



THE UNIVERSITY OF BURDWAN
ENGINEERING DEPARTMENT
RAJBATI: BURDWAN

Notice Inviting Quotation (2nd Call)

No. Engg. VI-86/86-87/ 167-1(05)

Dated,07.08.2017, Burdwan.

Sealed quotations are hereby invited for the comprehensive annual maintenance /servicing of Water Filters and Coolers installed at different places of B.U campus as per the list enclosed. All bidders are also requested to furnish the rates for comprehensive annual maintenance/ servicing of this filter system separately for each model including change / replacement of various components attach to the various water filters and coolers installed in the B.U Campus the detailed terms and conditions for the AMC are given below:-

Terms and Condition:-

- 1. The initial servicing of the system have to be completed within 20 days from the date of commencement of the contract.*
- 2. The agency will be responsible for proper and consistently good functioning of the filter and cooler system installed in the B.U campus.*
- 3. The AMC will depute a regular qualified technician for attending complaints on day to day basis (if any). He may also be called on Holidays, if it is considered necessary for urgent repair etc.*
- 4. In case any Filter & Cooler system go out of order, the repair work should be carried out by the agency in the premises of B.U. Only such work which cannot be executed in the premises of this university would be allowed to be done in the workshop of the agency with prior permission of the Central Purchase Unit.*
- 5. If the university feels that any of the filter & cooler system, under this contract was not properly maintained / serviced by the agency or does not function during any period a reasonable deduction from the bills will be made. The decision of the University as regards the reasonableness of deduction will be final and binding on the agency. There will be penalty of Rs.500/- per day for delay in rectifying the fault beyond 5 days of detection of the defect.*
- 6. EMD in the form of Demand Draft of Rs.5000/- (Rupees five thousand only) drawn in favour of **Finance Officer , The University of Burdwan payable at Burdwan** may be furnished along with tender document failing which the tender will be summarily rejected. The EMD of unsuccessful bidder will be returned to them.*

7. *The successful Bidder should remit an amount of Rs.15,000/- as performance security in the form of FDR from any scheduled commercial bank duly pledged in favour of Finance Officer , The University of Burdwan payable at Burdwan*
8. *The Rates should be quoted clearly without any overwriting or cutting. Extra charges, if any are to be specifically mentioned including the amount to be charged in additional sheets which is to be duly signed and stamped by the contractor failing which no claim will be entitled at the later stage.*
9. *All the pages of the bid should be duly signed and stamped with date.*
10. *The AMC is for preventive as well as for breakdown maintenance. The contract shall include cost of all parts as may be required for the purpose.*
11. *All parts should be of genuine company.*
12. *The contractor should use materials of BIS specification for repairs/maintenance.*
13. *Rates quoted should be valid for acceptance for at least 6 months from the date of submission to the office of the university.*
14. *The old parts which are replaced must be return to the central store, Bu and prepare necessary return voucher and produce to the purchase section and engineering section for confirmation of the work done.*
15. *The University reserves the right to terminate the contract at any point of time during the contract period, if the services are not found satisfactory.*
16. *The decision of the University in all respect shall be final and binding upon contractor.*
17. *Any financial loss caused due to the damage of any part of the Water Purifier/Cooler due to wrong handling would be deducted from the security deposit.*
18. *Quarterly maintenance of all machines is compulsory. Besides in case of necessity attendance of service engineer / mechanic be ensured on call within 24 hours.*
19. *The contractor may raise his bill for 70% of the total work executed after each quarter in appropriate form duly signed by beneficiaries.*
20. *Work completion certificate of each machine must be obtained from the authorised person of the concerned section duly stamped.*
21. *All supplies of parts are to be guaranteed against any manufacturing defects.*
22. *The University will have the right for rate negotiation with the lowest bidder.*
23. *The bidder must have sufficient credentials in maintenance of similar items for the past two years in any Government/ Semi –Government/Autonomous Bodies or Corporate Sector firms.*
24. *The university is not bound to accept the lowest rate and reserve the right to accept or reject any or all the quotation without assigning any reason whatsoever.*
25. *The contractor shall be liable to such penalties as the university may decide in case of failure on the part of contractor to complete the supply of all the items within such period.*
26. *The contractor shall submit VAT (or as applicable) bill in printed form, in triplicate duly completed in all respects to University Engineer who will process the file for payment.*
27. *Payment due to the contractor will be made through the R.T.G.S. direct to the party bank account.*

28. A vendor may submit quotation for a single item or for more than one item. GST (or as applicable) registration must be submitted along with the quotation.
29. All taxes and other charges must be mentioned clearly.
30. The vendors must to submit up to date documents relating to (a) GST(or as applicable) (b) Trade Licence (c) P.Tax (d) Income Tax
31. The quotations must be submitted in the tender drop box in the Engineering Department,, Burdwan University, Rajbati , Burdwan.
32. Name and the mobile no of the Servicing Engineer/Technician must be written on all locations for ease of complain record.
33. The last date of submission of the quotation is 29.08.2017, 03:00 P.M

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University Engineer (In charge).
The University of Burdwan
Dated, 07.08.2017, Burdwan.

1. Finance Officer, The University of Burdwan.
2. Notice Board.
3. University website www.buruniv.ac.in

University Engineer (In charge).
The University of Burdwan
Dated, 07.08.2017, Burdwan.

Details list of water purifier and cooler in the campuses of The University of Burdwan

Sl No.	Place	Water cooler / Purifier	Rate /year
1	Gargi Hostel	Aquaguard Cooler cum purifier 80 Litre	
2	Gargi Hostel	Aquaguard Classic	
3	Gargi Hostel	Aquaguard Classic	
4	Aurobindo Hostel	Aquaguard Cooler cum purifier 80 Litre	
5	Einstine Hostel	Aquaguard Classic	
6	Einstine Hostel	Aquaguard Classic	
7	Einstine Hostel	Old Aquaguard	
8	Einstine Hostel	Bluestar Water Cooler 40 Litre	
9	Chittarangan Chatrabas	Aquaguard Cooler cum purifier 80 Litre	
10	Chittarangan Chatrabas	Bluestar Water Cooler 40 Litre	
11	Chittarangan Chatrabas	Aquaguard Classic	
12	Chittarangan Chatrabas	Aquaguard Classic	
13	Preetilata Hostel	Aquaguard Cooler cum purifier 80 Litre	
14	Preetilata Hostel	Aquaguard Classic	
15	Preetilata Hostel	Aquaguard Hi flow	
16	Sarojini Hostel	Aquaguard Cooler cum purifier 80 Litre	
17	Sarojini Hostel	Aquaguard Classic	
18	Sarojini Hostel	Aquaguard Classic	
19	Nibedita Hostel	Aquaguard Cooler cum purifier 80 Litre	
20	Nibedita Hostel	Aquaguard Classic	
21	Nibedita Hostel	Aquaguard Classic	
22	Meerabai Hostel	Aquaguard Cooler cum purifier 80 Litre	
23	Meerabai Hostel	Aquaguard Classic	
24	Bibekananda Hostel	Aquaguard Cooler cum purifier 80 Litre	
25	Bibekananda Hostel	Bluestar Water Cooler 40 Litre	
26	Bibekananda Hostel	Aquaguard Classic	
27	Rabindra Hostel	Aquaguard Cooler cum purifier 80 Litre	
28	Rabindra Hostel	Aquaguard Classic	
29	Rabindra Hostel	Aquaguard Classic	
30	Rabindra Hostel	Aquaguard Classic	
31	Netaji Hostel	Aquaguard Cooler cum purifier 80 Litre	
32	Netaji Hostel	Bluestar Water Cooler 40 Litre	
33	Microbiology Deptt	Aquaguard Classic	
34	Microbiology Deptt	Voltas cooler 20 litre	
35	Computer science	Aquaguard Hi flow	
36	Environmental Science	Aquaguard Cooler cum purifier 80 Litre	
37	Environmental Science	Aquaguard Hi flow	
38	Environmental Science	Bluestar Water Cooler 40 Litre	
39	Biotechnology	Aquaguard Cooler cum purifier 80 Litre	
40	Botany	Aquaguard Hi flow	
41	Botany	Bluestar Water Cooler 40 Litre	
42	Botany	Aquaguard 200 ltr / hour	

43	Botany	Bluestar Water Cooler 40 Litre	
44	Chemistry	Aquaguard Classic	
45	Chemistry	Aquaguard Classic	
46	Chemistry	Usha Water Cooler 40 litre	
47	USIC	Aquaguard Classic	
48	USIC	Bluestar Water Cooler 40 Litre	
49	Geography	Aquaguard Hi flow	
50	Geography	Aquaguard Classic	
51	Geography	Voltas cooler 20 litre	
52	Education	Aquaguard Classic	
53	Zoology	Aquaguard Cooler cum purifier 80 Litre	
54	1st floor - Library sc	Aquaguard Cooler cum purifier 80 Litre	
55	Taramondal	Aquaguard Cooler cum purifier 80 Litre	
56	2nd floor - English	Aquaguard Cooler cum purifier 80 Litre	
57	Tourism	Aquaguard Cooler cum purifier 80 Litre	
58	Education - class room	Aquaguard Classic	
59	5th floor MPED	Aquaguard Classic	
60	5th floor MPED	Usha Water Cooler 40 litre	
61	Bengali	Aquaguard Cooler cum purifier 80 Litre	
62	Bengali	Aquaguard Classic	
63	Hindi	Aquaguard Cooler cum purifier 80 Litre	
64	Old humanities - 1st floor	Aquaguard Cooler cum purifier 80 Litre	
65	Old humanities - Ground floor	Aquaguard Cooler cum purifier 80 Litre	
66	Physics	Aquaguard Classic	
67	Physics	Usha Water Cooler 40 litre	
68	Chatra Samsad	Bluestar Water Cooler 40 Litre	
69	Chatra Samsad	Aquaguard Hi flow	
70	Law	Usha Water Cooler 40 litre	
71	Guest House	Usha Water Cooler 40 litre	
72	Guest House	Aquaguard Classic	
73	Guest House	Bluestar Water Cooler 150 Litre	
74	History	Aquaguard Cooler cum purifier 80 Litre	
75	Pol Science	Aquaguard Cooler cum purifier 80 Litre	
76	Commerce	Aquaguard Cooler cum purifier 80 Litre	
77	Rajbati - Publication Unit	Aquaguard Classic	
78	Rajbati - Publication Unit	Voltas cooler 20 litre	
79	Registration & Migration	Aquaguard Hi flow	
80	Registration & Migration	Bluestar Water Cooler 40 Litre	
81	Permission section	Aquaguard Classic	
82	Development Section	Aquaguard Classic	
83	Development Section	Bluestar Water Cooler 40 Litre	
84	Registrar Establishment	Aquaguard Classic	
85	Registrar Establishment	Voltas cooler 40 litre	
86	Engineering deptt	Aquaguard Classic	

87	Press	Aquaguard Classic	
88	Press	Voltas water cooler 40 ltr	
89	Research Section	Aquaguard Classic	
90	Research Section	Voltas water cooler 40 ltrs	
91	Registrar deptt	Aquaguard Classic	
92	Registrar deptt	Voltas water cooler 40 ltrs	
93	V.C's Secreteriatt	Aquaguard Classic	
94	V.C's Secreteriatt	Bluestar Water Cooler 40 Litre	
95	Estate Deptt.	Aquaguard Classic	
96	Estate Deptt.	Bluestar Water Cooler 40 Litre	
97	Sports board	Aquaguard Classic	
98	Lifelong learning	Aquaguard Classic	
99	Finance deptt	Aqua Sure Purifier	
100	Finance deptt	Bluestar 150 litre	
101	Finance deptt	Bluestar 20 litre	
102	Finance deptt	Bluestar 20 litre	
103	Controller of Examination	Aquaguard Cooler cum purifier 80 Litre	
104	Controller of Examination	Voltas water cooler 40 litre	
105	Controller of Examination	Aquaguard classic	
106	Exam cell	Aquaguard Cooler cum purifier 80 Litre	

<i>Total amount including all taxes and charges</i>	
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University Engineer (In charge).

Dated, 07.08.2017, Burdwan.