



**THE UNIVERSITY OF BURDWAN  
FINANCE DEPARTMENT**

**Rajbati, Burdwan – 713104**

**Tender Notice for supply of Conquest Paper**

Tender No:- F/CPC/9(18-19)/68

Date- 20.08.18

Sealed quotations are hereby invited with sample from the competent bonafide resourceful vendors for supplying the following item for Press department ,B.U. (to be delivered at Central Store of The University Of Burdwan ) to be submitted at the Central Purchase Unit, Finance Department , The University of Burdwan , Rajbati.

<b>Sl No</b>	<b>Name of the Item</b>	<b>Specification</b>	<b>Quantity (Approx)</b>
1	Conquest Paper	90 GSM 17" x 27 "	30 reams

**Terms and Condition:-**

- Rates quoted should be valid for acceptance for at least 6 months from the date of submission to the office of the university.
- Quotation without sample will be treated as cancelled.
- The University is not bound to accept the lowest rate and reserve the right to accept or reject any or all the quotation without assigning any reason whatsoever.
- The university will not accept any substandard articles under any circumstances. Certificates of the recipient on the challan must be obtained . The corresponding challan must be placed in the central store for necessary stock certification.
- The supplier shall be liable to such penalties as the university may decide in case of failure on the part of supplier to complete the supply of all the items within such period as maybe specified in the supply order.
- The supplier shall submit GST bill in printed form , in triplicate duly completed in all respects.
- Payment due to the supplier will be made through the R.T.G.S. direct to the party bank account.
- A vendor may submit quotation for a single item or for more than one item. GST registration must be submitted along with the quotation.
- All taxes and other charges must be mentioned clearly.
- The vendors must submit up to date documents relating to (a) GST (b) Trade Licence (c) P.Tax (d) Income Tax
- The quotations must be submitted to: Finance Officer, Finance Department, Burdwan University, Rajbati, Burdwan.
- The last date of submission of the quotation is 28.08.18, 03.00 pm

**Sd/-  
Trust Officer**