

Government of West Bengal
Office of the District Magistrate, Purba Bardhaman
General Section.
(ocgeneralbdn@gmail.com)

Memo No. ...1121... / Genl/

Dated : ...19.../06/2017

To
The Inspector of Colleges,
Burdwan University.

Sub:- West Bengal Youth Parliament Scheme in Educational Institution for the Year 2017-18.


Ref. : Memo no. 490/PA/2017 dt. 23/05/2017 of the Secy. Parliamentary Affairs Department regarding smooth implementation of the YPC Competition.

In reference to the memo on the subject stated above this is to inform you that an urgent meeting will be held on 22/06/2017 at 11.00 A.M. at the Chamber of Additional District Magistrate (G) for discussion about the Youth Parliament Competition for the year 2017-18.

You are requested to ensure the participation of one Professor of each Government and Government aided general degree college on the said meeting in your jurisdiction of Purba Bardhaman.

You are also requested to send the draft copy of letter (copy enclosed) to receive the sanction of grant amounting to Rs. 6,500/- only for preparatory arrangements of YPC-2018 to each colleges.

This may be treated as urgent.


..19/6

**Additional District Magistrate (G),
Purba Bardhaman.**

Memo No. ...1121... (3) / Genl/

Dated : ...19.../06/2017

Copy forwarded for information and taking necessary action to the :

- 1) District Inspector of School, Purba Bardhaman with a request to remain present at the said meeting .
- 2) C.A. to the District Magistrate, Purba Bardhaman.



**Additional District Magistrate (G),
Purba Bardhaman.**

The Colleges interested to participate in the Youth Parliament Competition Programme 2017-18 are to apply in College Letter Head in the following format for getting grant.

No :

Date :

To
The Joint Secretary,
Parliamentary Affairs Department
Government of West Bengal

Sub :- Sanction of grant amounting to Rs. 6,500/- for preparatory arrangements of Youth Parliament Competition Programme 2017-18 .

Madam,

With reference to the subject noted above I would like to inform you that my College is willing to participate / has participated in the Youth Parliament Competition Programme 2017-18.

You are requested to sanction Rs. 6,500/ only in favour of my college and deposit the same in the college account for making preparatory arrangements. I Shall submit Utilization Certificate after utilizing the fund

The Bank details of College Account with a cancelled cheque is given below :

1. Name of Bank :
2. Name of Branch with address & Code :
3. Bank Account No. :
4. Account Type :
5. IFSC :
6. MICR :

Yours faithfully,

Principal

_____ College
(Seal)

Phone No.:

e.mail I.D :