



The University of Burdwan  
Burdwan 710 104  
West Bengal  
Burdwan University Press

Tender No. SBUP/03/2019-2020

Date: 26<sup>th</sup> July' 2019

Sealed quotations are here by invited from reputed supplier of the material below.

<u>The materials are follows:</u>	<u>Rate quoted in Rs.</u>
1. 2.5 pound straw board (26"x31")	per 100sheets
2. 3 pound straw board (26"x31")	per 100sheets
3. 250 gsm 25"x36" imported art board	per reams
4. 75 gsm A3 copier paper	per reams
5. 130 gsm 23"x36" art paper	per reams
6. 170 gsm 23"x36" art paper	per reams
7. 170 gsm 22"x28" M.G. cover paper (White, light yellow, pink, blue and green)	per gross each

The rate should be submitted inclusive of all transportation and inclusive of all taxes.

Terms & conditions:

- Rates quoted should be valid for acceptance for at least 6 months from the date of submission to the office of the University.
- The University is not bound to accept the lowest rate and reserve the right to accept or reject any or all the quotation without assigning any reason whatsoever.
- The University will not accept any substandard articles under any circumstances. Certificates of the recipient on the challan must be obtained. The corresponding challan must be placed in the central store for necessary stock certification.
- The supplier shall submit bill in printed form, in triplicate duly completed in all respects.
- Payment due to the supplier will be made through the R.T.G.S. direct to the party bank account.
- All taxes and other charges must mention clearly.
- The vendors must up to date documents relating to a) Trade Licence, b) P.Tax, c) Income Tax and d) GST
- The quotation must be submitted along with **specimen of paper/ board** to the Superintendent Press (member convenor), department of Press, The University of Burdwan. Rajbati, Burdwan- 713 104
- The last date of submission of the quotation is 13.08.2019 1p.m.

*Chanda P.*  
Superintendent Press  
(Member Convenor)