



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		UNIVERSITY OF BURDWAN
Name of the head of the Institution		Professor Nimai Chandra Saha
Designation		Vice Chancellor
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		03422634900
Mobile no.		9051342474
Registered Email		naac@buruniv.ac.in
Alternate Email		iqac@buruniv.ac.in
Address		Rajbati, Uttar Phatak, B.C. Road
City/Town		Burdwan
State/UT		West Bengal
Pincode		713104
<b>2. Institutional Status</b>		

University	State
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	Professor J P Keshri
Phone no/Alternate Phone no.	03422054292
Mobile no.	9474363465
Registered Email	naac@buruniv.ac.in
Alternate Email	iqac@buruniv.ac.in

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="https://www.buruniv.ac.in/AQAR/20172018_AQAR_REPORT.pdf">https://www.buruniv.ac.in/AQAR/20172018_AQAR_REPORT.pdf</a>
<b>4. Whether Academic Calendar prepared during the year</b>	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="https://www.buruniv.ac.in/Notices/IC_20200299_NOT_WEBPAGE.pdf">https://www.buruniv.ac.in/Notices/IC_20200299_NOT_WEBPAGE.pdf</a>

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
3	A	3.11	2016	05-Nov-2016	04-Nov-2021
2	B++	80.5	2007	31-Mar-2007	30-Mar-2012
1	Four Star	72.5	2001	22-Mar-2001	21-Mar-2006

### 6. Date of Establishment of IQAC

11-Aug-2005

### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

No Data Entered/Not Applicable!!!

[View File](#)

**8. Provide the list of Special Status conferred by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
<a href="#">View File</a>				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

12

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

No Data Entered/Not Applicable!!!

[View File](#)

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achievements/Outcomes
No Data Entered/Not Applicable!!!	
<a href="#">View File</a>	

**14. Whether AQAR was placed before statutory body ?**

Yes

Name of Statutory Body	Meeting Date
Executive Council of The University of Burdwan	14-Feb-2020
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	27-Feb-2019
17. Does the Institution have Management Information System ?	No

### Part B

#### CRITERION I – CURRICULAR ASPECTS

##### 1.1 – Curriculum Design and Development

1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	Date of Revision
No Data Entered/Not Applicable !!!			
<a href="#">View File</a>			

1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

Programme with Code	Programme Specialization	Date of Introduction	Course with Code	Date of Introduction
No Data Entered/Not Applicable !!!				
<a href="#">View File</a>				

##### 1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
<a href="#">View File</a>		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the University level during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

##### 1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
<b>No Data Entered/Not Applicable !!!</b>		
<a href="#">View File</a>		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
<b>No Data Entered/Not Applicable !!!</b>		
<a href="#">View File</a>		

**1.4 – Feedback System**

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	No
Teachers	No
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

Feedback Obtained
University has not taken any structured feedback from students, teachers, alumni, employees, parents etc., but teachers are taking feedback from the final year students regarding syllabus and course curriculum in connection with its appropriateness.

**CRITERION II – TEACHING- LEARNING AND EVALUATION**

**2.1 – Student Enrolment and Profile**

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">View File</a>				

**2.2 – Catering to Student Diversity**

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	200	3784	0	218	6

**2.3 – Teaching - Learning Process**

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of	Number of	ICT Tools and	Number of ICT	Numberof smart	E-resources and
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Teachers on Roll	teachers using ICT (LMS, e-Resources)	resources available	enabled Classrooms	classrooms	techniques used
224	156	193	55	23	112

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

In each department there is the practice of assigning tutorial classes in routine. Group-wise mentoring of students is done by identifying both the slow and advanced learners. The following steps are taken to support the specific group of students: • Academic support by way of conducting remedial classes for weaker students • NET/SET coaching classes • Counselling for foreign students. • SC/ST/OBC Cell is working to support the weaker economic section of the students • Library book loan facility. The INFLIBNET Centre helps the students and researchers in their advanced studies. • Departments are also taken care of imparting improved qualitative and interactive knowledge to the students by arranging invited lectures by external experts in different fields, participatory workshops, seminars, and laboratory/field bas project works. Moreover, Students are getting the following types of support services as available in the University: ? Health and instrumentation facility are available to students and teachers as well ? Training programmes in leading research institutions, industrial houses are arranged ? Interested students are also motivated to pursue a variety of co-curricular activities such as NSS, outdoor games, recitation/singing competitions, drama etc. ? Students are also exposed to a number of social benefit programmes by organising camps on blood donation, Health Awareness, Tree Plantation Programmes, Pulse Polio Immunization Awareness Programmes, anti-drug Rally, Cleanliness in campus etc.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3984	224	17.79

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
309	224	96	9	205

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
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**No Data Entered/Not Applicable !!!**

[View File](#)

## 2.5 – Evaluation Process and Reforms

### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
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**No Data Entered/Not Applicable !!!**

[View File](#)

### 2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage
100	2052	4.87

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

[University has not so far evaluated the student performance and learning outcomes in regard to PO, PSO, CO etc.](#)

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
<b>No Data Entered/Not Applicable !!!</b>					
<a href="#">View File</a>					

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[University time to time arranges students counselling specially for the final year students to get feedback so as to create the opportunities to serve the students as per their requirements in regard to academic as well as administrative needs in informal ways.](#)

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Promotion of Research and Facilities

3.1.1 – Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the fellowship	Name of the award	Date of award	Awarding agency
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">View File</a>				

3.1.2 – Number of JRFs, SRFs, Post Doctoral Fellows, Research Associates and other fellows in the Institution enrolled during the year

Name of Research fellowship	Duration of the fellowship	Funding Agency
<b>No Data Entered/Not Applicable !!!</b>		
<a href="#">View File</a>		

### 3.2 – Resource Mobilization for Research

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">View File</a>				

### 3.3 – Innovation Ecosystem

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
<b>No Data Entered/Not Applicable !!!</b>		
<a href="#">View File</a>		

3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">View File</a>				

3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
<b>No Data Entered/Not Applicable !!!</b>					
<a href="#">View File</a>					

**3.4 – Research Publications and Awards**

3.4.1 – Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
Bengali	14
English	6
Sanskrit	4
Commerce	7
Economics	7
Law	5
Hindi	4
Education	7
Sociology	2
Mass Communication	1
MBA	6
MBA (HR)	1
MBA (Tourism)	1
Political Science	6
Philosophy	5
History	12
Library and Information Science	3
Urdu	3
Medicine	1
Chemistry	2
Physics	11
Zoology	10
Botany	9



Mathematics	1
Geography	12
Microbiology	4
Computer Science	3
Environmental Science	5
Biotechnology	2

#### 3.4.2 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

#### 3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
<b>No Data Entered/Not Applicable !!!</b>	
<a href="#">View File</a>	

#### 3.4.4 – Patents published/awarded/applied during the year

Patent Details	Patent status	Patent Number	Date of Award
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

#### 3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
<b>No Data Entered/Not Applicable !!!</b>						
<a href="#">View File</a>						

#### 3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
<b>No Data Entered/Not Applicable !!!</b>						
<a href="#">View File</a>						

#### 3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National	State	Local
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">View File</a>				

### 3.5 – Consultancy

#### 3.5.1 – Revenue generated from Consultancy during the year

Name of the Consultan(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

### 3.5.2 – Revenue generated from Corporate Training by the institution during the year

Name of the Consultan(s) department	Title of the programme	Agency seeking / training	Revenue generated (amount in rupees)	Number of trainees
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">View File</a>				

### 3.6 – Extension Activities

#### 3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

#### 3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

#### 3.6.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">View File</a>				

### 3.7 – Collaborations

#### 3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

#### 3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
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No Data Entered/Not Applicable !!!

[View File](#)

3.7.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
<a href="#">View File</a>			

#### CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

##### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1321.08	1149.19

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
No Data Entered/Not Applicable !!!	
<a href="#">View File</a>	

##### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Koha	Partially	3.14.06.000	2015

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total
No Data Entered/Not Applicable !!!			
<a href="#">View File</a>			

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
<a href="#">View File</a>			

##### 4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existin	1820	33	1777	4	1	0	0	220	0

g									
Added	110	0	110	0	0	0	0	0	0
Total	1930	33	1887	4	1	0	0	220	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

220 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
<b>No Data Entered/Not Applicable !!!</b>	

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
1158.61	640.7	1321.08	1149.19

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

- Students' Support System: ? Preparation of Academic Calendar for affiliated colleges from the session 2018-19
- The University has ensured as easy access to online e-journals thorough INFLIBNET and subscribed to CD ROM. J-store facility has enabled downloading of important backdated papers, considered important for research work.
- Extension of Banking services through AXIS Bank and SBI ATM Counter at Golapbag.
- One Project proposal has been taken under UGC XII Plan of Rs. 19,33,373/- entitled " Indoor Sports Training Facility Wooden flooring Tongue and Groove System, BU"
- Implementation of e-filing of Income-tax.
- Proposal of " Construction of Toilet Block (both Gents and Ladies)" in the Golapbag Campus was taken

[https://www.buruniv.ac.in/AQAR/20182019\\_442.pdf](https://www.buruniv.ac.in/AQAR/20182019_442.pdf)

### CRITERION V – STUDENT SUPPORT AND PROGRESSION

#### 5.1 – Student Support

5.1.1 – Scholarships and Financial Support

Name/Title of the scheme	Number of students	Amount in Rupees
<b>No Data Entered/Not Applicable !!!</b>		
<a href="#">View File</a>		

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
<b>No Data Entered/Not Applicable !!!</b>					
<a href="#">View File</a>					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
1	1	21

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
<b>No Data Entered/Not Applicable !!!</b>					
<a href="#">View File</a>					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
<b>No Data Entered/Not Applicable !!!</b>					
<a href="#">View File</a>					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
<b>No Data Entered/Not Applicable !!!</b>	
<a href="#">View File</a>	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
<b>No Data Entered/Not Applicable !!!</b>		
<a href="#">View File</a>		

## 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
<b>No Data Entered/Not Applicable !!!</b>						

[View File](#)

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The University has an elected students Union. They are actively participating in different academic activities, social welfare activities, and other activities entrusted relating to Swachha Bharat mission, campus cleaning program, Celebration of World Environment Day, etc. They conduct annual sports and cultural activities every year enthusiastically. Tree plantation and adaptation of plants by the students are regular phenomena of the students' Union. The Union promotes cultural values and social responsibilities among the students' community. Presently, as per HE Council, GoWB, there is no provision for student representatives on academic and administrative bodies as per the University's Act, Statues etc.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Burdwan University Alumni Association (BUAA) was established on 12.01.2007 vide Registration No. S/IL-42945 of 2006-07. PAN No. of the association is AAGAB8862N. The association is situated at the Old Humanities Building, Golapbag campus of the University. Aims Objectives of BUAA: 1. To keep close relation among the members of the Association i.e. the ex-students of Burdwan University for their welfare 2. To educate the members of the Association in discharging their duties and responsibilities 3. To solve the various problems of the students of the University through discussion 4. To establish good relation between the members of the Association and the competent authorities of Burdwan University 5. To give necessary suggestions and advices to the authority of Burdwan University for improvement of education and culture 6. To help the needy students of the Burdwan University for their education 7. To improve the social and cultural life of the members of the Association by organizing various social and cultural functions from time to time 8. To promote sympathy, fellow-feeling and cordial relation among the members of the Association irrespective of castes, creeds or religion of either sex 9. To affiliate itself with such other recognized organizations, bodies, societies whose objects are fully or in part similar 10. To arrange and organize meeting, conferences, etc. from time to time for discussion of various problems of the members as well as the students of the University 11. To arrange and organize tour programmes, picnic, cultural functions etc. from time to time for the recreation of the members 12. To do all such other things as may be deemed incidental or conducive to the attainment of the foregoing objects.

5.4.2 – No. of registered Alumni:

703

5.4.3 – Alumni contribution during the year (in Rupees) :

No Data Entered/Not Applicable !!!

5.4.4 – Meetings/activities organized by Alumni Association :

No Data Entered/Not Applicable !!!

### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

According to the provision of Higher Education Council, Govt of West Bengal, the University functions through different bodies like The Court, Executive Council, Finance Committee, Faculty of Councils, Board of Studies, Students Council, and other bodies to participate in the management system of the University. In this system, representation of teachers, officers and non-teaching staff members is obvious to make an effective and participative management system. For better functioning of the University system through decentralization, all the positions of the statutory bodies are filled and they make their functions on regular basis and contribute towards progress of the University. The faculty and the administrative authorities sit together time to time to identify the needs of the University stakeholders and discuss for proper justification on the demands. Smooth academic and administrative coordination between the University and affiliated colleges are maintained in solving and managing the academic and administrative issues on regular basis.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	CBCS based curriculum is regularly monitored by the BoS in all PG Departments with the help of the external experts. Efforts have been made to introduce courses that are most urgently needed in the greater interest of the society. In this context, University intended to open PG Science course on Nutrition in MUC Women's college, PG course in Bengali in Mankar College, RRR Mahavidyalaya and English in St. Xavier's college. University started Academic Calendar and Examination Calendar at the UG level. PG syllabus for LLM under CBCS has been approved. The University introduced PG course in Physiology and Psychology during 2018-19.
Teaching and Learning	The University maintains the total number of teaching days as per UGC norms. Taking into consideration the growing demand for higher education, University increases the intake capacity of students of the 1st Year BA/BSc/B Com (General and Hons) from the session 2018-19. Ph.D/M Phil course work syllabus has been revised and made it effective during 2018-19. In many departments, apart from conventional methods, teaching is imparted through adoption of e-content and digital mode. Students are provided coaching for NET/SET examination. Tutorial classes are also arranged for slow learners.

<p>Examination and Evaluation</p>	<p>CBCS System of Examinations with grading system is under practice in MA/MSc/M.com levels. Examination and publication of results take place in regular and time bound manner. The examination system has been made neutral by the involving the external experts at the stages of question setting and moderation. At present however, only full internal checking of the scripts is in practice in order to facilitate speedy publication of results. The officials and staff of the controller's Department extend their supporting services in a very efficient manner which helps in better coordinating the examination and evaluation process.</p>
<p>Research and Development</p>	<p>Faculty member are actively engaged in research works and Ph.D supervisions. Various Departments are getting assistance/recognition under SAP/COSIST/ASSOST/DST/FIST and other programmes: Physics (FIST LEVEL 1, CAS 1), DRS II/SAP III (Economics), CAS LEVEL III (Bengali), FIST (Environmental Science), CAS LEVEL II (BOTANY), CAS LEVEL II (Chemistry). The faculty of Science has been successfully implementing the PURSE Programme of DST, Phase-II. A number of major research projects are running smoothly with sanction grants from UGC. To improve the quality of research, many departments conduct Research Scholars' Workshop and create platforms for greater interactions among scholars and resource persons.</p>
<p>Library, ICT and Physical Infrastructure / Instrumentation</p>	<p>(i) University created "Online payment gateway" for issuing (in online mode) of degree/diploma/transcript to students through NAD, the University also considered the common template for issuing degree/Diploma. (ii) University approved the proposal of I-MADE Digital India Campus initiative, through IIPC Cell. (iii) University started e-filing of Income Tax (iv) University subscribed IEEE on line journals from EBSCO Information Services Pvt. Ltd. (v) The Central Library of Burdwan University is offering computerized library services using KOHA Open Source Library Software with OPAC facility. (vi) Checking plagiarism in regard to research paper, Ph.D./M. Phil thesis etc., through Urkund software at</p>



	Central Library.
Human Resource Management	University takes care for efficient management of human resources. The IQAC cell plays an important role for maintaining general academic atmosphere in the university and tries to promote a sound and cordial relationship amongst teachers, students and supporting staff. Training programmes are organized to train the staff and officers of the University through HRDC. HRDC organizes refresher courses and Orientation programmes as regular events to updates the faculty members with new development in the field of teaching and research. The University has been effectively functioning to promote human resources through the Centre of Life Long Learning.
Industry Interaction / Collaboration	<p>"Centre for University-Industry Institute partnership Cell" as well as Placement and Students' Welfare Cell take care of placement/training related activities of the students. In this context, University has launched a website (<a href="http://iipcbu.buruniv.ac.in">http://iipcbu.buruniv.ac.in</a>).</p> <p>This centre co-ordinates with the Departments/students and industries in planning/arranging recruitment related activities. IIPC coordinates the online test for students of affiliated colleges for recruitment to CTS. A joint venture has been made during 2018-19 with District Administration of Purba Bardhaman for providing training to the aspirant candidates of Civil Service Examination.</p>
Admission of Students	University follows the online admission process as per norms of Higher Education Council, GoWB. In most of the Departments 60 of the total seats are reserved for students of University affiliated colleges and remaining 40 seats are filled through Open Admission Test, 5 of the 40 seats are reserved for students coming from other states. Reservation of seats for SC, ST, OBC, PWD, Economically Backward higher caste SP is maintained as per Government Rules. University maintains transparency in admission test by involving the external experts in the preparation of question papers and their evaluations.
6.2.2 – Implementation of e-governance in areas of operations:	
E-governance area	Details

Planning and Development	Partially
Administration	Partially
Finance and Accounts	Pay slip, IT form generation, PF statement, Medi-claim e-Card, e-filing of income tax.
Student Admission and Support	Fully Online
Examination	Partially(generation of admit card)

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">View File</a>				

6.3.2 – Number of professional development / administrative training programmes organized by the University for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
<b>No Data Entered/Not Applicable !!!</b>						
<a href="#">View File</a>						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">View File</a>				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
213	224	725	725

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Support for Group Mediclaim Policy, Health Centre Facility, Ambulance Service, Low Interest HBL, GSLI, BUS	Support for Group Mediclaim Policy, Health Centre Facility, Ambulance Service, Low Interest HBL, GSLI, BUS	Special Scholarship for University Semester Rank Holders and Sports Rank Holders, Health Centre Facility, Ambulance

**6.4 – Financial Management and Resource Mobilization**

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

External Audit 2018-19 1. Transaction Audit Team (Examiner of Local Accounts) will start auditing of all financial transactions for the year 2018-19 from 24.02.2020 to 30.03.2020. 2. Annual Accounts for the year 2018-19 has been approved by the University Executive Council and Court. Internal Audit 2018-19 Draft Internal Audit up to 2017-19 has been completed and will be very soon place before the FC, EC Court for approval.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
<b>No Data Entered/Not Applicable !!!</b>		
<a href="#">View File</a>		

6.4.3 – Total corpus fund generated

0
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**6.5 – Internal Quality Assurance System**

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic				
Administrative	Yes	A G Bengal	Yes	Local Accounts

6.5.2 – What efforts are made by the University to promote autonomy in the affiliated/constituent colleges? (if applicable)

For smooth running of academic and administrative coordination between the affiliated colleges University always makes a sufficient scopes in solving and managing the different problems at local level. As per Statute, the University has constituted different bodies for augmentation of the institutional development. ? College Principals are participating in the meeting of the University apex bodies as per the statutory provisions. ? University conducts different workshop/training to the Principals, Teacher-in-Charges, Non-Teaching Staff Members either through HRDC or at University level. ? The University leadership team guides them on various issues. ? The Principal/Teacher-in-Charge of the colleges are empowered to overall supervision of the college for conducting the examination as Centre In-charge to conduct the examination and evaluate the papers of some of the subjects like Compulsory English, Environmental Studies etc., Soft Skill Development Courses etc. ? Inspector of Colleges organizes the workshop/seminar for the College Principles/TIC/IQAC Coordinators to equip them for getting information/training for NIRF, AQAR, NAAC etc. ?University Teachers being member of the UGBS, helps in framing Academic Calendar, Syllabus, in preparing Examination Schedule, panel of Paper Setters, Examiners, Scrutinizers and Reviewers and also actively participate in Paper Setting, Examining and reviewing answer scripts of theoretical and practical papers of all undergraduate courses. ? The process of promotion of the college teachers through Carrier Advancement Scheme is mediated through University Teachers by acting as External Experts. ? Entire examination process is conducted under the supervision of the University authority for smooth running of the examination even in the distant districts. The University has no

provisions for offering the colleges to become autonomous institutions.

6.5.3 – Activities and support from the Parent – Teacher Association (at least three)

There is no formal parent teacher association. However, some of the departments informally meet the parents and get feedback from them.

6.5.4 – Development programmes for support staff (at least three)

- The Human Resource Development Centre of the University arranges various training programmes for enhancing the efficiency of supervisory staff, technical staff members, etc.
- HRDC arranged STC on Professional Skill Development for Non-teaching Staff during 10.10.2018 to 12.10.2018 where 43 staff participated in the programme.
- University organized six-day workshop on HE Management and Administration for the officers of the University and other Universities, TIC, OIC and the accountant of the affiliated colleges during 2018-19.
- University Health Services extended to the Fixed Pay and Daily wage basis staff.

6.5.5 – Post Accreditation initiative(s) (mention at least three)

University considered the following recommendations of the NAAC Peer Team as well as suggestions made by the Standing Committee: 1. Expedite the process of recruitment of vacant posts of teaching departments 2. Initiative for collaborative research with different institutions, industries 3. Initiative on introduction of skill-oriented courses. 4. Creation of additional facilities on digitalization for students in common, differently-able students and staff members. 5. Improvement of grievance redressal mechanism 6. Proposed for more skill development courses 7. More emphasis on industry-oriented syllabus, where is applicable 8. Seminar on IPR to create more awareness 9. Initiative for academic audit 10. Enhancement of Alumni activities

6.5.6 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	Yes

6.5.7 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
<b>No Data Entered/Not Applicable !!!</b>					
<a href="#">View File</a>					

**CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**

**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
<b>No Data Entered/Not Applicable !!!</b>				

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

(i) Energy conservation • Newly constructed buildings are furnished with LED lights. (ii) Eco-friendly Ambience with Sustainability: • Student Union of the University initiated a program called "One Student-One tree" on World Environment Day (June 5, 2019). Under the programme in eleven Hostels around 300 borders adopted 300 saplings for their nurturing, watering and conservation. • Beautification of Krishna Sayar Garden through supply and installation of one FRP Floating Jetty, Life Jacket and Boat. 30 numbers of Lifejackets and one Speed Boat have been added during the period. • Mechanical removal of water hyacinth at Krishna Sayar Ecological Garden • Liberation of IMC and cat fish seed, liming, feeding into Lahar and some other water bodies partially funded by State Fisheries Department, Burdwan. • Proposal of construction of Toilet-Block for both gents and ladies inside the Golapbag Campus. (iii) Water Harvesting: • Golapbag Campus is bounded by Lahar which acts as watershed and used for conservation of water resources inside the campuses of Golapbag and Tarabag. Regular eradication of weeds as a mean for betterment of conservation strategy. (iv) Efforts for carbon neutrality • The Students of the Department of Environmental Science are measuring carbon footprint in Golapbag Campus as regular phenomena. • Medicinal Garden at the department of Botany is maintained. • Students and Faculty members of the Environmental Science Department celebrate World Environment Day in every year and keep one programme one Campus Cleaning. (v). Students Welfare and Hygiene: • Regular maintenance of toilets in the different departments as well as campus. • Renovation and construction of toilets • Renewal of AMC on maintenance of Aqua guard, Water cooler etc. • Regular cleaning of the campus, waste drains, spraying of insecticides • Health services are provided to the University students on free of cost.

#### 7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	39
Provision for lift	Yes	39
Ramp/Rails	Yes	39
Any other similar facility	Yes	39

#### 7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
<b>No Data Entered/Not Applicable !!!</b>							
<a href="#">View File</a>							

#### 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Swami Vivekananda Advanced Research Centre for Value Education and Culture (VARCVEC)	26/09/2018	A seminar on "Experiential Learning and Pedagogy" on the ideas of Gandhi on Nai Talim and its relevance

		to the present day scenario.
125th Anniversary of the Historical Chicago Speech/ the birth Anniversary of Swami Vivekananda	12/01/2019	The University organized different programmes in the year 2018 to commemorate the 125th Anniversary of the Historical Chicago Speech delivered by Swami Vivekananda. Under the guidance of the State Govt. a University Level Competition on Essay, Elocution and Poster was held for the students. A seminar was also held at the DDE Auditorium Hall of the University to commemorate the birth Anniversary of Swami Vivekananda (January 12).
Checking of Plagiarism	08/01/2019	Anti-plagiarism software 'Urkund' has been installed on 8/1/2016 and still it is functioning. To sensitize the issue of 'anti-plagiarism' a number of workshops have been conducted involving students, faculty members, research scholars and staff so as to promote quality research in the institution.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

initiatives have been taken by the University to make the campus eco-friendly.

- Entire Green Campus of Golapbag is declared as Biodiversity heritage site by the Botanical Survey of India. Department of Botany is maintaining the Biodiversity Register since 2018-19.
- Students are encouraged for plantation and for maintaining the garden during leisure time in every new session.
- Student Union of the University has initiated a program called "One Student-One tree" on World Environment Day (June 5, 2019). Under this programme from eleven Hostels around 300 borders adopted 300 saplings for their nurturing, watering and conservation of eco-friendly ambience.
- Renovation and beautification of Krishnasayar are maintained by the University on regular basis. The plantation in this park is a regular phenomenon.
- Older plants in the Golapbag Campus are maintained as per guidelines of the Forest Department adjacent to the University.
- The water-bodies are exclusively used for pisciculture with the

help of the Fishery Department of the Government of West Bengal. • New programmes/shows are introduced in the Meghnad Saha Planetarium which serves as centre for knowledge based education particularly for School College students. • University looks into the matter relating to the hygiene through renovation and re-construction of toilets, kitchen both for boys and girls hostels time to time. • Bio-safety measures are taken by the faculty members for environmental protection from hazardous chemicals, reagents, solvents, biological bodies etc.

## 7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

A. Development of Academic Curriculum, Infrastructure and Social Outreach ? University started Academic Calendar and Examination Calendar at the UG level ? University constituted the Digital Learning Monitoring Cell through UGC SWAYAM ? University created " Online payment gateway" for issuing ( in online mode) of degree/diploma/transcript to students through NAD, the University also considered the common template for issuing degree/Diploma ? Soft skill development to the final year student of 2015-19 batch through Techbridge Labs Pvt. Ltd. Noida, UP, the training program to development aptitude and coding skills. ? University continued the program of awarding one personality from sports as " Best Sports Person" of every year ` ? University conducted two International Conferences under "PURSE programme" on Frontiers of Biological, Environmental and Medical Science. ? University organized six-day workshop on HE management and Administration for the officers of the University, other Universities, TIC, OIC and the accountants of the affiliated colleges. ? Training programme for the aspirants Civil Service Examinee in collaboration to District administration of Purba bardhaman ? University adopted regulation of UGC "Promotion of Academic Integrity Prevention of Plagiarism" in HEI Regulation, 2018 ? University started e-filing of Income Tax B. Eco-friendly Campus (i) Crop Research and Seed Multiplication Farm(CRSMF): CRSMF of the University of Burdwan has constructed two Hi-Tech Naturally Ventilated Poly Green Houses (Tubular structure) of 500 sq.mt. each including one power tiller and -20 degree centigrade deep freezer (ii) Plantation Programme is maintained throughout the year by the students, faculty members and staff at Golapbag, Rajbati campus, Residential campus etc. (iii) Hazardous waste management Every Department uses its waste bin and disposes off later. Department of Chemistry maintains the treatment plant before discharging outside. Biological wastes are stored in a separate tank and disposed off time to time. (iv) e-waste: e-wastes as junk materials are collected by the vendors as per decision of the EC on regular basis. a) Plastic free campus: University campus is maintained as plastic free campus. b) Maintenance of Medicinal Garden: University maintains a stock of germplasm of around 35 species in Darul Bahar/Island. c) Training to monitor environmental parameters: Environmental Science department performs testing of the soil and water for the farmers on payment basis.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

[https://www.buruniv.ac.in/AQAR/20182019\\_721.pdf](https://www.buruniv.ac.in/AQAR/20182019_721.pdf)

## 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The University of Burdwan is committed to enrich and ignite professionalism and instil humanism. The following institutional distinctiveness are taken into consideration: A. Initiatives to Promote Academic Excellence: • Strict adherence of teaching-learning process following academic calendar and timely

publication of results. • Encouraging Young Faculty Members to undertake research projects. • University is taking keen interests to promote inter-University academic exchange programmes. B. Promotion of Quality Education and Healthy Practices: • The University is committed to disseminate wisdom, both ancient and modern, among generations of students and teachers for the betterment of the human social existence, both local and global. C. Augmenting Knowledge Base and Performing Social responsibilities: The University is committed to pursuit the following activities for augmenting knowledge base and performing social responsibilities: ? Providing comparable and competitive facilities ? Empowering the backward social clusters of its hinterland through teaching-learning process beyond class room ? Promoting the ethnic, social, religious and cultural diversity in unity ? Dedication to ensure the educational, social, cultural and economic needs of the society in general and the state of West Bengal and Bardhaman district in particular. ? Striving to serve the society and the nation because of its unique location in the midst of a distinctive blend of agricultural areas on the one hand and industrial hub on the other. D. Intra-University Co-operations: University intended to sign MoU with Presidency University, West Bengal and Jagannath University, Bangladesh. E. CRSMF of the University of Burdwan has constructed two Hi-Tech Naturally Ventilated Poly Green Houses (Tubular structure) of 500 sq.mt. each including one power tiller and -20 degree centigrade deep freezer. F. Promotion of Inter-disciplinary Research: University encourages inter-disciplinary research. Several Research Projects are in operation involving various Departments with inter-disciplinary contents. Under PURSE programmes different departments work together and conduct seminars/conferences on a particular theme area. G. Crop Research and Seed Multiplication Farm(CRSMF): CRSMF of the University of Burdwan has constructed two Hi-Tech Naturally Ventilated Poly Green Houses (Tubular structure) of 500 sq.mt. each including one power tiller and -20 degree centigrade deep freezer

Provide the weblink of the institution

[http://www.buruniv.ac.in/AOAR/20182019\\_731.pdf](http://www.buruniv.ac.in/AOAR/20182019_731.pdf)

### **8.Future Plans of Actions for Next Academic Year**

• Introduction of P. G. Diploma in Yoga (Session: 2019-20) • Preparation of Academic Calendar for General Degree Colleges affiliated to this University for the academic session 2019-20. • Opening of 4 - year Integrated B.A.B.Ed/B.Sc. B.Ed Course based on CBCS • Introduction of M.Phil Course of Studies in the Department of Sociology • Organization of one SWAYAM awareness workshop in Burdwan University under the support of NPTEL Office of IIT-Kharagpur • Improvement on the process of Online Registration - cum -enrollment of U.G. Hons, General and Professional Course students for 2019- 20 session.