



**THE UNIVERSITY OF BURDWAN
RAJBATI : UTTARFATAK
BURDWAN :713104**

No.F/Conv.Medal/Prize/Convo.2023/2023/02

Burdwan, 8th February, 2023.

Notification for awarding of Medal / Prize/ Certificate for Examination 2018 ,2019, ,2020,2021 & 2022 at XXXVIII Convocation , 2023.

It is hereby informed to all concerned that on the basis of the result of the Examination of 2018, 2019,2020,2021& 2022 , you have become eligible for being awarded medal (s), and certificate (s) and prize (s) **as per list received (enclosed) from the Controller's Department.** The award will be formally handed over to you at the Convocation dias.

Date of Convocation : 24.02.2023

Time : 11:00 a.m.

Venue : "University Auditorium" , Golapbag , Burdwan

If you intend to receive the above mentioned medal(s) and certificate(s)/prize(s) personally, you are requested to remain present at the "University Auditorium" by **9 a.m. on 24th February 2023**

I would request you to meet the Trust Officer, Burdwan University, at Rajbati with the following documents in original by **20th February , 2023 (on any working day excluding Saturday, Sunday & University Holiday)** for verification between **11 a.m. & 3 p.m. at the Trust Unit, Finance Department , Golden Jubilee Building.** Otherwise you will not be entitled to get the medal(s)/ certificate(s)/prize(s) at the Convocation dias:-

- i) Mark sheet of the aforesaid examination.
- ii) Registration Certificate of this University.
- iii) 2 (Two copy) passport size Colour Photo.
- iv) A letter of identification from the principal of the college bearing your signature duly attested by the principal in case of College student.
- v) A letter of identification from the Head of the Department bearing your signature duly attested by the Head of the department in case of University student.

On arrival at Convocation Hall by **9-00 a.m.** at "University Auditorium" , Golapbag ,Burdwan please get in touch with the Medal Unit for observance of other formalities.

Entry in the Convocation hall is restricted without the Admit Card, issued during verification.

In case, you are unable to attend the Convocation or fail to enroll your name within **20th Febuary ,2023** , you will have to collect the Medal /Certificate /prize **on a later date** by appointment from the University on production of the aforesaid documents.

Sd/-

Contact Person:

Debasis Pal (Trust Officer) - Mob. 9332102037

Mir Sawkat Ali (Sr Supdt) - Mob.7908425199

Sudipta Sinha(Sr Office Asst cum Typist) –Mob.9735719224

Diganta Mohanta(Sr Asst)-9933757919

Aritra Dana (Sr Asst) –Mob.9732290721

TRUST OFFICER, B.U.