



The University of Burdwan  
Burdwan 710 104  
West Bengal  
Burdwan University Press

Tender No. SBUP/07/2018-2019

Date: 03<sup>rd</sup> October' 2018

Sealed quotations are here by invited from reputed printer or supplier of the following.

Size of the book- A4 (appx), Quantity 300 copies, text 220 pages (appx.) to be printed in single colour on 70 gsm white printing paper, cover to be printed in 4 colour on 300 gsm art board. Side stitch binding with laminated cover drawn on. Books are to be delivered in packet form of 10 copies each to the undersigned within 4 days after receiving the work order.

The rate should be submitted inclusive of all transportation and inclusive of all taxes.

Terms & conditions:

- Rates quoted should be valid for acceptance for at least 6 months from the date of submission to the office of the University.
- The University is not bound to accept the lowest rate and reserve the right to accept or reject any or all the quotation without assigning any reason whatsoever.
- The University will not accept any substandard articles under any circumstances. Certificates of the recipient on the challan must be obtained. The corresponding challan must be placed in the central store for necessary stock certification.
- The supplier shall submit bill in printed form, in triplicate duly completed in all respects.
- Payment due to the supplier will be made through the R.T.G.S. direct to the party bank account.
- All taxes and other charges must mention clearly.
- The vendors must up to date documents relating to a) Trade Licence, b) P.Tax, c) Income Tax and d) GST
- The quotation must be submitted to Superintendent Press (member convenor), department of Press, The University of Burdwan. Rajbati, Burdwan- 713 104
- The last date of submission of the quotation is 31.10.2018, 1p.m.

*Chanda P.*  
Superintendent Press  
(Member Convenor)