



The University of Burdwan
Department of Controller of Examinations
Rajbati, Burdwan.

No.: C/Apptt./ U/865

Burdwan, Dated- 20.09.2019

**From: The Controller of Examinations
The University of Burdwan
Rajbati, Burdwan**

To : The Principals of all affiliated Colleges.

Sub: Holding of B.A/ B. Sc/ B. Com Sem.-II General Practical Examinations' 2019

Sir / Madam

You are hereby requested to complete B.A./B.Sc./B.Com. Sem.-II General Practical Examinations 2019 by 01st October' 2019.

The Programme for Sem.-II General Practical Examinations in Geography and Statistics would be drawn up by this Department in consultation with the Conveners and will be forwarded to the Colleges.

The Programme for Sem.-II General Practical Examinations in other subjects would be drawn by the College concerned, copy of which is to be forwarded to the Convener(s) concerned and to the office of the undersigned much ahead of commencement of the examinations.

Name of Convener(s) in different subject will be communicated to you in due course.

It may please be noted that the B.A./B.Sc/B.Com Sem.-II General Practical Examinations will be conducted by the internal examiner(s) only. You are requested to send the names of internal examiners for conducting practical examination at your college centre in each of the subject taught in your College at the earliest. **It is to be noted that no separate appointment letters will be issued in this regard. However, memo number of this letter may be used as reference for future correspondence. You are requested to inform the matter to the Examiners accordingly.**

Co-operation of all concerned in this respect is earnestly solicited.

With regards

Yours faithfully


Controller of Examinations