



THE UNIVERSITY OF BURDWAN

USER MANUAL FOR PART-3 EXAMINATION APPLICATIONS FOR THE STUDENTS

Version 1.0
February-2017



1. Introduction

Burdwan University U.G. Part-III, 2017 Examination Application forms will be submitted by the Colleges on behalf of the students. Once the Application form is successfully submitted, students will receive an SMS with their respective User ID and Password to log in and check their application form. Colleges are requested to provide the **CORRECT UPDATED** mobile no. of the students. The candidates will check their Application forms through following the below mentioned steps.

2. Steps for the Applicants to check their Application Form

STEP- I : Open the website of [The University of Burdwan.](#)

STEP- II : Click on [U.G. Part-III Student's Application Form Login](#)

STEP- III : The log in form will be displayed. Input your User ID and password received through SMS as shown below:

Login URL : [Student log in link.](#)

The University of Burdwan
सा विद्या या विमुक्तये
Learning Leads To Emancipation

LOGIN

Applicant's Login

*User Id 52104

*Password ●●●●●●

Login

[Forgot Password?](#) [Change Password](#)

Version 11.01.00

Applicant's Login

STEP- IV : After Login view the Application Form as shown below. Check all the details mentioned in the Application form.

Part-3 Examination Form

Student Examination Details

Application Sequence Number: 52104
Course Name: B.Sc. Honrs

College Details

College Code: 999
College Name: Dummy College

Personal Details

Roll No.: 15SH/999/0104
Student Name: **RAMI KRISHNA**
Son / Daughter Of: **SUBRATA KRISHNA SHYAM KRISHNA**
Gender: Male
Registration No / Registration Year: 002429 / 2014-2015
Category: SC



Address for Correspondence

Address Line 1: burdwan
Address Line 2: burdwan
Country: India
State: West Bengal
District: Malda
City / Locality: burdwan
Mobile Number: ~~99999999~~

Regular Subject Details

Honours Subject: CEMH
Mandatory Subject: ENVS

Exam Details

Is Regular Candidate?: Y
Exam Type: Regular

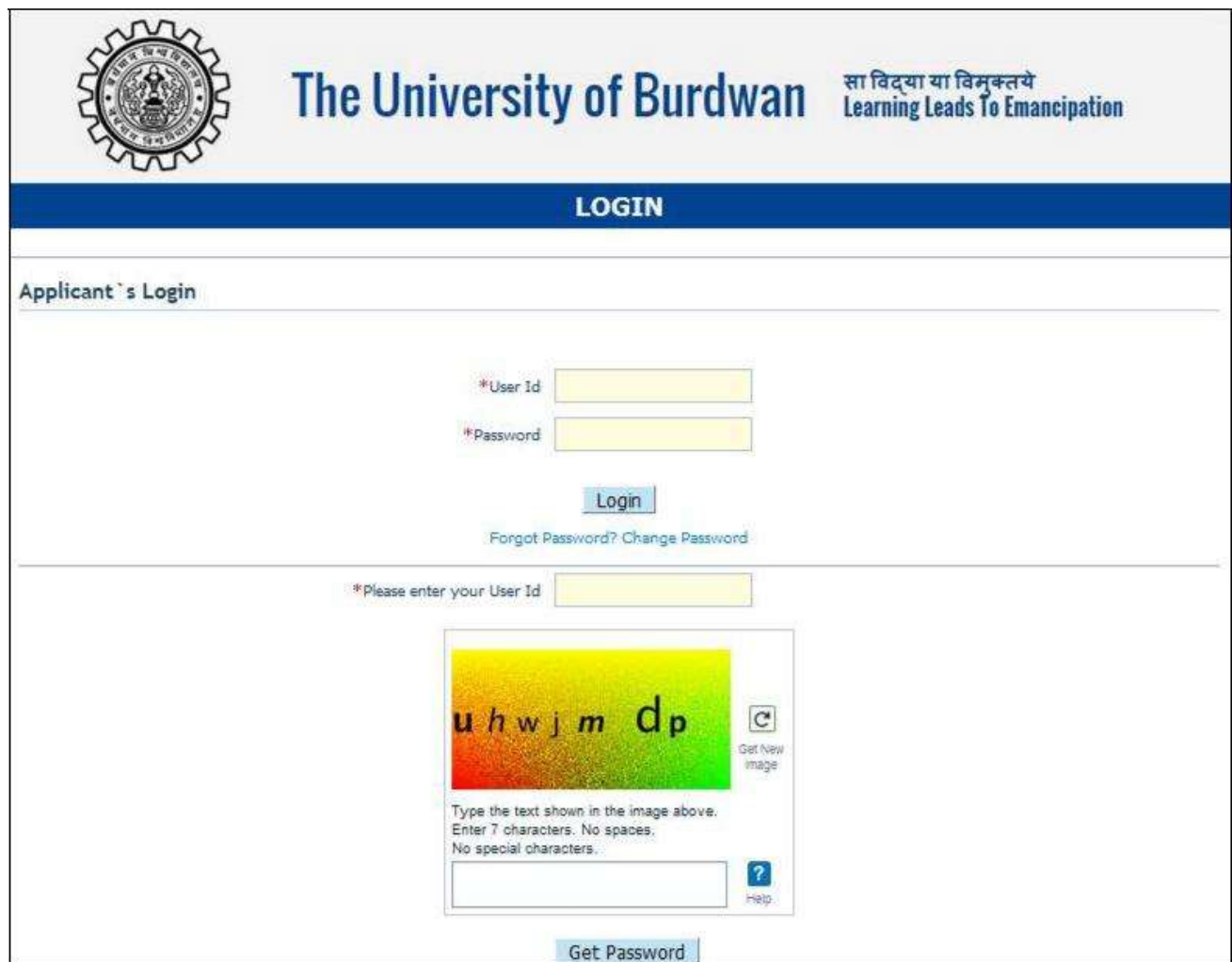
STEP- V : After checking all the details if any discrepancy is found in the Application form, contact the College immediately to rectify the form. College will contact the Helpdesk to rectify the form.

STEP- VI : Print the Application form and Log out from the Application Form.

If the Student forgets/wants to change the password then follow the below mentioned steps:

Step-I: Click on the Forgot Password.

Step-II: Enter the User ID and type the text as shown below:



The screenshot shows the login interface of The University of Burdwan. At the top left is the university's logo, a gear with a book inside. To its right is the text "The University of Burdwan" and the motto "सा विद्या या विमुक्तये Learning Leads To Emancipation". Below this is a blue bar with the word "LOGIN" in white. Underneath is a section titled "Applicant's Login". It contains two input fields: "*User Id" and "*Password", both with yellow backgrounds. Below these is a blue "Login" button. Underneath the button is a link that says "Forgot Password? Change Password". Below this link is another input field with the text "*Please enter your User Id" and a yellow background. Below this is a CAPTCHA image showing the text "u h w j m d p" on a colorful background. To the right of the CAPTCHA is a "Get New Image" button. Below the CAPTCHA is a text box with the instructions "Type the text shown in the image above. Enter 7 characters. No spaces. No special characters." and a "Help" button. At the bottom of the CAPTCHA section is a blue "Get Password" button.

Step-III: The Password will be sent to the Student's mobile number as given by the College while filling up the form.

If the student wants to change the Password, then follow the below mentioned steps:

Step-I: Click on the Change Password.

Step-II: Enter the User ID, Current Password, New Password and confirm the New Password as shown below:



The screenshot shows the 'Change Password' interface. At the top left is the University of Burdwan logo, and at the top right is the motto 'सा विद्या या विमुक्तये' and 'Learning Leads To Emancipation'. The main heading is 'Change Password'. Below it, a prompt says 'Please Enter The Required Details To Change Your Current Password.' The form contains four input fields: '*User Id', '*Current Password', '*New Password', and '*Confirm Password'. A note below the fields states 'Note: New Password can not be same as current password.' At the bottom is a 'Change Password' button.

Step-III: The Password will be changed.

-----END OF THE USER MANUAL -----