



THE UNIVERSITY OF BURDWAN

USER MANUAL FOR PART-3 EXAMINATION APPLICATIONS FOR THE STUDENTS

Version 1.0
February-2017



1. Introduction

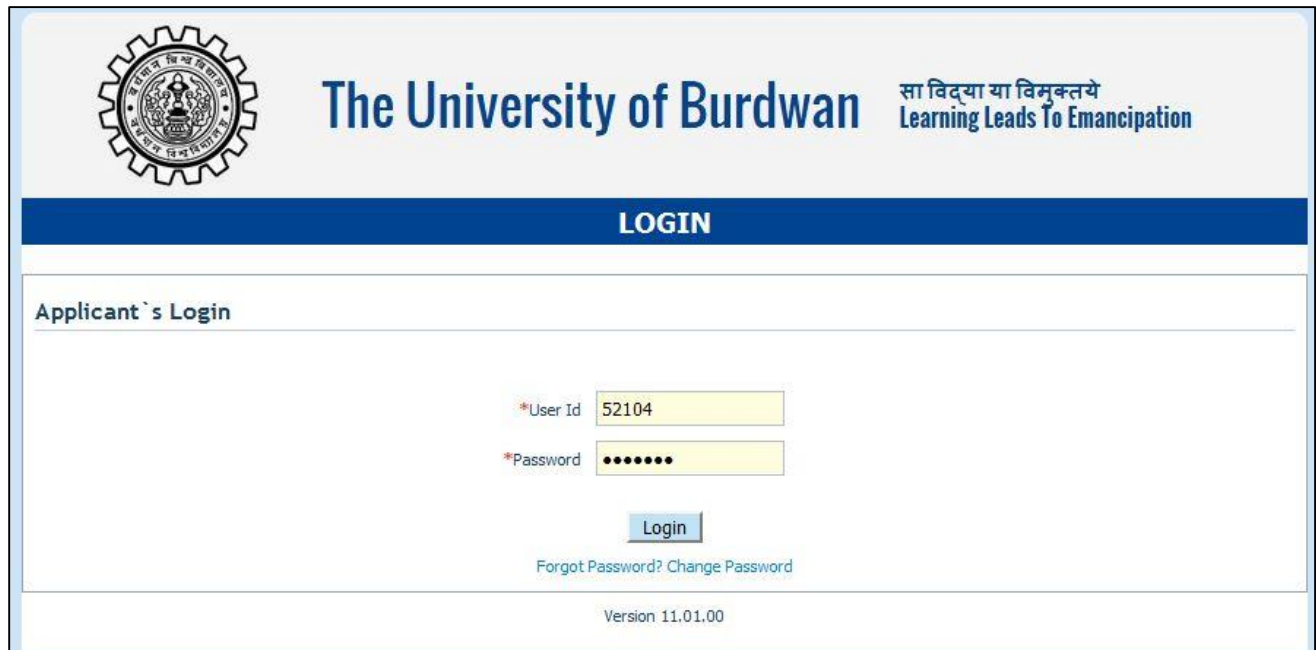
Burdwan University U.G. Part-III, 2017 Examination Application forms will be submitted by the Colleges on behalf of the students. Once the Application form is successfully submitted, students will receive an SMS with their respective User ID and Password to login and check their application form. Colleges are requested to provide the **CORRECT UPDATED** mobile no. of the students. The candidates will check their Application forms through following the below mentioned steps.

2. Steps for the Applicants to check their Application Form

STEP- I : Open the website of **The University of Burdwan** (<http://www.buruniv.ac.in/>)

STEP- II : Click on [U.G. Part-III Student's Application Form Login](#)

STEP- III : The login form will be displayed. Input your User ID and password received through SMS as shown below:



The screenshot shows the login interface for applicants. At the top left is the university's logo, a gear with a lamp inside. To its right is the text "The University of Burdwan" and the motto "सा विद्या या विमुक्तये Learning Leads To Emancipation". Below this is a blue header with the word "LOGIN" in white. The main content area is titled "Applicant's Login" and contains two input fields: "*User Id" with the value "52104" and "*Password" with masked characters. A "Login" button is positioned below the password field. At the bottom of the form area, there are links for "Forgot Password?" and "Change Password". The footer of the page indicates "Version 11.01.00".

Applicant's Login

STEP- IV : After Login view the Application Form as shown below. Check all the details mentioned in the Application form.

Part-3 Examination Form

Student Examination Details


Application Sequence Number: 52104
Course Name: B.Sc. Hons

College Details

College Code: 999
College Name: Dummy College

Personal Details

Roll No.: 15SH/999/0104
Student Name: ~~RAMI KRISHNA~~
Son / Daughter Of: ~~SUBRATA KR. HAITR~~ SHYAM KRISHNA
Gender: Male
Registration No / Registration Year: 002429/ 2014-2015
Category: SC



Address for Correspondence

Address Line 1: burdwan
Address Line 2: burdwan
Country: India
State: West Bengal
District: Malda
City / Locality: burdwan
Mobile Number: 999999999

Regular Subject Details

Honours Subject: CEMH
Mandatory Subject: ENVS

Exam Details

Is Regular Candidate?: Y
Exam Type: Regular

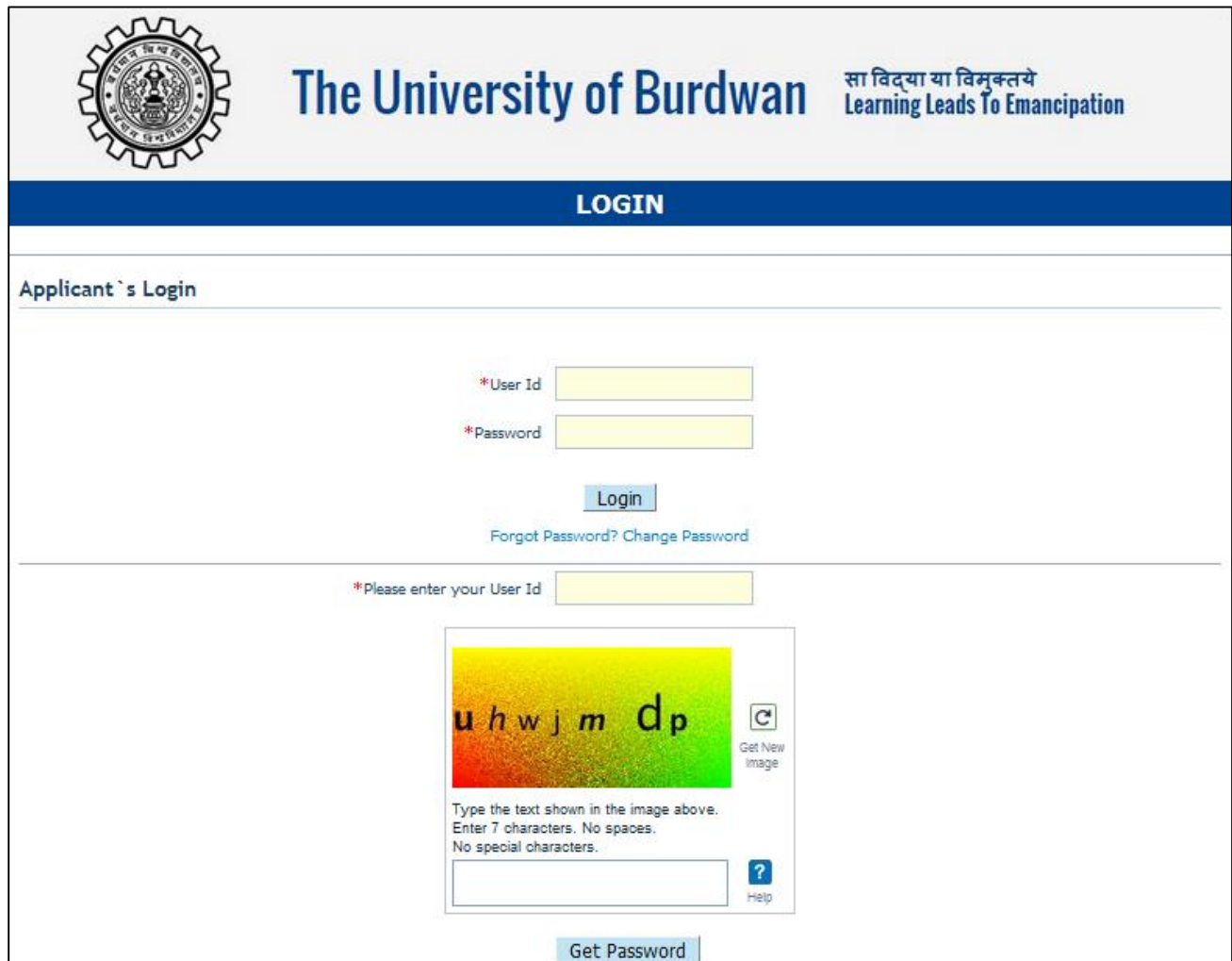
STEP- V : After checking all the details if any discrepancy is found in the Application form, contact the College immediately to rectify the form. College will contact the Helpdesk to rectify the form.

STEP- VI : Print the Application form and Logout from the Application Form.

If the Student forgets/wants to change the password then follow the below mentioned steps:

Step-I: Click on the Forgot Password.

Step-II: Enter the User ID and type the text as shown below:



The screenshot shows the University of Burdwan login interface. At the top left is the university's logo, a gear with a book inside. To its right is the text "The University of Burdwan" and the motto "सा विद्या या विमुक्तये Learning Leads To Emancipation". Below this is a blue "LOGIN" header. The main content area is titled "Applicant`s Login" and contains two sections. The first section has input fields for "*User Id" and "*Password", a "Login" button, and a link for "Forgot Password? Change Password". The second section has a label "*Please enter your User Id" above an input field. Below this is a CAPTCHA box with a colorful background and the text "u h w j m d p". To the right of the CAPTCHA is a "Get New Image" button. Below the CAPTCHA is a text input field with instructions: "Type the text shown in the image above. Enter 7 characters. No spaces. No special characters." and a "Help" button. At the bottom of the second section is a "Get Password" button.

Step-III: The Password will be sent to the Student's mobile number as given by the College while filling up the form.

If the student wants to change the Password, then follow the below mentioned steps:

Step-I: Click on the Change Password.

Step-II: Enter the User ID, Current Password, New Password and confirm the New Password as shown below:



The screenshot shows the 'Change Password' interface. At the top left is the University of Burdwan logo, a gear with a lamp inside. To its right is the text 'The University of Burdwan' and the motto 'सा विद्या या विमुक्तये Learning Leads To Emancipation'. Below this is a blue header with the text 'Change Password'. Underneath is a white box with the instruction 'Please Enter The Required Details To Change Your Current Password.' The form contains four input fields: '*User Id', '*Current Password', '*New Password', and '*Confirm Password'. Below the fields is a note: 'Note: New Password can not be same as current password.' At the bottom center is a blue button labeled 'Change Password'.

Step-III: The Password will be changed.

-----END OF THE USER MANUAL-----