

**Department of English and Culture Studies  
The University of Burdwan  
Burdwan-713104**

**TENDER NOTICE**

Date: 15. 01. 2018

**Invitation of Quotations for the purchase of equipments for the Department of English and Culture Studies, The University of Burdwan**

Sealed quotations are invited from the competent Manufacturers/Vendors/Suppliers for the purchase of the following equipments to be installed/used in the Department of English and Culture Studies, The University of Burdwan.

**ITEMS**

1. Air Conditioner (2 ton / 1.5 ton)
2. Desktop Computer (18.5" LED, 1TB Hard Disk, 4GB RAM and Windows 10 Professional)
3. UPS for Desktop Computer (600 VA)
4. HP Laserjet Toner 1020plus & HP Laserjet Toner P1007
5. A4 Computer Paper

**TERMS AND CONDITIONS**

1. Quotations must be given according to our specifications.
2. Delivery of items must be made within a period of one month from the date of purchase order.

**SUBMISSION OF QUOTATIONS**

Duly sealed envelope (marked with the note **Quotation for the Purchase of Equipments for the Department of English and Culture Studies, The University of Burdwan** on top) containing the **'Commercial Bid,'** accompanied by the installation list and charges and following the above mentioned terms and conditions, should be submitted to **the Head, Department of English and Culture Studies, The University of Burdwan, Golapbag, Burdwan-713104** on or before **30.01.2018 between 11 am and 4 pm.**

**SELECTION OF BIDDER**

Selection of the qualified bids depends on the recommendations of the technical/purchase committee. Better or higher specifications may be given preference and purchase committee may not be liable to select the lowest price bidder. Rates should be quoted item-wise but selection may be made on the basis of total cost.

*Nandini Bhattacharya*

Head

15.1.2018

Department of English and Culture Studies  
The University of Burdwan

Head

Department of English & Culture Studies  
The University of Burdwan.

*Nandini Bhattacharya*  
15.1.18

*Subhagit Sen Gupta*  
At 15/1/18