



# THE UNIVERSITY OF BURDWAN

Office of the Secretary, Faculty Council (Arts etc.)

## ADMISSION NOTIFICATION CUM INSTRUCTION SHEET FOR ADMISSION TO M. Ed. COURSE (APPROVED BY NCTE) FOR SESSION: 2018-2020 (FOR DEPUTED CANDIDATES ONLY)

**Intake: 10**

No. FC/PG(A)/Advt./M. Ed. (Deputed)/2018-20/318

Date:31.12.2018

**[Candidates are advised to follow the instructions given below]**

### 1. GENERAL INFORMATION APPLICABLE FOR ONLY DEPUTED CATEGORIES OF CANDIDATES:

- Deputed candidates with minimum 50% marks at B.Ed. /B. Ed. (Sc.) from any NCTE recognized Institutions are eligible to apply. There will be 5% marks relax able for SC & ST candidates.
- Duly filled-in application forms along with self attested photocopies of mark-sheets of all the public examinations passed including **age proof certificate** must be submitted to the office of the Secretary, Faculty Council (Arts etc.), 3rd Floor, Composite Arts Building, Golapbag, B.U. from **02.01.2019 to 11.01.2019** (except Saturdays, Sundays and University Holidays) between 11 a.m. & 3 p.m. **a demand draft of Rs. 450/- drawn in favour of the "Finance Officer, The University of Burdwan", payable at Burdwan** must be attached along with other documents while submitting the filled-in form either personally or through a representative to the office mentioned above.
- Reservation: As per Govt. Rules.
  - Candidates, belonging from **SC/ST\*** quota, must submit relevant certificate issued by the competent authority.

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\* Relevant Certificate must conform to West Bengal Govt. Memo No. 1813-BCW/MR-94/11 dated 20<sup>th</sup> June, 2011. Candidates claiming reservation against SC/ST quota of seats must submit relevant caste certificates issued in their favour by one of the authorities listed below:

(i) Deputy Collector of Land Revenue, Kolkata Collector of Stamp Revenue, Kolkata Metropolitan Magistrate, Kolkata, Addl. Chief Metropolitan Magistrate, Kolkata, Chief Metropolitan Magistrate, Kolkata, 1<sup>st</sup> Class Stipendiary Magistrate, Executive Magistrate, Sub-Divisional Magistrate, Sub-Divisional Officer, Deputy Collector, Addl. District Magistrate, Collector and District Magistrate within their respective jurisdictions in case of candidates claiming to be Schedule Caste or Schedule Tribe and ordinarily residing within such jurisdictions.

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- Candidates must enclose the copy of the resolution of the Governing Body or appropriate authority of the concerned college/institution (present employer) regarding their **NO OBJECTION** at the time of submission of application form.
  - One passport size recent photograph (self attested) are to be pasted in the spaces provided in the Application Form.
  - Proof of NCTE recognition of the college where from the candidates passed out B.Ed. /B.Ed. (Sc.) examination is to be enclosed.

### 2. CONDITIONS:

- Candidates admitted to M. Ed. Course (Deputed) will not be allowed to prosecute any other regular course of studies or any job (Part-time or full-time) or any full time research work during the tenure of this course.** In case of detection, at any stage, of any such thing their very enrolment may be cancelled.
- At the time of admission, deputed candidates **will have to produce the RELEASE ORDER from their employer**, along with other credentials in original, permitting them to prosecute the course of studies on full-time basis failing which their selection shall be cancelled.
- No deputation allowance or similar benefits will be made available to the candidates concerned.

- d) Selection of deputed candidates will be made on calculation of their length of approved service only.
- e) In case of the uniformity in the length of service, the percentage of marks obtained by the candidate in the B. Ed./ B. Ed. (Sc.) Degree is to be considered and calculated for determining the higher position in the merit list. In case of the uniform score in the concerned B. Ed. Degree, the percentage of marks obtained by the candidate in U.G. Degree Examination is to be considered and calculated for determining the higher position in the merit. The candidate having Honours in U.G. level will get preference.

3. **REGARDING ADMISSION TO THE COURSE:**

a) Merit list for admission will be published on **16.01.2019** Candidates selected in the List will be required to take admission to the course on **17.01.2019** on production of original copies of their credentials at the office of the Secretary, Faculty Council (Arts etc.), 3<sup>rd</sup> Floor Composite Arts Building, Golapbag, B.U. and **submission of requisite fees of Rs. 20,210/- (Rupees twenty thousand two hundred and ten only) in form of demand draft to be drawn in favour of Finance Officer, The University of Burdwan, payable at SBI B.U. Branch, Burdwan.** Seats lying vacant if any, after the admission of first listed candidates as well as due to lack of 50% attendance in first 10 Working Days, will be filled up from the remaining candidates and further notification will be issued to that effect later on.

b) The following rules relating to the attendance in classes shall be binding upon all the candidates admitted to the course:

(i) The enrolment of a candidate shall be cancelled without any reference to him/her in case he/she fails to attend without prior intimation and without valid reasonable grounds at least 50% of the classes held during the first 10 working days since the commencement of classes.

(ii) No student shall be deemed to have prosecuted a regular course of study for purposes of examination unless he/she has attended at least 65% of the lectures delivered and tutorial classes held. However, a candidate may be allowed to sit for the final examination, subject to fulfilment of some conditions, in case he/she attends at least 50% of the lectures delivered and tutorial classes held.

c) No postal communication will be made to the candidates regarding admission in any case.

d) ***Classes for the course will commence from immediate after admission.***

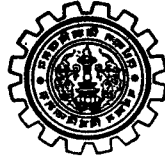
4. ***As per the directives of the Hon'ble Supreme Court of India, it is notified that if any incident of ragging comes to the notice of the authority, the concerned student shall be given liberty to explain and if his /her explanation is not found satisfactory, the authority would expel him/her from the institution.***

5. The University also reserves all right to drop or include any name if any suppression of facts on the part of the students or any mistake on the part of the University is detected at any stage before or after the admission.

6. The schedule mentioned above may be altered due to unavoidable circumstances. The candidates are advised to follow the university website ( [www.buruniv.ac.in](http://www.buruniv.ac.in)) for latest up-dates.



**Secretary**  
**Faculty Council (Arts etc.)**



Affix recent stamp size photograph here (Self attested)

**THE UNIVERSITY OF BURDWAN**  
**APPLICATION FORM FOR ADMISSION TO M.Ed. COURSE**  
 ACADEMIC SESSION: 2018-20  
 (For Deputed Candidates Only)  
 (Please put tick mark in appropriate boxes, wherever applicable)

1. Name of the candidate (in block letters) : -----  
 2. Date of birth : 

D	D	M	M	Y	Y	Y	Y
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3. Examinations passed:

A. Madhyamik or its equivalent examination

Name of the Board/Council : -----

Full Marks	Marks obtained	Division	Percentage	Year	*

B. Higher Secondary or its equivalent examination

Name of the Board/Council : -----

Full Marks	Marks obtained	Division	Percentage	Year	*

C. B.A./B.Sc./B.Com. or its equivalent

Name of the University : -----

Honours subject	Full marks	Marks obtained	Percentage	Pass (Combination) Subjects	Full Marks	Marks obtained	Percentage (Aggregate)	Year	*

D. M.A./M.Sc./M.Com. or its equivalent

Name of the University : -----

Subject	Full Marks	Marks obtained	Division	Percentage	Year	*

E. B.Ed./B.Ed. (Sc.) or its equivalent

Name of the College/Department : -----

Method Subject	Full Marks	Marks obtained	Class	Percentage	Year	*

F. M.Phil./Ph.D.

Name of the College/Department : -----

Name of the University	Year	*

4. Mailing address with Contact No. : -----  
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5. Permanent address : -----  
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6. Category : 

UR	SC	ST
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7. Father's/Guardian's name : -----

8. Mother's name : -----

11. Nationality 

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M	F	TG
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 Gender: 

Married	Unmarried
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Marital Status:

12. Name of the college and University last attended: -----

13. Registration No. of Burdwan University with year, if any: -----

14. Whether prosecuting any other course of studies during this academic session. If yes, give details including dates ----- of commencement and completion of the course

15. Whether employed anywhere, if yes, give details including ----- the place, designation of post held, date of joining etc.

15. Service experience [for the candidates deputed from College/University/Others]:

(a) Name and address of the College/University/ Authority from where deputed 

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(b) Date of joining 

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 (c) Date of confirmation 

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(d) Documented details of previous experience (if any) stating date(s) of joining and leaving in support of continuity of approved service

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*Declaration of the Candidate*

*I do hereby solemnly declare and affirm that the entries made above are true and that is any of the information furnished proves to be materially false or incorrect, either wholly or partly, the University may cancel my admission or take such other action as may be deemed fit. I declare further that I shall not prosecute any other course of study or do any job or carry or full time research work in the same working hours during the tenure of this course of study. The University may, in that case, cancel my enrolment at any stage.*

*Full signature of the candidate with date*

***Declaration of the Employer in case of Deputed Candidate***

The candidate is an employee of this Institution/Organisation. His/her appointment has been confirmed with effect from ----- . If selected for admission, he/she will be provided will all facilities for attending the course.

*(Signature with date and designation of the deputing authority)*

**N. B.:**

- Information should be entered in the space provided for candidates must not write anything in \* marked area.
- (a) Attested copies of all Marksheets, Certificate and proof of NCTE recognition from the college wherefrom the candidate passed B.Ed./B.Ed.(Sc.) examination is to be enclosed also.  
(b) Original documents are to be produced at the time of admission.
- Candidates claiming for reservation in SC/ST/OBC/DA category must enclose relevant valid certificate from competent Authority.
- Deputed candidates should positively submit their applications through the employer.