



THE UNIVERSITY OF BURDWAN  
RAJBATI, BURDWAN – 713 104  
WEST BENGAL  
Registrar's Department

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No.: R-S/N-1/09

Date: 04/01/2019

NOTIFICATION

In view of call given by different trade unions and others for a 48 hours' Bharat bandh with effect from 08-01-2019 to 09-01-2019, it is hereby notified for information of all concerned that the University shall remain open on 08-01-2019 & 09-01-2019. All sections of employees (teachers, officers and non-teaching employees) shall report for duty on those days and **no Casual leave for absence either in the first half of the day or in the second half or for the whole day nor any other leave** shall be granted to any employee on the said dates i.e on 08-01-2019 & 09-01-2019. The employees, who are on leave on 04-01-2019 shall have to report for duty on 07-01-2019. Besides the bandh days, no leave for the day preceding the bandh days i.e. 07-01-2019 and for the day following the bandh days i.e. 10-01-2019 shall be allowed. Absence of employees on those dates will be treated as **dies non** and **no salary will be admissible unless such absence is covered by grounds as mentioned below:** -

- Hospitalisation of the employee,
- Bereavement in the family,
- Severe illness and absence continuing prior to 04-01-2019,
- Employees who had been on Child Care Leave, Maternity Leave, Earned leave and Commuted Leave on medical ground sanctioned prior to 04-01-2019.

It should be remembered that dislocation /disruption of vehicle traffic will not be a reason for granting leave.

Where the absence is not covered by any of the above mentioned reasons and the leave has not been approved, the same will be treated as **dies non** and **no salary will be admissible for the above mentioned days.**

All Heads / Controlling Officers are hereby requested to send department-wise absentee report on those days, as aforesaid within 01-30 p.m. If any employee remains absent on those days, he/she will be asked to explain why action would not be taken against him/her for such unauthorized absence. On receipt of satisfactory reply, leave due and admissible may be granted on production of documentary evidence on the ground mentioned above.

All sections of employees (Teachers, Officers and Non-teaching employees) are directed to comply with the said order strictly.

This notification is issued pursuant to the memorandum bearing No. 120-F(P<sub>2</sub>) dated 04-01-2019 issued by Finance Dept., Audit Branch, Govt. of West Bengal.

By order of the Vice Chancellor

  
(T. Hossain)  
REGISTRAR (officiating)

No.: R-S/N-1/09/1(95)

Date: 04/01/2019

Copy forwarded for information and necessary action to: -

- All Heads of the teaching departments, B.U.
- All Officers of the University of Burdwan.
- Office of the Dean, F. C. for P. G. Studies in Arts/Science, B.U.
- Finance Officer, B.U.
- Controller of Examinations, B.U.
- System Manager, B.U. with the request to place this notification on the University Website.
- Estate Officer, B.U.
- V.C.'s Sectt./ Office of the Pro Vice Chancellor/ Jr Supdt, Registrar's Sectt, B.U.

  
REGISTRAR (officiating)