

THE UNIVERSITY OF BURDWAN
Statistical Cell

To
The Administrative Head/
Section In-charge/
Senior/Jr. Superintendent, BU

NoR/Stat/AR/88 dated 25.4.2018

Sub : Submission of Annual Report for the year_ 2015-16 (1st June, 2015 to 31st May, 2016), 2016-17(1st June, 2016 to 31st May, 2017) & 2017-18(1st June, 2017 to 31st May, 2018)

Sir/Madam,

You may be aware of the fact that information/statistical data with relevant details are collected by this section every year in the shape of Annual Report from all the corners of the University in order to incorporate the same in the University Annual Report. So, I request you to kindly submit the statistical information pertaining to your Department/Section for upcoming University Annual Report for the aforementioned years.

Please prepare the report as you submitted in the previous year and think necessary for inclusion in the University Annual Report.

Please send the same by **e-mail** to asstregistrar1@buruniv.ac.in or **Statistical Cell** (parthamandal479@gmail.com) and a *hard copy with -CD(not scanned)* within 12th June, 2018.

Yours faithfully,


Registrar