

ANNEXURE-A

Mandate Form for e-Payment

**P.F. A/c No –**

To  
The Finance Officer  
The University of Burdwan  
Rajbati : Burdwan

Subject: Payment through electronic mode

Sir,

I / we am / are giving option for availing the facility of e-Payment. Kindly arrange to remit the amount to my / our Bank Account hereinafter. The details of my / our particulars are furnished below:

1.(a) Name of the claimant / Payee / Receipt:.....  
(Capital Letters)

(b)Address:.....

(c) Contact Land Line:.....Mobile:.....

(d)EmailAddress:.....

(e) ID No.\*\*:.....Nature of ID:.....

(f) PAN No.:.....

2.(a) Name of Bank:.....

(b) Name of Bank Branch:.....

(c) Account Type: Savings / Current / Cash-Credit account:.....

(d) Bank Account No: (CBS allotted a/c no.):

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(e) Branch IFSC (11 digits) :

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The Bank particulars furnished above is correct and true.

I / We hereby declare that I / We and my / our heirs and successors accept the liability of making good to Government the overpayment, if any, made to me / us under the scheme.

I / We hereby authorise.....Branch (name of the branch) of the.....Bank to receive amount on my / our behalf for credit to my / our account as stated above and further authorise that the receipt of credit given by the bank for the amount of my / our account shall be treated as legal quittance.

Yours faithfully,

(Signature of the Claimant / Payee / recipient)

(To be accepted by the Head of Office)

Signature of the Head of Office  
(Office Seal)

Date:

N.B. (a) ID No. & Nature of ID: ID No. (i) For Individual: It should be the Voter Card / Aadhar Card / PAN Card / ny other Identity card issued by State Government / central Government / Government Autonomous Bodies / Local Bodies, (ii) For Autonomous Body / Firm / Company: Registration No. / PAN /TAN Number of Trade License.

(b) Verification of Bank Particular: Copy of 1<sup>st</sup> Page of the Pass-Book along with a copy of cancelled cheque or certified by the concerned Bank Branch.