



THE UNIVERSITY OF BURDWAN

BURDWAN : 713 104

WEST BENGAL

DEPARTMENT OF CONTROLLER OF EXAMINATIONS

No. CE-Sectt./M.Phil/05

Dated Burdwan 7th January, 2019

From : The Controller of Examinations,
The University of Burdwan.

To : The Heads of all Post-graduate Departments concerned
(Arts, Commerce and Science Faculty)
The University of Burdwan
Golapbag, Burdwan

Sir / Madam,

The undersigned has been directed to forward herewith the prescribed format for recommendation (as to be made by the Post-graduate Board of Studies concerned) of the names for the panel of examiners for evaluation of M.Phil Dissertations / Viva-voce tests as per existing regulations and also for furnishing particulars of the candidate(s) of the above examination.

You are, therefore, requested to make necessary arrangement for submission of duly signed filled-in format along with Dissertation papers to the A.P. Section of the Department of Controller of Examinations by 28.06.2019 for processing by following the stipulation as made in the relevant Sections of M.Phil Regulation.

Hope to be in receipt of your continued co-operation.

Thanking you,

Yours faithfully,

Sd/- A. J. Pal

Controller of Examinations

Encl. : As stated above

No. CE-Sectt./M.Phil/05/1(13)

Dated Burdwan the 7th January, 2019

Copy forwarded for information and necessary action to :

- (i) Office of the Vice-Chancellor
- (ii) Office of the Pro-Vice-Chancellor
- (iii) Office of the Registrar
- (iv) Office of the Dean. Faculty of Science
- (v) Office of the Dean, Faculty of Arts, Commerce etc.
- (vi) Finance Officer
- (vii) Secretary, Faculty Council of Science
- (viii) Secretary, Faculty of Arts, Commerce etc.
- (ix) Head of the Department of all P.G. Courses of Studies, B.U., Golapbag
- (x) Principal/Head of the Department of all colleges imparting instruction to this Course of Studies
- (xi) Cash Section, Finance Department, B.U.
- (xii) All Officers of this Deptt.
- (xiii) All Sections of this Deptt.



Controller of Examinations



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DEPARTMENT OF CONTROLLER OF EXAMINATIONS

NOTIFICATION

It is notified for information of all concerned that the M.Phil. Final Examination, 2019 for all faculties will be held as follows:

- (i) Last date of submission of fees and forms from the Department concerned to the office of the Controller of Examinations –

Without Late fine: on or before 29.04.2019

With Late fine: latest by 03.05.2019

- (ii) Last date of submission of Dissertation Paper by the P.G. Department(s) to the A.P. Section of the Controller of Examinations' Department: **by 28th June, 2019.**

- (iii) **Examination fees:**

(a) Rs. 1600/- (one thousand six hundred) only per examinee

(b) **Last submission** [up to three (03) months, i.e., on and from 1st July, 2019 to 30th September, 2019] of dissertation paper may be allowed on submission of "Delay Submission Fees" of Rs. 1500/- (Rupees one thousand five hundred) only in addition to usual examination fees **on or before 27th September, 2019** stating the justified reason(s) and with the recommendations of the Supervisor(s) following the existing regulations.

- (iv) Relevant Sections of the M.Phil Regulations as approved by the Executive Council in its meeting held on 06.02.2018 (vide Item No. 285) are cited below for taking necessary action:

(a) **U.E.Reg (M.Phil -1):** The entire M.Phil Programme of studies shall be divided into four Semesters in two years as per the relevant approved syllabi.

Semester-I and Semester-II Examinations will be held in the first year of the Programme which is termed as the **Course Work Examination** of the Two years M.Phil Programme.

Semester-III & Semester-IV Examinations will be held in the Second year of the Programme which is defined as the Final Examination of the M.Phil Programme and **only the candidates who pass the Course Work Examinations i.e. Semester-I and Semester-II Examinations can only be entitled to appear in the Final Examination of the Second Year of the Programme on compliance with the conditions as stipulated in the relevant regulations.**

(b) **U.E.Reg (M.Phil -23):** (1) The Post-graduate Board of Studies concerned shall approve a Panel of three experts who are not in the employment of the University/College affiliated to this University and who have their expertise on the relevant field of research work, for appointment as examiners of each Dissertation Paper by considering the list to be submitted by the Supervisor concerned.

(2) A Board of Examiners, consisting of the Supervisor and one External Expert shall be appointed by the Hon'ble Vice-Chancellor from the relevant panel.

(c) **U.E.Reg (M.Phil -24):** Public Viva-voce of a research scholar to defend the dissertation as stipulated in the original regulation shall be conducted only if the evaluation report of both the examiners on the dissertation are satisfactory and

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include a specific recommendation for conduction the viva-voce examination of the same and the Supervisor concerned will fix the date of viva-voce in consultation with the Head of the department concerned and external expert concerned.

- (d) **U.E.Reg (M.Phil -25):** After the successful completion of the viva-voce of dissertation paper of the respective examinee(s), marks will be awarded to the respective candidates jointly by the internal supervisor and external expert on the basis of the performance of both the dissertation evaluation (out of Full Marks 150) and viva-voce examination (out of Full Marks 50) and the same will be sent to the department of Controller of Examinations in a closed envelope for finalization of results.

Sd/- A. J. Pal
Controller of Examinations

No. CE-Sectt./M.Phil/04(13)

Dated Burdwan the 7th January, 2019

Copy forwarded for information and necessary action to :

- (i) Office of the Hon'ble Vice-Chancellor
- (ii) Office of the Hon'ble Pro-Vice-Chancellor
- (iii) Office of the Registrar
- (iv) Office of the Dean. Faculty of Science
- (v) Office of the Dean, Faculty of Arts, Commerce etc.
- (vi) Finance Officer
- (vii) Secretary, Faculty Council of Science
- (viii) Secretary, Faculty of Arts, Commerce etc.
- (ix) Head of the Department of all P.G. Courses of Studies, B.U., Golapbag
- (x) Principal/Head of the Department of all colleges imparting instruction to this Course of Studies
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- (xii) All Officers of this Deptt.
- (xiii) All Sections of this Deptt.



Controller of Examinations



THE UNIVERSITY OF BURDWAN

DETAILED PARTICULARS REGARDING EVALUATION OF THE DISSERTATION PAPER(S) OF THE CANDIDATE(S) OF M.PHIL (2YEAR) EXAMINATION

1. **Dissertation Paper Submitted by** _____
(Name of the candidate in capital letters)
2. **Roll & No.** _____ **Regn. No. with year** _____
3. **Year of Examination** _____ **(Session)** _____
4. **Date of Publication of Results of M. Phil Semester-II Examination, 2018:** _____
5. **Title of the Dissertation :** _____

6. * **Date of submission of Dissertation Paper by the candidate:** _____

**Last date of submission of Dissertation Papers (3 copies) to the A.P. Section of the Controller of Examinations' Department by the Department concerned: by 28.06.2019 positively.*

7. **Name of the Supervisor :** _____

8. **Panel of External Examiners :** (1) _____

The Post-graduate Board of Studies concerned shall approve a panel of three experts (with complete address for communication and with contact number) who are not in the employment of the University/College affiliated to this University and who have their expertise on the relevant field of research work, for appointment as examiners of each Dissertation papers by considering the list to be submitted by the Supervisor concerned

(2) _____

(3) _____

Signature of the Supervisor

Signature of the Chairperson, P.G.B.S. with Office Seal

Subject :

Please see overleaf

Hon'ble Vice-Chancellor may kindly pass necessary orders for the formation of Board of Examiners consisting of one external expert (from the panel as recommended) and the Supervisor concerned.

Controller of Examinations

The Controller of Examinations is directed to issue appointment letter to the Supervisor concerned and the external examiner bearing serial numbers in the recommended Panel for evaluation of M.Phil Dissertation and Viva-Voce.

Dated

Vice-Chancellor