constitute a committee with the following members to look into the matter and to submit a report to the next meeting of the Executive Council:

- (i) The Pro-Vice Chancellor, B.U. ... Chairman
- (ii) All HoDs, B.U.
- (iii) Prof. Sumanta Bhattacharya, Librarian (In-Charge), Central Library, B.U.

The Finance Officer, B.U. ... Convener

Item No. – 55

To consider the draft of Memorandum of Understanding (MoU) between Zoological Survey of India (ZSI), Kolkata and the University of Burdwan.

### Resolution

The Council considered the draft of Memorandum of Understanding (MoU) between Zoological Survey of India (ZSI), Kolkata and the University of Burdwan and resolved to constitute a committee with the following members to monitor the entire matter:

- (i) The Pro-Vice Chancellor, B.U. ... Chairman
- (ii) The Joint Registrar, B.U.
- (iii) The Senior Secretary, Faculty Council (Science), B.U.
- (iv) The Senior Secretary, Faculty Council (Arts), B.U.
- (v) Prof. Abhijit Mazumdar, Department of Zoology, B.U.
- (vi) Dr. Arijit Chatterjee, Assistant Director, Department of Lifelong Learning, B.U.
- (vii) Sri Subrata Ghosh, Advocate, Burdwan District Judges Court ... Invitee Member
- (viii) The Head, Department of Zoology, B.U. ... Convener

The Council also resolved to explore the possibility of Co-supervisorship / Joint-supervisorship / Principal supervisorship of the Hon'ble Vice Chancellor of this University. The Council further resolved that as MoU had yet not been signed, visiting of ZSI on 01.07.2022 be postponed.

  
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Minutes of the 4<sup>th</sup> meeting of the Executive Council (2022-2023) held on 30<sup>th</sup> August, 2022 at 12 noon in the Office Chamber of the Vice-Chancellor, Rajbati, Burdwan in Blended Mode

Item No. – 80

To consider & accept the proposal of Bank of India for contribution of Rs 2,00,000/- for “sponsoring towards beautification & gardening” of Golden Jubilee Building for payment towards “AGRI-HORTICULTURAL SERVICES CENTRE”

Resolution

The Council considered the proposal of Bank of India for contribution of ₹2,00,000/- for “sponsoring towards beautification & gardening” of Golden Jubilee Building for payment towards “AGRI-HORTICULTURAL SERVICES CENTRE” and accepted the said proposal.

Item No. – 85

To consider the proposal for executing a Memorandum of Understanding (MoU) between CSIR-National Physical Laboratory (CSIR-NPL), New Delhi and The University of Burdwan (BU) for Research Collaboration and Training of Students.

Resolution

The Council noted that during a visit of Dr. Anindya Bose, Senior Scientific Officer, Department of Physics, B.U. at CSIR-National Physical Laboratory (CSIR-NPL), New Delhi during March, 2022, the Hon’ble Director, NPL advised him to explore the possibility of formalizing the collaboration between NPL and the University of Burdwan by signing of an MoU between them. The Council also noted that as per advice of the Hon’ble Director, the process of drafting and execution of the MoU had been initiated by Dr. Ashish Agarwal, Head, Time and Frequency Section. In this context, the Council considered the proposal for executing a MoU between CSIR-NPL, New Delhi and the University of Burdwan for Research Collaboration and Training of Students and approved the proposal. The Council also approved the MoU documents for signing of MoU between the CSIR-NPL, New Delhi and the University of Burdwan.

Item No. – 87

To consider and approve the minutes of the meeting of Digital Learning Monitoring Cell (DLMC), the University of Burdwan (BU) held on 11-07-2022 at 8:00 pm through online Mode.

Resolution

The Council considered the minutes of the meeting of the Digital Learning Monitoring Cell (DLMC), the University of Burdwan held on 11.07.2022 at 8:00 pm through online Mode and approved the same.

Item No. – 88

To consider and approve the minutes of the meeting of Post Graduate Admission Committee-2022.

Resolution

The Council considered the minutes [Annexure II] of the meeting of the Post Graduate Admission Committee-2022 held on 18.07.2022 at 3.00 p.m. in the Office Chamber of Pro Vice-Chancellor and while approving the same, the Council resolved that earlier process of payment procedure for students be followed.

Item No. – 135

To consider and approve the draft syllabi of 2-yr. B.P.Ed. Programme & 3-yr. B.A./B.Sc. General in Physical Education under CBCS which may be made effective from the academic year 2022-2023.

Resolution

The Council considered the draft syllabi of 2-year B.P.Ed. Programme & 3-year B.A./B.Sc. General in Physical Education under CBCS prepared by the U.G.B.S. in Physical Education to be made effective from the academic year 2022-2023 and approved the same.

  
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Minutes of the 6<sup>th</sup> meeting of the Executive Council (2022-2023) held on 27<sup>th</sup> September, 2022 at 12 noon in the Office Chamber of the Vice-Chancellor, Rajbati, Burdwan

Item No. - 190  
(Any Other Matter)  
Resolutions

VII. Considering the emergent requirements of several PG departments, the council decided that the purchase of network devices and accessories, required for day-to-day maintenance of the LAN infrastructure in the campus, be made through e-Tender process.

XII. The Council, while considering the letter dated 21.09.2022 of the Director, National Institute of Technology (NIT), Durgapur (Ref. No. NITD/SATHI/2022/15) addressed to the Hon'ble Vice Chancellor, B.U. inviting the University of Burdwan to collaborate as partner institute for submission of proposal under Sophisticated Analytical and Technical Help Institute (SATHI) Facility to the Department of Science & Technology (DST), Govt. of India, resolved to collaborate with NIT, Durgapur for the aforesaid purpose.

Minutes of the 8<sup>th</sup> meeting of the Executive Council (2022-2023) held on 10<sup>th</sup> November, 2022 at 12 noon in the Office Chamber of the Vice-Chancellor, Rajbati, Burdwan

Item No. - 233  
(Any Other Matter)  
Resolutions

II. The Council, while considering the matter of sanctioning an amount of ₹13,20,377/- (Rupees thirteen lakh twenty thousand three hundred seventy seven only) in favour of Webel Technology Ltd. which had already been approved by the Executive Council dated 06.06.2022 under item no. 16 (AOM) for repairing and renovation of Alumni Hall 9 Old Canteen Building, earmarked for the Satyendra Nath Tagore Civil Services Study Centre, PurbaBardhaman, sanctioned ₹13,20,377/- (Rupees thirteen lakh twenty thousand three hundred seventy seven only) in favour of Webel Technology Ltd. for the purpose.

III. The Council, while considering the circular issued by the Principal Secretary to the Government of West Bengal, Department of Information Technology & Electronics, Government of West Bengal vide order no. 735-Estt(IT)/ITE/20099/7/2018 dated 22.12.2021 wherein it was stated that West Bengal Industrial Development Corporation Limited (WBEIDCL), a PSU under the administrative control of the Department of Information

Technology & Electronics, Government of West Bengal was nominated as State Implementing Agency (SIA) and State Level Nodal Agency (SLNA) of e-waste management facility for the State of West Bengal. The Council noted that the University of Burdwan is approaching towards forth cycle of NAAC accreditation very shortly and this e-waste management facility is an important parameter in NAAC accreditation method. In this context, the Council resolved to constitute a committee with the following members to take necessary steps in this regard:

- (i) The Director, IQAC, B.U. ...Chairman
- (ii) Prof. Apurba Ratan Ghosh, Coordinator, NAAC, B.U.
- (iii) The Head, Department of Computer Science, B.U.
- (iv) The Head, Department of Electronics and Communication, B.U.
- (v) The University Engineer (In-Charge), B.U.
- (vi) Dr. Arijit Chatterjee, Assistant Director Lifelong Learning, B.U. ...Convener

  
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Minutes of the 9<sup>th</sup> meeting of the Executive Council (2022-2023) held on 15<sup>th</sup> December, 2022 at 12 noon in the Office Chamber of the Vice-Chancellor, Rajbati, Burdwan

Item No. – 292(Any Other Matter)Resolutions

XXIX. The Council, while considering the matter of formulation of a PR Cell of the University under the chairmanship of the Hon'ble Vice Chancellor, B.U. for strong presence in the social media platform like Twitter, Facebook, LinkedIn Professional, You Tube etc. for improving the perception [as discussed in the meeting of the NIRF Team with the Hon'ble Vice Chancellor, B.U. on 12.12.2022], entrusted the Hon'ble Vice Chancellor, B.U. for the purpose.

XXX. The Council considered the matter of appointing a patent attorney for imparting thrust on patent and IPR activities [as discussed in the meeting of the NIRF Team with the Hon'ble Vice Chancellor, B.U. on 12.12.2022] and approved the matter in principle. In this regard, the Council resolved that detailed report along with financial proposal be submitted in the next meeting of the Executive Council by the IPR Committee and NIRF team.

XXXI. The Council, while considering the matter of formulation of a preparedness of NEP 2020 Committee, Green Audit Committee and Academic Audit Committee [as discussed in the meeting of the NIRF Team with the Hon'ble Vice Chancellor, B.U. on 12.12.2022], entrusted the Hon'ble Vice Chancellor, B.U. for preparedness of NEP 2020 Committee, Green Audit Committee and Academic Audit Committee.

XXXII. The Council, while considering the matter of providing thrust on signing different MoUs with industries and academic institutions which are already in pipeline [as discussed in the meeting of the NIRF Team with the Hon'ble Vice Chancellor, B.U. on 12.12.2022], resolved that the Committee, constituted for signing MoU with the Maulana Abul Kalam Azad University of Technology, West Bengal (MAKAUT, WB) [E.C. dated 30.06.2022 under item no. 58 (AOM)], would submit a report for forthcoming MoUs.

  
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Minutes of the 12<sup>th</sup> meeting of the Executive Council (2021-2022) held on 27<sup>th</sup> January, 2022 at 12:00 noon in the Office Chamber of the Vice-Chancellor, Rajbati, Burdwan in Blended Mode

Item No. – 351

To approve the IT Policy for the university, to be uploaded by the IQAC.

Resolution

The Council considered the matter of approval of the IT Policy for the University, to be uploaded by the IQAC and approved the following IT Policy, as proposed by the Committee constituted for NAAC visit 2022 and the Website Advisory Committee of the University, to be followed by all concerned to the University and to be uploaded by the IQAC.

Minutes of the 13<sup>th</sup> meeting of the Executive Council (2021-2022) held on 08<sup>th</sup> February, 2022 at 12:00 noon in the Office Chamber of the Vice-Chancellor, Rajbati, Burdwan in Blended Mode

Item No. – 374

To approve and sanction the proposal for the purchase of computers and accessories for different departments in the context of ensuing NAAC visit.

Resolution

The Council, while considering the matter of sanctioning an amount of ₹51,78,319.95/- (Rupees fifty one lakh seventy eight thousand three hundred nineteen and paise ninety five only) (in total) for the proposal, as recommended in the meeting of the Finance Committee dated 10.01.2022 under Item No. 6 and as approved in the meeting of the Executive Council dated 11.01.2022 under Item No. 335, of purchasing computers and accessories for different departments in the context of ensuing NAAC visit to be purchased from Webel Technology Limited (WTL), a Govt. of West Bengal Undertaking, noted that the following estimate was submitted by WTL.

Item No. – 375

To report and approve the Global Parameter set for the proposed University Application Software (TCS) for test run of pay roll & pension modules.

Resolution

The Council noted the Global Parameter as annexed for the proposed University Application Software (TCS) for test run of pay roll & pension modules and approved the same [Annexure].

Item No. – 391

To decide about the proposals for the engineering works and upgradation & maintenance of the ICT infrastructure in the context of the response in the matter from the Higher Education Department, Govt. of West Bengal.

Resolution

The Council noted its decision on 27.01.2022 under item no. 368 (AOM) wherein the Council recommended the proposal for the engineering works amounting to ₹1,55,00,000/- and the proposal of upgradation & maintenance of the ICT infrastructure amounting to ₹80,60,100/- and decided that administrative approval be sought from the Higher Education Department, Government of West Bengal for incurring the expenditure for the purpose from the own fund of the University. The Council also noted that in response to the letter issued by the Registrar, B.U. vide letter no. R-S/G-1/168 dated 08.02.2022, the Higher Education Department, Government of West Bengal had sent the reply vide letter no. 134-Edn (U)-HED-1016(17)/1/2022-UNV SEC dated 18.02.2022. In connection to this reply letter, the Council resolved to constitute a committee relating to the matter of need-based engineering work and upgradation & maintenance of the ICT infrastructure with the following members and to submit all the proposals relating to the need-based works within 15 (fifteen) days:

- (i) The Pro-Vice Chancellor, B.U. Chairman
- (ii) Dr. Sujit Kumar Chowdhury, Registrar, B.U.
- (iii) Dr. Swapan Kumar Pan, Member, Executive Council, B.U.
- (iv) Prof. Pabitra Kumar Chakraborty, Department of Physics, B.U.
- (v) Prof. Ramen Kumar Sar, Department of Bengali, B.U.
- (vi) Prof. Apurba Ratan Ghosh, Department of Environmental Science, B.U.
- (vii) The Finance Officer, B.U.
- (viii) The University Engineer (In-Charge), B.U. Joint Convener

Dr. Biplab Sarkar, System Manager, B.U. Joint Convener

Item No. – 397

To approve and sanction the proposal for the purchase of computers and accessories for different departments in the context of ensuing NAAC visit.

Resolution

The Council, while considering the proposal, submitted by Webel Technology Limited, for the purchase of following computers and accessories required by different departments including the new PG departments, approved and sanctioned for the purchase of following items for the new departments only.

Sl.	Item Description	Qty	Unit	Rate	Rate+GST	Total Price
1.	<b>Desktop PC - HP Model 280G6MT</b> Intel Core i3 10th/11th Gen, 8GB(8GBx1 ) DDR4 RAM, 512GB M.2 PCIe NVMe SSD, No Optical Disk Drive, USB Keyboard, USB Mouse, Windows 10 64bit Professional, 21.5" Monitor, Standard Form Factor Enclosure, 3 Years onsite warranty	8	nos.	62300	65415.00	523320.00
2.	<b>HP LaserJet Pro MFP M128fw</b> , Print Copy Scan, Wifi Printer A4 Black and White Laser Multifunction Printer 1 Hi-Speed USB 2.0; 1 Fast Ethernet 10/100Base-TX; 1 Wireless 802.11b/g/n, Duplex printing 1 Year Warranty Support	8	nos.	30360	35824.80	286598.40
3.	600 VA UPS (Numeric)	8	nos.	3366	3971.88	31775.04
4.	Microsoft Office 2019 (or higher) Academic License	8	nos.	7711	8096.55	64772.40
<b>TOTAL =</b>						<b>906465.84</b>

The council also decided that the purchase order for the above items be placed with Webel Technology Limited by the Finance Officer.

Item No. – 408

To ratify the sanction of ₹1,00,000.00 (rupees one lakh only) made by the Hon'ble Vice Chancellor in connection with organizing the Science Awareness Programme 2022.

Resolution

The Council ratified the action taken by the Hon'ble Vice Chancellor in sanctioning ₹1,00,000/- (Rupees one lakh only) in connection with organizing the Science Awareness Programme 2022 during February 24-28, 2022.

  
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Minutes of the 16<sup>th</sup> meeting of the Executive Council (2021-2022) held on 24<sup>th</sup> March, 2022 at 12:00 noon in the Office Chamber of the Vice-Chancellor, Rajbati, Burdwan in Blended Mode  
Item No. – 463

To consider the proposal of the Department of Business Administration and Department of Business Administration (HR) to renovate and modernize the Seminar Hall situated at the first floor of the Business Administration building at Golapbag.

Resolution

The Council, while considering the proposal of the Department of Business Administration and Department of Business Administration (HR) to renovate and modernize the Seminar Hall situated at the first floor of the Business Administration building at Golapbag, noted that a meeting was held on 14.03.2022 with the faculty members of these two departments regarding the matter. In this connection, the Council approved the above mentioned proposal and sanctioned ₹10,00,000/- (Rupees ten lakh only) for the purpose. The Council also resolved to constitute a committee with the following members to look into the matter and to act accordingly:

- |   |                |
|---|----------------|
| (i) The Registrar, B.U.                         | Chairman       |
| (ii) The Finance Officer, B.U.                  |                |
| (iii) The University Engineer (In-Charge), B.U. |                |
| (iv) The Head, Business Administration, B.U     | Joint Convener |
| (v) The Head, Business Administration (HR), B.U | Joint Convener |

Item No. – 481

To consider an alternate proposal for execution of a work “Construction of 2<sup>nd</sup> & 3<sup>rd</sup> floor over the existing 1<sup>st</sup> floor building for the proposed 50 bedded sports Hostel” of this University.

Resolution

The Council, while considering an alternate proposal for execution of a work “Construction of 2<sup>nd</sup> & 3<sup>rd</sup> floor over the existing 1<sup>st</sup> floor building for the proposed 50 bedded sports Hostel” of this University, noted that the stated work had been placed before PWD Social Sector, Burdwan Division with the remittance of fund dated 02.08.2019 but still not started the work even after the last communication from the end of the University placed in the month of November, 2021 consequent upon decision taken in a meeting with PWD official in the chamber of Hon’ble Vice Chancellor dated 24.11.21 mentioning about structural instability.

In this regard, the Council approved the alternate proposal of the above mentioned work and resolved that a letter be sent to PWD Social Sector regarding construction of two-storied Sports Hostel (horizontal expansion). The Council further resolved that after having detailed project report as per new construction, Higher Education Department Education, Government of West Bengal be informed regarding the new construction along with the detailed project report.

Item No. – 495

To consider the resolutions made by the members of the Committee constituted by the EC in its meeting held in 24<sup>th</sup> March 2022 (vide item No. 429).

Resolution

The Council considered and approved the resolution of the meeting held on 31.03.2022 at 12:30 pm of its constituted committee on 24.03.2022 under item no. 429 wherein it was resolved as follows:

- (i) The Skill Development Program for ETP would be conducted for a period of 129-130 hours in the Department of Environmental Science under the Coordinatorship of Dr. Apurba Ratan Ghosh, Professor, Department of Environmental Science, B.U. maintaining the Course contents of the agency.
- (ii) University would be requested to give necessary permission for wide circulation through university website.
- (iii) Course fee of ₹2000/- (Rupees two thousand only) per candidate only would be submitted to the University Cash through cheque/NEFT/Cash, out of which ₹1200/- (Rupees one thousand two hundred only) per candidate would be deposited to LSSDC for conducting the examination and certificate as per their instruction.
- (iv) Committee members approved the proposal of expenditure of ₹10000/- (Rupees ten thousand only) as 'Resource persons/Mentors expenses' and ₹12000/- (Rupees twelve thousand only) for 'transportation charge etc., for field visit' in a nearby Effluent Treatment Plant.
- (v) Dr. Ghosh be entrusted to draw the advance to meet up these expenditures.
- (vi) University would be requested to provide free accommodation only to the Resource persons/Mentors and Examiners if required.

Item No. – 504

To decide about the recommendations of the committee, constituted by the Executive Council for need-based engineering works and upgradation & maintenance of the ICT infrastructure in the university campus.

Resolution

The Council noted the recommendation of the meeting held on 29.03.2022 of its constituted committee on 03.03.2022 under item no. 391 for need-based engineering works and upgradation & maintenance of the ICT infrastructure in the University campus wherein it was recommended that the following engineering works and upgradation & maintenance of the ICT infrastructure were the bare minimum requirements for maintaining this infrastructure in the campus.

  
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Minutes of the 19<sup>th</sup> meeting of the Executive Council (2021-2022) held on 23<sup>rd</sup> May, 2022 at 12 noon in the Office Chamber of the Vice-Chancellor, Rajbati, Burdwan in Blended Mode

Item No. – 552

To approve and sanction an amount of Rs 9,99,973.98/- and placing work order to Webel Technologies Limited for renovation and modernization of the seminar hall at the first floor of the Business Administration Building in line with the resolution of the Executive Council in its meeting held on 24.03.2022 (item no 463).

#### Resolution

The Council noted its decision on 24.03.2022 under item no. 463 approving the proposal of the Department of Business Administration and Department of Business Administration (Human Resource) for the renovation and modernization of the seminar hall at the Business Administration Building and sanctioning ₹10,00,000/- (Rupees Ten Lakhs only) against the estimate of ₹20,98,627.60/- submitted by Webel Technology Limited (WTL) wherein a committee was constituted to review the proposal to curtail down the estimate to the sanctioned amount. The Council also noted that the matter was taken up with WTL two times and the estimate was curtailed down to ₹14,65,019.89/- and ₹9,99,973.98/- respectively and a fresh estimate was submitted by WTL (Ref No WTL/BU/PR/22-23/01, dated 05.05.2022) accordingly which was within the sanctioned limit of ₹10,00,000/-. The Council further noted that a note was initiated for placing a provisional work order to WTL for commencement of the proposed renovation and modernization of the project. The Council considered the matter of sanctioning ₹9,99,973.98/- (Rupees nine lakh ninety nine thousand nine hundred seventy three and paise ninety eight only) and placing work order to WTL in line with the resolution of the aforesaid meeting of the Executive Council and while approving the same, the Council sanctioned ₹9,99,973.98/- (Rupees nine lakh ninety nine thousand nine hundred seventy three and paise ninety eight only) for the purpose.

#### Item No. – 45

To note and approve the proposal for signing Memorandum of Understanding (MOU) with DELNET in connection with the admission & institutional membership of DELNET resources –

Developing Library Network, JNU Campus, Nelson Mandela Road, Vasant Kunj, New Delhi - 110070.

Resolution

The Council noted the resolution of the meeting held on 23.06.2023 in the office chamber of the Registrar, B.U. under the Chairmanship of the Dean, Faculty Council for P.G. Studies in Science, B.U. wherein it was proposed for signing a Memorandum of Understanding (MoU) with Developing Library Network (DELNET), JNU Campus, Nelson Mandela Road, Vasant Kunj, New Delhi - 110070 in connection with the admission & institutional membership of DELNET resources and the Registrar, B.U. is empowered to do the needful in this connection. The Council approved the aforesaid proposal.

Item No. - 53

To note and consider the proposals for construction of 2 (two) new hostels for Girl Students and to provide Cycle Stand within the respective premises of existing 5 (five) Girls Hostel to fulfill the shortage of hostel facility of existing girl students as well as to get the facility of keeping cycles in a concrete shade towards construction of 5 (five) nos. of covered Cycle Stands within the inside portion of existing hostels.

Resolution

The Council considered the proposals for construction of 2(two) new hostels for Girl Students and to provide Cycle Stand within the respective premises of existing 5 (five) Girls Hostels to fulfill the shortage of hostel facility of existing girl students as well as to get the facility of keeping cycles in a concrete shade towards construction of 5 (five) nos. of covered Cycle Stands within the inside portion of existing hostels and approved the same.

  
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THE UNIVERSITY OF BURDWAN  
BURDWAN - 713014

Minutes of the 10<sup>th</sup> meeting of the Executive Council (2022-2023) held on 05<sup>th</sup> January, 2023 at 12 noon in the Office Chamber of the Vice-Chancellor, Rajbati, Burdwan

Item No. – 323

Items for the 1<sup>st</sup> (First) Meeting (2022-2023) of the Library Committee held on 19<sup>th</sup> of December, 2022 (Monday) at 03:00 PM in the Office Chamber of the Hon'ble Vice-Chancellor Sir at Rajbati, Burdwan.

Resolution

The Council considered the following items for the 1<sup>st</sup> (First) Meeting (2022-2023) of the Library Committee held on 19.12.2022 (Monday) at 03:00 p.m. in the office chamber of the Hon'ble Vice Chancellor, B.U. and while approving the same, resolved as follows:

Item No. 1: The Council approved the proposal of the renewal of On-Line Database Subscription, i.e., Elsevier Scopus Database for The University of Burdwan for the period of 01-03-2023 to 29-02-2024 from Allied Publishers Subscription Agency, 17 Chittaranjan Avenue, Kolkata – 700072, West Bengal.

Item No. 2: The council sanctioned ₹10,23,822/- (Rupees ten lakh twenty three thousand eight hundred twenty two only) (including all taxes & charges) in connection with renewal of On-Line Journal, i.e., Aquatic Toxicology (Product ID: 05094 & ISSN: 0166-445X) and Ecological Economics (Product ID: 05100 & ISSN: 0921-8009) from Elsevier, to be met from the allocated Budget Head of Central Library, B.U. for the financial year 2022-23. The council also resolved that an advance payment of ₹10,23,822/- (Rupees ten lakh twenty three thousand eight hundred twenty two only) (including all taxes & charges) is to be made to Allied Publishers Subscription Agency, 17 Chittaranjan Avenue, Kolkata-700072 in this connection.

Item No. 3: The Council sanctioned ₹85,857/- (Rupees eighty five thousand eight hundred fifty seven only) (including all taxes & charges) in connection with On-Line Database Subscription, i.e., 'Mathscinet' from Globe Publication Pvt. Ltd., B-13, 3<sup>rd</sup> Floor, A-Block, local Shopping Complex, Naraine Vihar, New Delhi – 110028, to be met from the allocated Budget Head of Central Library, B.U. for the financial year 2022-23. The council also resolved that an advance

payment of ₹85,857/- (Rupees eighty five thousand eight hundred fifty seven only) (including all taxes & charges) is to be made in this connection.

Item No. 4: The Council sanctioned ₹31920/- (Rupees thirty one thousand nine hundred twenty only) for renewal of the All India Reporter (AIR) Journal from All India Reporter Pvt. Ltd., Congress Nagar, Nagpur, Pin – 440 012 for the financial year 2022-23. The council also resolved that an advance payment of ₹31920/- (Rupees thirty one thousand nine hundred twenty only) is to be made in this connection.

Item No. 5: The Council sanctioned ₹1,21,182/- (Rupees one lakh twenty one thousand one hundred eighty two only) (including all taxes & charges) in connection with on-line Database Subscription, i.e., 'India Time Series' from "EPW Research Foundation", C-212, Akurli Industrial Estate, Akurli Road, Kandiveli (East), Mumbai – 400 101, to be met from the allocated Budget Head of Central Library, B.U. for the financial year 2022-23. The council also resolved that an advance payment of ₹1,21,182/- (Rupees one lakh twenty one thousand one hundred eighty two only) (including all taxes & charges) is to be made in this connection.

Item No. 6: The Council sanctioned ₹5,93,069/- (Rupees five lakh ninety three thousand sixty nine only) (including all taxes & charges) in connection with the subscription of IEEE ASPP Online Tier 3 from EBSCO INTERNATIONAL INC., 5724, Highway 280 East, Birmingham, Alabama, United States – 35242, to be met from the allocated Budget Head of Central Library, B.U. for the financial year 2022-23. The council also resolved that an advance payment of ₹5,93,069/- (Rupees five lakh ninety three thousand sixty nine only) (including all taxes & charges) is to be made in this connection.

Item No. 7: The Council sanctioned ₹3,71,076/- (Rupees three lakh seventy one thousand seventy six only) (including all taxes & charges) in connection with the subscription of Database, namely, EBSCO-Business Source Elite for the period of January 2023 to December 2023 from EBSCO INTERNATIONAL INC., 5724, Highway 280 East, Birmingham, Alabama, United States – 35242, to be met from the allocated Budget Head of Central Library, B.U. for the financial year 2022-23. The council also resolved that an advance payment of ₹3,71,076/-

(Rupees three lakh seventy one thousand seventy six only) (including all taxes & charges) is to be made in this connection.

Item No. 8: The Council sanctioned ₹6,000/- (Rupees six thousand only) (including all taxes & charges) for the subscription of the on-line version of Journal of the Indian Chemical Society for the year 2023, to be met from the allocated Budget Head of Central Library, B.U. for the financial year 2022-23. The council also resolved that an advance payment of ₹6,000/- (Rupees six thousand only) (including all taxes & charges) is to be made to Indian Chemical Society, Kolkata in this connection.

Item No. 9: The Council approved the purchase proposal of "Etikatha" by "BangiyelIthihasSamittee", "Abhaman" by "Corpus Research Institute" and Journals from "BangiyaSahitta parishad" from the Budget Head under the section C.E..8. Journals & Periodicals/C.D.Roms of Central Library, B.U. for the financial year 2022-23.

Item No. 10: The Council sanctioned ₹3,16,472/- (Rupees three lakh sixteen thousand four hundred seventy two only) for the purchase of 15 (fifteen) numbers of steel rack and 10 (ten) numbers of almirah with glass door directly from West Bengal Small Industries Development Corporation Limited (WBSIDCL) (A Government of West Bengal undertaking), Shilpa Bhavan, 31, Black Burn Lane, Kolkata-700012, to be met from the Revenue Budget Head of Central Library, B.U. for the financial year 2022-23.

Item No. 11: The Council approved ₹3,00,000/- (Rupees three lakh) (including all Taxes & Charges) for the renewal of Knimbuslibrary system for getting continued remote access of some of the e-resources (including JSTOR, Ecological Economics, Mathscinet, Aquatic Toxicology etc.) of Central Library, B.U. The council also resolved that an advance payment of ₹3,00,000/- (Rupees three lakh) (including all Taxes & Charges) is to be made to Knimbus in this connection.

Item No. 12: The Council approved the matter regarding purchase of books worth ₹14,75,623/- (Rupees fourteen lakh seventy five thousand six hundred twenty three only) for various PG Departments of B.U., to be met from the Budget Head C.E. 7. Books & CD Roms of Central Library in FY 2022-23.

Item No. 13: The Council approved the proposal of renewal of the cloud computing services for Koha Integrated Library Management Systems in Central Library and sanctioned ₹99,999/- (Rupees ninety nine thousand nine hundred ninety nine only), to be booked from the revised Budget Head of Central Library in FY 2023-24, for the purpose.

Item No. 14: The Council considered the matter regarding disposal of very old journals and related documents from the library of the Department of Physics, B.U. and approved the resolution of the Library Committee in this regard wherein it was resolved that the said items would be retained and stored in the proper place of the Department of Physics, B.U.

Item No. 15: The Council, while considering the matter regarding starting of the process of selling old newspapers in Central Library, B.U., resolved that those papers would be retained and stored in the proper place in the Central Library, B.U.

Item No. 16: The Council, while considering the matter for overdue payment of ₹1,18,550/- (Rupees one lakh eighteen thousand five hundred fifty only) for Pest Control Service in 2019-20, resolved that the Librarian (In-Charge), Central Library is advised to make discussions with the Finance Department of B.U. to resolve the matter at an early date. The council further resolved that expenditure for pest control purposes in near future is to be met from the permanent advance of the Central Library, B.U.

Item No. 17 (Any Other Matter)

Item No. 17(I): The Council approved the subscription proposal from Taylor & Francis Books India Pvt. Ltd. regarding open access membership subscription of the University of Burdwan wherein an offer of USD 8,500/- (US Dollar eight thousand five hundred only) (inclusive all Taxes & Charges) would be offered by Taylor & Francis as a very special case for the University of Burdwan along with the following benefits for the researchers:

- (i) Up to 100 APC waiver on 10 numbers of articles in Pure OA journals.
- (ii) 50% discount on subsequent APCs in Pure OA journals.
- (iii) 12.5% discount on APC Hybrid Taylor & Francis journals.
- (iv) Free access to research dashboard for Taylor & Francis.
- (v) Use of unlimited time window.

The council also resolved that an advance payment of USD 8,500/- (US Dollar eight thousand five hundred only) (inclusive all Taxes & Charges) is to be made to Taylor & Francis Books India Pvt. Ltd. in this connection.

The Council noted that two on-line training programmes for the users of the University of Burdwan would also be offered by Taylor & Francis in this regard.

Item No. 17(II): The Council approved the subscription proposal of Capitaline AWS (Domain or IP Based-Browser based) from Capital Market Publishers India Pvt. Ltd. for the University of Burdwan, the subscription amount to be booked from the budgetary allocation of Central Library in FY 2022-23.

Item No. 17(III): The Council considered the matter related to institutional subscription for publication of a special issue for the University of Burdwan in the Journal Science and Culture [published by Indian Science News Association (ISNA)] and while approving the same, the Council sanctioned the subscription amount of ₹1,00,000/- (Rupees one lakh only), to be booked from the budgetary allocation of Central Library, B.U.

Item No. - 324  
(Any Other Matter)

#### Resolutions

XV. The Council noted the letter dated 14.12.2022 [vide no. 991-Edn(U)-HED-12011(17)/3/2022-UNV SEC] issued by the Assistant Secretary, Department of Higher Education, Government of West Bengal addressed to the Registrar, B.U. seeking concurrence as to whether it is permissible to execute the constructional work 'Construction of Indoor Sports Facility Centre at Burdwan University with the sanctioned and released amount by Govt of West Bengal to the tune of ₹86,70,679/- by Burdwan University and resolved that the revised proposal be prepared through NIT, Durgapur as per their tentative budgetary offer already placed in the Executive Council meeting dated 10.11.2022 vide item no. 233 (AOM). The Council also resolved that the revised proposal should be vetted by PWD before submitting it to the Higher Education Department, Government of West Bengal as mentioned in their aforesaid letter.

XXXVII. The Council noted that the National Integration Camp (NIC) would be held in the University of Burdwan from 15.02.2023 to 21.02.2023. In this regard, the Council, while considering the matter of approval of the Contingency Expenditure around ₹90,000/- to

₹1,00,000/- for organizing the said camp, resolved to approve ₹1,00,000/- towards Contingency Expenditure for organizing the NIC Camp.

XXXVIII. The council considered the matter of opening one savings bank account with SBI designated for "NSS National Integration Camp, the University of Burdwan" for receiving Government grants and subsequent disbursement as advised by the Government of India which would be ceased to exist immediate after closer of operation/disbursement of entire fund and approved the same. The council further resolved that the said account will be three signatories of authority i.e. the Vice Chancellor, Registrar and Finance Officer, The University of Burdwan, and will be operated by the jointly or any two signatories of the three.

  
REGISTRAR  
THE UNIVERSITY OF BURDWAN  
BURDWAN - 713104

Minutes of the 11<sup>th</sup> meeting of the Executive Council (2022-2023) held on 19<sup>th</sup> January, 2023 at 12 noon in the Office Chamber of the Vice-Chancellor, Rajbati, Burdwan

Item No. - 334  
(Any Other Matter)  
Resolutions

XIX. The Council, while considering the proposal from TCS ion for Academic Collaboration on Next Generation Industry 4.0 skill based programmes for BCA and BBA UG courses in the University, resolved that the matter be referred to the next meeting of the Centre for Innovation, Entrepreneurship and Skill Development (CIESD), B.U. scheduled to be held on 24.01.2023 at 12 noon in the office chamber of the Hon'ble Vice Chancellor, B.U.

Minutes of the 12<sup>th</sup> meeting of the Executive Council (2022-2023) held on 13<sup>th</sup> February, 2023 at 12 noon in the Office Chamber of the Vice-Chancellor, Rajbati, Burdwan

Item No. - 362  
(Any Other Matter)  
Resolutions

II. The Council approved the minutes of the first meeting of the Committee of Centre for Innovation Entrepreneurship and Skill Development (CIESD) held on 24.01.2023 at 12:00 noon in the Office Chamber of the Hon'ble Vice Chancellor, B.U. The Council also approved the minutes of the second meeting of the aforesaid Committee held on 07.02.2023 at 03:00 p.m. in the Office Chamber of the Hon'ble Vice Chancellor, B.U.

Minutes of the 14<sup>th</sup> meeting of the Executive Council (2022-2023) held on 20<sup>th</sup> March, 2023 at 12 noon in the Office Chamber of the Vice-Chancellor, Rajbati, Burdwan

Item No. - 422

To consider the proposal for conducting a two-day workshop on "Entrepreneurship in Agriculture and Aquaculture" and one day "Business Plan Hackathon" to be organized by Centre for Innovation Entrepreneurship and Skill Development (CIESD) jointly with Benoy Krishna Choudhury Rural Technology Centre and Innovation and Entrepreneurship cell respectively as per resolution of CIESD duly approved by the Executive Council (Vide item no. 362 AOM dated 13.02.2023) and sanction an amount of 80000/- (Rupees Eighty Thousand only) for organizing the programmes.

Resolution

The Council considered the proposal for conducting a two-day workshop on "Entrepreneurship in Agriculture and Aquaculture" and one day "Business Plan Hackathon" to be organized by Centre for Innovation Entrepreneurship and Skill Development (CIESD) jointly with Benoy Krishna Choudhury Rural Technology Centre and Innovation and Entrepreneurship cell respectively as per resolution of CIESD duly approved by the Executive Council (Vide item no. 362 AOM dated 13.02.2023) & the matter of sanctioning an amount of 80000/- (Rupees Eighty Thousand only) for organizing the programmes and approved the proposal of organizing the aforesaid two programmes. In this regard, the Council also resolved that the matter of sanctioning of the said amount be placed in the next financial year.

Item No. – 433

To approve and sanction for the yearly subscription for the Broadband Internet connections from Reliance Jio Infocomm Ltd. for different sections located at the Golden Jubilee building and Rajbati campus for the period March 2023 to February 2024.

Resolution

The Council considered the matter of sanctioning ₹6,61,201.20 (Rupees six lakh sixty one thousand two hundred one and paise twenty only) for the yearly subscription for the 55 numbers of Broadband Internet connections from Reliance Jio Infocomm Ltd. for different sections located at the Golden Jubilee building and Rajbati campus for the period March 2023 to February 2024 and while approving the same, the Council sanctioned ₹6,61,201.20 (Rupees six lakh sixty one thousand two hundred one and paise twenty only), to be met from the budget head 13. Computer Centre Revenue Budget under the subheads R.E. 4B. Repair & Maintenance of the Infrastructure for ICT 2. Electronic Mail & Internet facility (a) Golapbag, for the purpose.

Item No. – 445

To note and consider the matter of signing a Terms of Reference (ToR) for setting up a SATELLITE CENTRE FOR POLICY RESEARCH (SPR) approved by Department of Science & Technology (DST), Govt. of India and to consider the 'Coordinator' as has been submitted previously.

Resolution

The Council noted that the proposal of setting up a SATELLITE CENTRE FOR POLICY RESEARCH (SPR) submitted by the University of Burdwan got approved by the Department of Science & Technology (DST), Government of India. In this connection, the Council considered the matter of signing a Terms of Reference (ToR) for setting up of the SPR and approved the same.

The Council also noted that Prof P. K. Chakrabarty, Department of Physics, B.U., who has joined as the interim Vice Chancellor of Vidyasagar University, mentioned as 'Coordinator' in the submitted proposal. In this regard, the Council, while considering the matter regarding 'Coordinator' of the submitted proposal, resolved that Prof. Sourangshu Mukhopadhyay, Department of Physics, B.U. would act as coordinator instead of Prof. P. K. Chakrabarti for the purpose.

Item No. – 450

Matters related to NSS Village Adoption Programme

Resolution

The Council noted that as per resolution of the meeting of the Advisory Committee held on 22.06.2022, NSS village adoption & community development programme should be initiated by the PG NSS Units of the University of Burdwan. The Council also noted that two villages, namely, Kanshi Village of Memari Block and Mohanpur Village of Jamalpur Block has been adopted by this University accordingly and ₹70000/- (Rupees seventy thousand only) has been approved by the Advisory Committee for village adoption, awareness campaign against child marriage & health checkup camps which has already been present in the bank account of the NSS Cell ["National Integration Camp, The University of Burdwan", A/C No. 41636966158, State Bank of India, Rajbati]. The Council further noted that in the fourth week of March, 2023, a 7-day village adaptation programme will be organized by PG NSS units. The Council approved the tentative budget, as detailed below, for organizing the said village adaptation programme in the abovementioned two adopted villages of this University:

Transportation for Guests	5000/-
Banner & Flex	2000/-

Sound, Microphone, etc. (for 7 Days)	7000/-
Felicitation	3000/-
Transportation for Volunteers	3000/-
Awareness Kits (for 7 Days)	8000/-
Stationary	3000/-
Medical Checkup Camp	6000/-
Honorarium	6000/-
Refreshment for Guests	3000/-
Refreshment for Volunteers (for 7 Days)	16000/-
Refreshment for Villagers	5000/-
Miscellaneous	3000/-
<b>Total</b>	<b>70,000/- (Rupees seventy thousand only)</b>

  
**REGISTRAR**  
**THE UNIVERSITY OF BURDWAN**  
**BURDWAN - 713104**

Minutes of the 16<sup>th</sup> meeting of the Executive Council (2022-2023) held on 3<sup>rd</sup> May, 2023 at 12 noon in the Office Chamber of the Vice-Chancellor, Rajbati, Burdwan

Item No. – 506

To approve renewal of AMC as in WTL and sanction of ₹5,20,852/- for maintenance of LAN in the University Campus.

Resolution

The Council noted its decision on 11.02.2021 under item no. 279 approving the proposal [Ref. No. WTL/CEO/SP/BU/2020-21/03 dated 12.11.2020] for the Annual Maintenance Contract (AMC) of LAN in the University Campus, submitted by the Webel Technology Ltd. (WTL), a Government of West Bengal Undertaking. The Council also noted its decision on 27.04.2022 under item no. 499 approving the proposal for the renewal of the AMC for LAN for the period 01.05.2022 to 30.04.2023 and sanctioning the amount of ₹5,20,852/- for the purpose. In this context, the Council, while considering the request of WTL vide letter no. WTL/CEO/SP/BU/23-24/001 dated 06.04.2023 for the renewal of the AMC of LAN for the period of one year (01.05.2023 to 30.04.2024) keeping the price (₹5,20,852/-) and other terms & condition same as the previous work order in order to maintain uninterrupted support & service, approved the renewal of AMC for LAN as in WTL for one year (01.05.2023 to 30.04.2024) and sanctioned ₹5,20,852/- (Rupees five lakh twenty thousand eight hundred fifty two only) for the purpose.

Item No. – 529

To consider the proposal from Dr Anindya Bose, Senior Scientific Officer, Department of Physics for purchase of GNSS hardware and software under TETFund, Nigeria and NGP-DST, Govt of India projects for approval and sanction.

Resolution

The Council noted that Dr. Anindya Bose, Senior Scientific Officer, Department of Physics, B.U. had received funds from the agencies Tertiary Education Trust Fund (TETFUND), Nigeria for accommodating Dr. Adewumi Adebayo Segun as Post-Doctoral Fellow (PDF) for 6 (six) months and from the National Geospatial Program (NGP)-DST, Govt of India as Grant-in-aid for a sponsored project. In this connection, the Council considered the proposal of Dr. Bose towards

purchasing of the following GNSS hardware and software from the vendors who had quoted the lowest rate (as noted against each) amounting to US Dollar 8,562 for item nos. 1 to 4 and Euro 2995 for item no. 5 to be booked from TETFUND, Nigeria for item no. 1 and from the Capital Head of the NGP-DST Project for rest of the items. While approving the aforesaid proposal of Dr. Bose, the Council sanctioned US Dollar 8,562 + Euro 2995 + other applicable charges (Customs duty, Bank charges, handling charges etc.) = ₹9,71,430/- (Rupees nine lakh seventy one thousand four hundred thirty only subject to the fluctuations in the foreign exchange rates [@ 1 USD = 81.92 Rs, 1 Euro = 90.16 Rs on 13/04/2023]) + other admissible cost for the purpose. The Council further resolved that the purchase of the said items be made by following University Finance Rule.

Item No. – 538

To consider the resolution of the meeting of NIRF and AQAR teams held on 12.04.2023 in the chamber of Hon'ble Vice-Chancellor, B.U. regarding the coming NAAC assessment and accreditation of the University.

Resolution

The Council, while considering the resolution of the meeting of NIRF and AQAR teams held on 12.04.2023 in the chamber of Hon'ble Vice-Chancellor, B.U. regarding the coming NAAC assessment and accreditation of the University, referred the matter to the NAAC Committee for opinion.

  
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REG. NO. 11/2013/104

Minutes of the 17<sup>th</sup> meeting of the Executive Council (2022-2023) held on 25<sup>th</sup> May, 2023 at 11 a.m. in the Office Chamber of the Vice-Chancellor, Rajbati, Burdwan

Item No. - 606  
(Any Other Matter)  
Resolutions

XVIII. The Council considered the minutes of the Meeting of the Centre for Innovation Entrepreneurship and Skill Development (CIESD) held on 19.05.2023 in the Chamber of the Hon'ble Vice Chancellor, B.U. and approved as follows:

- The members noted and appreciated the recent programmes under umbrella of CIESD i.e. workshop on "Entrepreneurship Development in Agriculture and Aquaculture" jointly with Benoy Krishna Chowdhury Rural Technology Centre (BKCRTC), one day "Business Plan Hackathon" and one day seminar on Intellectual Property Rights (IPR) by its IPR cell with financial assistance from Department of Science and Technology & Biotechnology, Govt. of W.B.
- The members also noted the financial assistance received from State Bank of India under their CSR activity for development of infrastructure of this centre.
- After a threadbare discussion, the Committee recommends five nos. of MoUs out of which four are industry partner and one is Academic partner as mentioned below for resource sharing and skill development:-
  - i) Inaavi Consultancy Pvt. Ltd.
  - ii) Brick Cell Technologies Pvt. Ltd.
  - iii) Aqua Doctor Solutions Pvt. Ltd.
  - iv) The Burdwan Central Co- Operative Bank Ltd.
  - v) Swami Vivekananda University
- The committee also recommended to develop a National Innovation and Startup Policy of The University of Burdwan (NISP-BU) which will be based on and adapted from the National Innovation and Startup Policy 2019 for students and faculty of Higher Education Institutions (HEIs) of the Ministry of Education/HRD and to implement the relevant portions of National Innovation and Start Up policy which are not contradictory to The University of Burdwan Act, Statue and Ordinances.
- The committee also recommended organizing a workshop on "Mushroom Cultivation" for grass root level farmers in the Month of June, 2023.

- The committee recommended the following members in Innovation Entrepreneurship and Start Up Cell.
  - i) Prof. (Dr.) Nimai Chandra Saha, Hon'ble Vice-Chancellor, B.U. (Chairman)
  - ii) Dr. Sujit Kumar Chowdhury, Registrar, B.U.
  - iii) Prof. Sunil Karforma, Dean, Faculty Science, B.U.
  - iv) Prof. Pradip Chattopadhyay, Dean, Faculty Arts, Com., etc., B.U.
  - v) Prof. Debdas Rakshit, Dept. of Commerce, B.U.
  - vi) Prof. Tanmoy Dasgupta, Head, Dept. of Business Administration, B.U.
  - vii) Prof. Sanjib Tiwari, Dept. of Law, B.U.
  - viii) Prof. Partha Sarkar, HOD, MBA(HR), B.U.
  - ix) Dr. Indrajit Ray, Sr. Development Officer, B.U.
  - x) Dr. Mahuya Hom Choudhury, Scientist C (Sr. scientist) & Nodal Officer, Patent Information Centre, West Bengal Council of Science & Technology
  - xi) Prof. Subhadip Basu, Dept. of Computer Science & Engineering, Jadavpur University
  - xii) Dr. Arijit Chatterjee, Joint Director, Dept. of Lifelong Learning, B.U.

The Council also resolved that the faculty members, research scholars, students of the University whose patents are granted or having publication more than 7 impact factor are to be felicitated with a memento and certificate on University Foundation Day.

  
REGISTRAR  
THE UNIVERSITY OF BURDWAN  
BURDWAN

Minutes of the 1<sup>st</sup> meeting of the Executive Council (2023-2024) held on 14<sup>th</sup> June, 2023 at 12:30 p.m. in the Office Chamber of the Vice-Chancellor, Rajbati, Burdwan

**Item No. 606 (AOM XVIII):** The Council considered the minutes of the Meeting of the Centre for Innovation Entrepreneurship and Skill Development (CIESD) held on 19.05.2023 in the Chamber of the Hon'ble Vice Chancellor, B.U. and approved as follows:

- The members noted and appreciated the recent programmes under umbrella of CIESD i.e. workshop on "Entrepreneurship Development in Agriculture and Aquaculture" jointly with Benoy Krishna Chowdhury Rural Technology Centre (BKCRTC), one day "Business Plan Hackathon" and one day seminar on Intellectual Property Rights (IPR) by its IPR cell with financial assistance from Department of Science and Technology & Biotechnology, Govt. of W.B.
- The members also noted the financial assistance received from State Bank of India under their CSR activity for development of infrastructure of this centre.
- After a threadbare discussion, the Committee recommends five nos. of MoUs out of which four are industry partner and one is Academic partner as mentioned below for resource sharing and skill development:-
  - vi) Inaavi Consultancy Pvt. Ltd.
  - vii) Brick Cell Technologies Pvt. Ltd.
  - viii) Aqua Doctor Solutions Pvt. Ltd.
  - ix) The Burdwan Central Co- Operative Bank Ltd.
  - x) Swami Vivekananda University
- The committee also recommended to develop a National Innovation and Startup Policy of The University of Burdwan (NISP-BU) which will be based on and adapted from the National Innovation and Startup Policy 2019 for students and faculty of Higher Education Institutions (HEIs) of the Ministry of Education/HRD and to implement the relevant portions of National Innovation and Start Up policy which are not contradictory to The University of Burdwan Act, Statue and Ordinances.
- The committee also recommended organizing a workshop on "Mushroom Cultivation" for grass root level farmers in the Month of June, 2023.

- The committee recommended the following members in Innovation Entrepreneurship and Start Up Cell.

- xiii) Prof. (Dr.)Asish Kumar Panigrahi, Pro-ViceChancellor, B.U. (Chairman)
- xiv) Dr. Sujit Kumar Chowdhury, Registrar, B.U.
- xv) Prof. Sunil Karforma, Dean, Faculty Science, B.U.
- xvi) Prof. Pradip Chattopadhyay, Dean, Faculty Arts, Com., etc., B.U.
- xvii) Prof. Debdas Rakshit, Dept. of Commerce, B.U.
- xviii) Prof. Tanmoy Dasgupta, Head, Dept. of Business Administration, B.U.
- xix) Prof. Sanjib Tiwari, Dept. of Law, B.U.
- xx) Prof. Partha Sarkar, HOD, MBA(HR), B.U.
- xxi) Dr. Indrajit Ray, Sr. Development Officer, B.U.
- xxii) Dr. Mahuya Hom Choudhury, Scientist C (Sr. scientist) & Nodal Officer, Patent Information Centre, West Bengal Council of Science & Technology
- xxiii) Prof. Subhadip Basu, Dept. of Computer Science & Engineering, Jadavpur University
- xxiv) Dr. Arijit Chatterjee, Joint Director, Dept. of Lifelong Learning, B.U.

The Council also resolved that the faculty members, research scholars, students of the University whose patents are granted or having publication more than 7 impact factor are to be felicitated with a memento and certificate on University Foundation Day.

#### Item No. – 11

To consider the proposal for conducting a three-day workshop on "Mushroom Cultivation" to be organised jointly by Benoy Krishna Choudhury Rural Technology Centre and Centre for Innovation Entrepreneurship and Skill Development (CIESD) as per resolution of CIESD duly approved by the Executive Council (vide item no. 606 AOM dated 25.05.2023) and sanction an amount of ₹41,000/- (Rupees Forty-One Thousand only) for organising the programme.

#### Resolution

The Council, while considering the proposal for conducting a three-day workshop on "Mushroom Cultivation" to be organized jointly by Benoy Krishna Choudhury Rural Technology Centre (BKCRTC) and Centre for Innovation Entrepreneurship and Skill Development (CIESD) as per resolution of CIESD duly approved by the Executive Council on 25.05.2023 under item no. 606, noted the budget and schedule of the aforesaid programme as detailed below:

#### **Three-day workshop on "Mushroom Cultivation"**

**Target Participants:** Grass root level farmers / rural unemployed persons to be selected on first-come-first-serve basis after notification in the university website, OR in consultation with District Administration

**Venue:** Centre for Innovation Entrepreneurship and Skill Development (Alumni Hall),

The University of Burdwan, Golapbag, Burdwan 713104

Item No. - 28

To consider and approve the draft proposal of Memorandum of Understanding (MoU) between Zoological Survey of India (ZSI) and The University of Burdwan.

Resolution

The Council noted its decision on 30.06.2022 under item no. 55 related to the proposal of Memorandum of Understanding (MoU) between Zoological Survey of India (ZSI) and The University of Burdwan wherein a committee was constituted to monitor the entire matter. The Council also noted that the 1<sup>st</sup> meeting of the said Committee was held on 27.07.2022 at 4:00 p.m. in the office chamber of the Hon'ble Pro-Vice Chancellor, B.U. wherein it was resolved to accept the proposal considering larger interest of the research personnel and students. The Council further noted that the 2<sup>nd</sup> meeting of the aforesaid Committee was held on 12.06.2023 at 2:30 p.m. in the office chamber of the Hon'ble Pro-Vice Chancellor, B.U. wherein it was resolved to revise the draft MoU to include the following points:

- (i) For collaborative research works with the ZSI or the students intending to pursue research works at ZSI, enrolment to the Ph.D. programme under the University of Burdwan will be carried out through the Common Research Eligibility Test (RET) conducted by the B.U.
- (ii) The scientists of ZSI conducting research should be recognised as Supervisors/Co-supervisors for Doctoral Programme under the University of Burdwan, as per the extant Ph.D. regulations of the University of Burdwan and UGC, as adopted and/or to be amended by the University of Burdwan time to time.

In this context, the Council approved the draft proposal for MoU between ZSI and the University of Burdwan.

  
REGISTRAR  
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Minutes of the 2<sup>nd</sup> meeting of the Executive Council (2023-2024) held on 27<sup>th</sup> June, 2023 at 2:00 p.m. in the Office Chamber of the Vice-Chancellor, Rajbati, Burdwan

Item No. – 42

To consider the matter regarding Designate Nodal Officer and set up a dedicated NAD/ABC Cell for implementation of NAD/ABC scheme and reflect their details i.e. (Name, Designation, Mobile number and Email id) on respective Institution's website (Vide UGC D.O. No. F. 1-50 /2021 (ABC/NAD) Dt. 21-02-2323).

Resolution

The Council, while considering the matter of designating Nodal Officer and set up a dedicated NAD/ABC Cell for implementation of NAD/ABC scheme and reflect their details i.e. (Name, Designation, Mobile number and Email id) on respective Institution's website (vide UGC D.O. No. F. 1-50 /2021 (ABC/NAD) Dt. 21-02-2323), resolved to constitute a dedicated NAD/ABC Cell for implementation of NAD/ABC scheme. The Council further resolved to designate Dr. Pradip Kumar Roy, Dy. Controller of Examinations, B.U. as Nodal Officer of the NAD/ABC Cell.

Item No. – 45

To note and approve the proposal for signing Memorandum of Understanding (MOU) with DELNET in connection with the admission & institutional membership of DELNET resources – Developing Library Network, JNU Campus, Nelson Mandela Road, Vasant Kunj, New Delhi - 110070.

Resolution

The Council noted the resolution of the meeting held on 23.06.2023 in the office chamber of the Registrar, B.U. under the Chairmanship of the Dean, Faculty Council for P.G. Studies in Science, B.U. wherein it was proposed for signing a Memorandum of Understanding (MoU) with Developing Library Network (DELNET), JNU Campus, Nelson Mandela Road, Vasant Kunj, New Delhi – 110070 in connection with the admission & institutional membership of DELNET resources and the Registrar, B.U. is empowered to do the needful in this connection. The Council approved the aforesaid proposal.

Item No. – 53

To note and consider the proposals for construction of 2(two) new hostels for Girl Students and to provide Cycle Stand within the respective premises of existing 5 (five) Girls Hostel to fulfill the shortage of hostel facility of existing girl students as well as to get the facility of keeping cycles in a concrete shade towards construction of 5 (five) nos. of covered Cycle Stands within the inside portion of existing hostels.

Resolution

The Council considered the proposals for construction of 2(two) new hostels for Girl Students and to provide Cycle Stand within the respective premises of existing 5 (five) Girls Hostels to fulfill the shortage of hostel facility of existing girl students as well as to get the facility of keeping cycles in a concrete shade towards construction of 5 (five) nos. of covered Cycle Stands within the inside portion of existing hostels and approved the same.

  
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THE UNIVERSITY OF BURDWAN  
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Minutes of the 3<sup>rd</sup> meeting of the Executive Council (2023-2024) held on 13<sup>th</sup> September, 2023 at 11:00 a.m. in the Office Chamber of the Vice-Chancellor, Rajbati, Burdwan

**Item No. 62:** To ratify the action taken by the Hon'ble Vice Chancellor in reconstitution of the Advisory Committee of Centre for Innovation Entrepreneurship and Skill Developments (CIESD) and committees of different cells under CIESD.

**Resolution**

The Council ratified the action taken by the Hon'ble Vice Chancellor, B.U. in reconstitution of the Advisory Committee of Centre for Innovation Entrepreneurship and Skill Developments (CIESD) and committees of different cells under CIESD wherein the proposed composition of the Advisory Committee of CIESD, the proposed structure of CIESD and members of the committees for four cells under CIESD are as detailed below:

**Proposed composition of the Advisory Committee of CIESD:**

- Hon'ble Vice Chancellor, B.U. - Chairman
- Pro Vice Chancellor, B.U.
- Dean, Faculty Council for P.G. Studies in Science, B.U.
- Dean, Faculty Council for P.G. Studies in Arts, Commerce etc., B.U.
- Registrar, B.U.
- Finance Officer, B.U.
- Director, IQAC, B.U.
- Prof. Apurba Ratan Ghosh, Dept. of Environmental Science, B.U.
- Prof. Swati Mukhopadhyay, Dept. of Mathematics, B.U.
- Prof. Tanmoy Dasgupta, Dept. of Business Administration, B.U.
- Prof. Abhijit Mazumdar, Dept. of Zoology, B.U.
- Prof. Koushik Ghosh, Director, BKCRTC, B.U.
- Prof. Partha Sarkar, Dept. of Business Administration (HR), B.U.
- Dr. Anindya Bose, Senior Scientific Officer, Dept. of Physics, B.U.
- Dr. Arijit Chatterjee, Joint Director, Dept. of Lifelong Learning, B.U. - Coordinator
- Mr. Shuvaloke Sarkar, Matix Fertilizer
- General Manager, District Industries Centre, PurbaBardhaman
- Head/Senior Executive of Corporate Communications and Public Relations, Coal India Ltd
- Mr. Kalyan Kar, Co-Founder & Director, InQubeInnoventures, Kolkata

**Proposed structure**

The CIESD can be structured with the following cells/units:

1. Incubation, Entrepreneurship and Startup Cell (IESC)
2. Industry Institute Partnership Cell (IIPC)
3. Intellectual Property Right Cell (IPRC)
4. Skill Development and Community Engagement Cell (SDCEC)

**Members of the IESC (Cell 1):**

- Dean, Faculty Council for P.G. Studies in Science, B.U.
- Dean, Faculty Council for P.G. Studies in Arts, Commerce etc., B.U.
- Registrar, B.U.
- Prof. Debdas Rakshit, Dept. of Commerce, B.U.
- Prof. Tanmoy Dasgupta, Dept. of Business Administration, B.U.
- Prof. Pravat Kr. Kuri, Dept. of Economics, B.U.
- Prof. Partha Sarkar, Dept. of Business Administration (HR), B.U.
- Dr. Indrajit Ray, Senior Development Officer, B.U.
- Prof. Subhadip Basu, Jadavpur University
- Dr. Mahua Home Choudhury, Patent Nodal Officer, Dept. of Science & Technology, Govt. of West Bengal
- Dr. Arijit Chatterjee, Joint Director, Dept. of Lifelong Learning, B.U. - Convener

**Members of the IIPC (Cell 2):**

- Prof. Partha Sarkar, Dept. of Business Administration (HR), B.U.
- Prof. Koushik Ghosh, Director, BKCRTC, B.U.
- Dr. Indrajit Ray, Senior Development Officer, B.U.
- Dr. Deb Prakash Pahari, Senior Scientific Officer, Dept. of Geography, B.U.
- Dr. Arijit Chatterjee, Joint Director, Dept. of Lifelong Learning, B.U.
- Sri Arijit Adhya, Placement & Student Welfare Officer, B.U.
- Dr. Anindya Bose, Senior Scientific Officer, Dept. of Physics, B.U. - Convener

**Members of the IPRC (Cell 3):**

- Dean, Faculty Council for P.G. Studies in Science, B.U.
- Registrar, B.U.
- Prof. Sanjib Tiwari, Dept. of Law, B.U.
- Dr. Anindya Bose, Senior Scientific Officer, Dept. of Physics, B.U.
- Dr. Indrajit Ray, Senior Development Officer, B.U.
- Dr. Arijit Chatterjee, Joint Director, Dept. of Lifelong Learning, B.U.
- Prof. Abhijit Mazumdar, Dept. of Zoology, B.U. - Convener

**Proposed member of the Committee for SDCEC (Cell 4):**

- Dean, Faculty Council for P.G. Studies in Science, B.U.
- Prof. Apurba Ratan Ghosh, Dept. of Environmental Science, B.U.
- Prof. Syed Tanveer Nasreen, Dept. of History, B.U.
- Dr. Anindya Bose, Convener, Career Counselling and Guidance
- Prof. Sikha Dutta, Director, CRSMF, B.U.
- Prof. Koushik Ghosh, Director, BKCRTC, B.U.
- Prof. Khagendranath Chattopadhyay, Dept. of Education, B.U.
- Dr. Arnab Kr. Sinha, Head, Dept. of English and Culture Studies, B.U.

Prof. Sanjib Ray, Dept. of Zoology, B.U. - Convener

Item No. – 67

To ratify the action taken by the Pro Vice- chancellor, The University of Burdwan, in approving the syllabi (Sem.-I & II) of 3-yr. Degree and / or 4-yr. Honours in Anthropology, Accounting & Management, Arabic, Bengali, Biochemistry. Biotechnology, Botany, Business Administration, Business Administration (T & H), Chemistry, Computer Applications, Computer sc., Defence Studies, Economics, Education, Electronics, English, Env. Science, Fine Arts, French, Geography, Geology, Hindi, History, Mass Com. & Journalism, Mathematics, Microbiology, Music, Nutrition, Philosophy, Physical Edn. & Sports, Physics, Physiology, Plant Protection, Political Science, Psychology, Sanskrit,Santali, Sociology, Statistics, Urdu, Zoology and Env. Sc. / Edn. (Value added Course)under Curriculum and Credit Framework for Undergraduate Programmes (CCFUP) as per NEP, 2020, w.e.f. the academic year 2023-24.

Resolution

The Council ratified the action taken by the Hon'ble Pro-Vice Chancellor, B.U. approving the syllabi (Sem.-I & II) of 3-yr. Degree and / or 4-yr. Honours in Anthropology, Accounting & Management, Arabic, Bengali, Biochemistry. Biotechnology, Botany, Business Administration, Business Administration (T & H), Chemistry, Computer Applications, Computer sc., Defence Studies, Economics, Education, Electronics, English, Env. Science, Fine Arts, French, Geography, Geology, Hindi, History, Mass Com. & Journalism, Mathematics, Microbiology, Music, Nutrition, Philosophy, Physical Edn. & Sports, Physics, Physiology, Plant Protection, Political Science, Psychology, Sanskrit,Santali, Sociology, Statistics, Urdu, Zoology and Env. Sc. / Edn. (Value added Course)under Curriculum and Credit Framework for Undergraduate Programmes (CCFUP) as per NEP, 2020, w.e.f. the academic year 2023-24, prepared as per the direction of the University authority in pursuant to the notification of the Higher Education Department, Government of West Bengal [vide no. 354-Edn(CS) /10M-95/14, dated 02.06.2023].

The Council also considered the draft Syllabi of Value Added Courses (Sem-II) in Understanding India, Digital & Technological Solutions and Health & Wellness, Yoga Education, Sports and Fitness (for 3-Year Degree and/ or 4-Year Honours Programmes) under CCFUP as per NEP, 2020 with effect from 2023-24 and approved the same.

  
REGISTRAR  
THE UNIVERSITY OF BURDWAN  
BURDWAN - 713001