

THE UNIVERSITY OF BURDWAN

Prof. Tafajol Hossain

Registrar (Officiating)



Contact details (office):

P.O. Rajbati, Burdwan, PIN-713104

Ph.: 0342-2634015

0342- 2634975 ext-296

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Tele Fax : 0342-2634015

NOTICE

No: R-S/C-68/39

Date: 21.01.2019

Subject: Sealed quotation for Audio Visual Coverage of Event (still, video& live projection) during The University of Burdwan Convocation, 2019 to be held on 12th February, 2019 at The University of Burdwan, Burdwan 713 104

Sealed quotations are invited from reputed concern having trade license, IT return, Current Account detail and of course credential for photography (still and video with live projection) with enough experience (minimum 3 years) to cover university convocation.

The concern who may apply must have the following credential:

- 1) Trade License Copy of the Registered Office
- 2) Current Account Number of the Company along with PAN
- 3) At least 4 University project experience
- 4) 3 years experience in Audio Visual Media
- 5) Must have experience in Live Broadcasting

NB:1.The photos must be extremely good quality

2. Quotation should be given in appropriate letter head showing detail contact address, land line and/or mobile phone number, e-mail address etc.
3. Copy of trading license should be attached with the quotation.
4. The experience certificate must be produced.
5. The mode of payment would be by cheque favoring the concern, so current account details must be produced.

The concern must have to provide the following items with Broadcast Standard Technology and should quote item-wise cost for the mentioned events tabulated below:

1. The concern must prepare a University profile presentation
2. The concern must prepare a convocation teaser for web
3. The corporate album must be shareable with web

The quotations must reach the following address within on or before 17.00 hrs 04.02.2019:

The Registrar (Officiating)

The University of Burdwan

Rajbati

Burdwan


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ITEM	ARTICLES	QUANTITY	RATE
1	Giant Wall in main stage full Background	1 Unit	
2	Giant Led Wall both the wings inside auditorium	2 Unit	
3	Giant Wall in front stage and guest monitor	4 Unit	
4	Giant Wall Both side of the stage	2 Unit	
5	Giant Led Wall exterior area	1 Unit	
6	Led Television in entire area	2 Unit	
7	Video Camera Unit with camera person	5 Unit	
8	Online Video Mixer with Online Editor	1 Unit	
9	Online Setup Console & Monitors	8 Unit	
10	Still Camera with Photographer	3 Unit	
11	Corporate album and Photographs (200Pic)	2 Set	
12	Total Program Editing & Mixing & Output	2 Set	
		TOTAL	

The quotations must reach the following address within ten (10) days of the date of notification:

The Registrar (Officiating)
The University of Burdwan
Rajbati
Burdwan