



THE UNIVERSITY OF BURDWAN

Established by virtue of West Bengal Act XXIX of 1959

Phone No.: 0342-2634975, Telefax:0342-2634071

Email:fo@buruniv.ac.in Website: www.buruniv.ac.in

Ref. No. B.U./Fin/Secretariat/Festival Advance /2020/117

Date : 06.05.2020

Memorandum

Interest free festival advance (Eid) with a commitment of repayment within a stipulated period of time will be provided to the willing teachers/officers/Non-teaching staff (upper limit Rs 15000/-) , workforces engaged under Fixed Pay/ casual/contractual/ daily employees category(upper limit Rs6000/-) and Part Time Coach & Technicians(upper limit Rs 3000/-).Festival advance will be recovered in 10 equal tranches.

For those who do not want festival advance, the varsity administration will not credit provided unwilling employees explicitly express his/her unwillingness by email latest by 18th May,2020 in the designated email id of Finance Officer(fo@buruniv.ac.in) lest we consider it as consent. However, employees can refund the entire advance/residual advance at any time.

S. Chatterjee
06.05.2020

Finance officer

Finance Officer
The University of Burdwan