



THE UNIVERSITY OF BURDWAN

Office of the Secretary, Faculty Council (Arts, Com., Law, etc.)

3rd Floor, Composite Arts Building, Golapbag, P.O.- Rajbati,

Dist.- Burdwan, Pin. -713104, West Bengal.

E-Mail: secretary_arts@buruniv.ac.in

Website: www.buruniv.ac.in

No.: FC/PG (A)/Advt./F. Languages/2019-20/42

Date: 25.07.2019

ADMISSION NOTIFICATION

Applications in prescribed forms are invited for admission to the following Courses of Studies, during the Academic Session 2019-2020:

One year Certificate/Diploma/Advanced Diploma in French & Russian.

Minimum eligibility:

(1) For **Certificate Course in French & Russian**: Graduate in any discipline of any recognized University. (2) For **Diploma Course in French & Russian**: Graduate in any discipline and Certificate obtained in the relevant course. (3) For **Advanced Diploma in French & Russian**: Graduate in any discipline and Certificate & Diploma obtained in the relevant course.

Candidates who have appeared at the examinations in the Certificate and Diploma courses of this University may also apply on production of the original Admit Card of these examinations.

Reservation: As per govt. rules.

Availability of forms: Application Forms for all the courses can be downloaded from the University Website (<http://www.buruniv.ac.in>) from **26.07.2019 to 19.08.2019 (Except Saturdays, Sundays and University Holidays)**. Applicants must enclose a demand draft of Rs. 150/- in favour of **"The Finance Officer, the University of Burdwan"** payable at SBI, Burdwan University Branch.

For other details, candidates are advised to follow the Information Sheet carefully to be downloaded along with the application form.

LAST DATE OF ISSUE AND SUBMISSION OF FORM: 19.08.2019.

Secretary

Faculty Council (Arts etc.)



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Admission to the Foreign Language Courses of Studies in French & Russian [Academic Session: 2019-20]

INFORMATION SHEET

Candidates are advised to follow the information and instructions as given below:

- Enter detailed marks of different examinations in the relevant columns neatly and carefully.
- Enclose self-attested photo copies of all the mark-sheets of all the public examinations passed starting from Madhyamik or its equivalent examination and also enclose self-attested photocopy of Madhyamik (or its equivalent) Admit Card.
- Submit duly filled in application form at the Office of the Secretary, Faculty Council (Arts etc.), 3rd Floor Composite Arts Building, Golapbag, B.U. from **26.07.2019 to 19.08.2019** between **11 a.m. and 3 p.m.** on **all working days** excluding all Saturdays, Sundays and University's Holidays.

GENERAL INSTRUCTIONS:

No postal communication regarding selection and admission will be made to any candidate. Candidates are advised to turn up personally on the specified dates as mentioned in the admission calendar and follow the selection list carefully. Please note that no candidate will be entertained for admission in any case if he/she (or anybody on his/her behalf) fails to turn up by the stipulated last date of admission, mentioned in the list in which his/her name will appear as a selected candidate. Physical presence of a candidate on the day of admission is not as such compulsory. Anybody on his/her behalf, with due authorization letter, may come with original testimonials and fees to complete the admission process.

Instruction for S.C./S.T. candidates: Relevant Certificate must conform to West Bengal Govt. Memo No. 1813-BCW/MR-94/11 dated 20th June, 2011. Candidates claiming reservation against SC/ST quota of seats must submit relevant caste certificates issued in their favour by one of the authorities listed below:

- Deputy Collector of Land Revenue, Kolkata Collector of Stamp Revenue, Kolkata Metropolitan Magistrate, Kolkata, Addl. Chief Metropolitan Magistrate, Kolkata, Chief Metropolitan Magistrate, Kolkata, 1st Class Stipendiary Magistrate, Executive Magistrate, Sub-Divisional Magistrate, Sub-Divisional Officer, Deputy Collector, Addl. District Magistrate, Collector and District Magistrate within their respective jurisdictions in case of candidates claiming to be Scheduled Caste or Scheduled Tribe and ordinarily residing within such jurisdictions.
- Director /Deputy Director, Schedule Caste & Tribes Welfare, W.B. in case of candidates claiming to be SC/ST residing in any part of W.B.

Instruction for D. A. candidates: The Certificate must be live and issued by an appropriate authority not below the rank of Superintendent of Sub-Divisional Hospital. In the certificate, the extent of Physical Disability must not be below 40%. Candidates who claim reservation against such quota must also personally appear with all the supporting documents in original before the Medical Board on **22.08.2019 (Thursday) at 12 noon at the Office Chamber of the Secretary, Faculty Council (Arts etc.), 3rd Floor, Composite Arts Building, Golapbag, B.U.** for determining their eligibility of admission in this quota.

Instruction for Sports Personality candidates: Candidates seeking admission against Sports (SP) quota of seats must have to submit certificates for their participation in Inter-State or Inter-University Sports and Athletic competitions (not earlier than Madhyamik level). Candidates who claim reservation against such quota must also personally appear with all the supporting documents in original before the Board **on 22.08.2019 (Thursday) at 12.30 p.m. at the Office Chamber of the Secretary, Faculty Council (Arts etc.), 3rd Floor, Composite Arts Building, Golapbag, B.U.** for determining their eligibility of admission in this quota.

ADMISSION CALENDAR

(Only for the applicants to the certificate category for all subjects)

1. (a) Date of publication of provisional merit list : 27.08.2019
(b) Date and time of admission of the merit listed : to be notified latter on.
Candidates

SPECIAL INSTRUCTIONS:

- Φ For Certificate Course: Selection for admission shall be made on academic merit basis i.e. marks obtained in the Graduation level.
- Φ For Diploma Course: Selection for admission shall be made on academic merit basis i.e. marks obtained in the Graduation level and Certificate Course.
- Φ For Advance Diploma Course: Selection for admission shall be made on academic merit basis i.e. marks obtained in the Graduation level, Diploma Course and Certificate Course.
- Φ Candidates are required to produce the following documents in original at the time of admission (a) Madhyamik: Admit Card, (b) Mark-sheets of all the public examinations passed starting from Madhyamik or its equivalent, (c) Certificates in support of reservation claimed for.
- Φ In case of the uniform score of the candidates in Graduation, the percentage of marks obtained by the candidates in Higher Secondary Examination will be considered and calculated for determining the higher position in the merit list. And if the percentage of Higher Secondary marks appears to be the same, percentage of Secondary Examination will be considered for ranking.
- Φ If any incident of ragging comes to the notice of the University Authority, the student concerned shall be given liberty to explain, and if his/her explanation is not found satisfactory, the authority shall take disciplinary action against him/her as deemed fit.

(Following information is only for the candidates, who are waiting for the result of Certificate & Diploma Courses in all the above-mentioned Courses)

- ❖ Applicants, waiting for the publication of the result of Diploma & Advanced Diploma of all the Courses, are advised to report at the Office of the undersigned after publication of their result and admission will be arranged accordingly.

Tentative date of commencement of classes: To be notified latter on.

Last date of submission of form: 19.08.2019



Secretary
Faculty Council (Arts etc.)

THE UNIVERSITY OF BURDWANN.A.D. Id.:

**Application Form for Admission to One-year Certificate/Diploma/Advanced Diploma
Foreign Language Courses in French & Russian**

Session: 2019-20

1. Name of the candidate (in block letters) : -----
2. Father's/Husband's name : -----
3. Mother's name : -----
4. Full Address with contact no.:
- (a) Permanent : -----
- : -----
- (b) Present : -----
- : -----
- (c) Contact No. : -----
- (d) E-mail id. : -----

5. Course to which admission sought for: (mention Certificate/Diploma/Advanced diploma)

6. Language in which admission sought for: (Mention French/Russian)

7. Name of the University last attended : -----

8. Registration Number of the University of Burdwan with year of Registration : -----

9. Examination passed:

Examination	University/Board	Roll No. & year	Division	Marks obtained	% of marks
1. Madhyamik					
2. H. S.					
3. Graduation					
4. Post Graduation					
5. Any other					

10. Date of Birth : -----

11. Nationality : -----

12. Religion : -----

13. Gender :

Male	Female	Transgender

(Please tick in the appropriate box)

14. Married or Unmarried :

15. Whether belongs to Schedule Caste/
Schedule Tribe or other Backward Classes :

UR	SC	ST	OBC-A	OBC-B	SP

(Please tick in the appropriate box)
(Caste/Tribe/ Backward Classes to be stated
and self attested photocopy of the relevant
Certificate to be enclosed)

16. Whether the candidate is Differently Abled :

Yes	No

(Please tick in the appropriate box)

17. DECLARATION:

I do hereby solemnly declare and affirm that the entries made above are true and that if any of the information furnished, proves to be false or incorrect, either wholly or partly, the University may cancel my admission or take such action as may be deemed fit.

Date: -----
(Full signature of the candidate)

Note: *Candidates must mention clearly the course and language on this form. Candidates will be admitted to Diploma or Advanced Diploma Course, as the case may be, only if they passed the Certificate or Diploma Course or its equivalent examination respectively. Incomplete applications are liable to be rejected.*

