

# THE UNIVERSITY OF BURDWAN

Revised Rates of Remuneration to the paper setters, Examiners etc  
(to be effective from the Examination, 2013 and onwards)  
[Approved by the Executive Council dated 10.05.2013 vide item no. 519(AOM)]

## I. RATES OF REMUNERATION (U.G. COURSES):

| Rates (w.e.f. the Examinations, 2013)                                                                                                                         |                                       |                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                                                                                                                                                          |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Examination                                                                                                                                                   | Paper-setting (Full paper = 100 F.M.) | Examination of scripts (Full paper = 100 F.M.) (per scripts)                                                                                                                                                                                                                                                                                                                                 | Practical (Full paper = 100 F.M.)                                                                                                                                                                                        |
| B.A./B.Sc./ B.Com. Hons. Part-I/ Part- II/ Part-III                                                                                                           | Rs. 250/-                             | * Rs. 8/-                                                                                                                                                                                                                                                                                                                                                                                    | Rs. 14/- (full paper) per candidate to be divided among the examiners                                                                                                                                                    |
| B.A./B.Sc./ B.Com. Part-I & Part-II General/Pass                                                                                                              | Rs. 200/-                             | Rs. 6.50                                                                                                                                                                                                                                                                                                                                                                                     | Rs. 12/- (full paper) per candidate to be divided among the examiners                                                                                                                                                    |
| B.A./B.Com. Part-III General/Pass                                                                                                                             | Rs. 200/-                             | Rs. 6.50                                                                                                                                                                                                                                                                                                                                                                                     | Rs. 4/- (full paper) per candidate to be divided among the examiners                                                                                                                                                     |
| B.Sc. Part-III General (F.M.-65)                                                                                                                              | Rs. 175/-                             | Rs. 5/-                                                                                                                                                                                                                                                                                                                                                                                      | Rs. 4/- (full paper) per candidate to be divided among the examiners                                                                                                                                                     |
| B.A./B.Sc./ B.Com. Environmental Studies (ENVS)<br>1. For old candidates Carrying 50 full marks<br>2. For New candidates Carrying 100 F.M. (80+20 Term Paper) | Rs. 125/-<br><br>Rs. 190/-            | For Old Candidates having 50 full marks <b>previous existing rates be applicable</b><br><br>For New Candidates having 100 (80+20) full marks :<br>For examiner Rs. 4.50 + Rs. 1.50 (for term paper) + Scrutinizer Rs. 1.50 + Co-ordinator Rs. 1.50 + Re 1/- for office staff exclusively engaged for the works = Total Rs. 10/- per candidate be paid to the college on submission of bills. |                                                                                                                                                                                                                          |
| Compulsory Language (F.M. 50)                                                                                                                                 | Rs. 125/-                             | Rs. 3/- for examiner, Re 0.75 for scrutinizer, Re 1.00 for Co-ordinator. Re 0.75 for office staff exclusively engaged for the works = Total Rs. 5.50 per candidate                                                                                                                                                                                                                           | --                                                                                                                                                                                                                       |
| B.A./B.Sc./B.Com. Vocational Examinations                                                                                                                     | Rs. 200/-                             | Rs. 6.50                                                                                                                                                                                                                                                                                                                                                                                     | Rs. 12/- (full paper) per candidate to be divided among the examiners<br>Rs. 7/- per candidate for viva                                                                                                                  |
| B.B.A./B.C.A./B.Sc.(IT) /Bio-technology/B.Sc. (e-commerce) & such other professional examinations                                                             | Rs. 250/-                             | Rs. 8/-                                                                                                                                                                                                                                                                                                                                                                                      | Rs. 14/- (full paper) per candidate to be divided among the examiners<br>Term paper with viva-voce/Project paper with viva-voce/Viva-voce of 100 Full marks:<br>Rs. 15/- per examinee to be divided among the examiners. |

**\* Additional @ Re.1/- per Honours paper of Full Marks-100 will be paid to the examiner towards spot assessment of scripts at the University Campus.**

1. For additional Bengali version, 50% of the total rate of remuneration for Paper-setting be paid.
  2. Remuneration for setting theoretical papers to be divided among the setters in practical papers.
  3. **Remuneration for setting Half Paper (except compulsory language papers & ENVS):**  
Half of the rate of paper-setting of full paper be paid.
  4. **Moderation:**  
External members of the Board of Moderators (i.e., outside the University and its affiliates colleges) will be paid Rs. 500/- (five hundred) only per day as honorarium for all University examinations (U.G. & P.G. etc.)  
Internal members of the Board of Moderators will not be entitled to any payment of remuneration /honorarium except T.A./D.A.
  5. **Conveyance Charges (for collection of confidential materials from the custodian):**
    - (a) Distance upto 2 km. @ Rs. 50/- per day.
    - (b) Distance above 2 km.: @ Rs.20/- per km. per day (Rs. 60/- minimum & Rs. 180/- maximum)
  6. **Examination of Half paper (theoretical and practical scripts):-** Half of the rate of full paper be paid.
  7. **For re-examination (under Chairperson/with the approval of the University authority):**  
Half of the rate for examination of scripts.
  8. The rates for examination of scripts be also applicable to the **Post-Publication Review** Examiners of the concerned examinations.
  9. **Looking over charge for Chairpersons/Conveners:** Rate of remuneration towards examination of scripts be paid for 5% looking over of total scripts.
  10. **Minimum Remuneration:-**
    - (a) For all theoretical papers : Rs. 60/-
    - (b) Practical (Under-graduate Examinations) : Rs. 60/-
    - (c) Accompanist in Music Examination : Rs. 35/-
  11. **T.A./D.A.** for collection of answer scripts and other papers by the Examiners/Chairpersons/Conveners/authorized messengers from the University : - consolidated T.A./D.A. be paid.
  12. **T.A./D.A.** for submission of assessed scripts & marks by the Examiners having no chairpersons/Chairmen/Conveners/authorized messenger to the University/submission of statement of T.A./D.A.. etc. to the University by the Chairman(one time) :- consolidated T.A./D.A. as per rules.
  13. **T.A./D.A.** for collection/submission of unassessed/assessed scripts by the Examiners/Messengers from/to the Chairmen/Head-examiners/Conveners :-
    - (a) Within the same town/locality : Actual Rickshaw fare (but not above Rs. 70/- for both ways)
    - (b) Within the distance of 50 kms. : Rs. 80/- (consolidated TA for both ways)
    - (c) Above 50 kms. & upto 100 kms. : Rs. 120/- -do-
    - (d) Above 100 kms. & upto 150 kms. : Rs. 150/- -do-
    - (e) Above 150 kms. : Rs. 190/- -do-
- For collection of answer-scripts from the residence of Chairperson T.A./D.A. will be paid on spot while the same for submission of assessed scripts will be paid along with remuneration towards assessment of scripts on submission of remuneration bill (**bearing Bank Name, branch & A/c No.**)

14. **Messenger fee** for submission of scripts by the examiners to the Chairperson:- Maximum 2 (two) installments, if otherwise eligible, at the rate mentioned in clause 13 above.
15. **Custodian Charge:** - Rs. 300/- per stream/Part
16. In case of any fraction of rupee: - All payment be made to the nearest rupee.

**II. RATES OF REMUNERATION FOR B.E. EXAMINATIONS (U.G.):**

| Nature of work               | Rates                                                                                                |                                                |
|------------------------------|------------------------------------------------------------------------------------------------------|------------------------------------------------|
|                              | I – IV Semester                                                                                      | V – VIII Semester                              |
| Paper-setting                | Rs. 250/-                                                                                            | Rs. 270/-                                      |
| Examination of scripts       | Rs. 10/- per script                                                                                  | Rs. 10/- per script                            |
| Sess./Prac./Lab. Exam.       | Rs. 6/- per candidate                                                                                | Rs. 8/- per candidate                          |
| Project & thesis work        | --                                                                                                   | Rs. 60/- per candidate for VII & VIII Semester |
| Elective Sessional           | --                                                                                                   | Rs. 60/- per candidate for VIII Semester       |
| Viva-voce                    | --                                                                                                   | Rs. 14/- per candidate for VIII Semester       |
| Scrutinizer (Scrutiny works) | Rs. 2/- per script                                                                                   | Rs. 2/- per script                             |
| Head Examiner                | Rs. 500/- per Semester (for all the Semester Odd/Even)                                               |                                                |
| Tabulator (per tabulator)    | @ Rs. 4/- per candidate subject to a minimum of Rs.100/- for each Regular /Supplementary Examination |                                                |

External members of the Board of Moderators (i.e., outside the University and its affiliated colleges) will be paid Rs. 500/- (five hundred) only per day as honorarium for all University examinations (U.G. & P.G.)

Internal members of the Board of Moderators will not be entitled to any payment of remuneration /honorarium except T.A./D.A.

**III-A. RATES OF REMUNERATIONS (P.G. & OTHER COURSES) :**

| Examination       | Rates of Remuneration      |                                                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
|-------------------|----------------------------|-------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                   | Paper setting (Full Paper) | Examination of scripts (per script of 100 F.M.) | Practical (per script/ Project Paper/Dissertation Paper etc. of 100 F.M.)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| M.A./M.Sc./M.Com. | Rs 275/-                   | Rs 15/-                                         | Rs. 350/ per day be paid to the External expert member (if any) only as honorarium. No remuneration towards assessment of Project Paper/ Term Paper be paid to the Internal examiners. Contingent expenditure including refreshment charges etc. for conducting viva-voce examinations of Project Paper/Term Paper be met (@ Rs. 10/- per examinee) by the concerned Head of the Dept. of P.G. faculties at Golapbag Examinations Centre from the Centre expenses of Controller of Examinations under the Budget head “RE 14(7)” and to submit the bill well in advance in proper form for contingent expenditure including refreshment charges etc. for conducting viva-voce examinations of Project Paper/Term Paper as per above resolution for payment |

| Examination                                                           | Rates of Remuneration                                                                                                                                                                                                                                                                                                                                                      |                                                 |                                                                                                                                                                         |
|-----------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                                                       | Paper setting (Full Paper)                                                                                                                                                                                                                                                                                                                                                 | Examination of scripts (per script of 100 F.M.) | Practical (per script/Project Paper/Dissertation Paper etc. of 100 F.M.)                                                                                                |
| B.Ed./B.P.EdExams.                                                    | Rs.215/-                                                                                                                                                                                                                                                                                                                                                                   | Rs 8/-                                          | Rs 12/- per candidate to be divided among the examiners.<br>For B.Ed. assignment paper: Rs 5/- per candidate to be divided among both the Internal & External Examiners |
| B.L.I.S.                                                              | Rs.215/-                                                                                                                                                                                                                                                                                                                                                                   | Rs 8/-                                          | Rs 10/- to be divided among the examiners for Term Paper/Project Paper.                                                                                                 |
| M.L.I.S.                                                              | Rs 275/-                                                                                                                                                                                                                                                                                                                                                                   | Rs 15/-                                         | Rs.20.00 per student or (Rs.15+Rs.5) whichever is applicable for Dissertation / Project Work & Viva-voce respectively                                                   |
| LL.B. Exam. (including 5- year integrated B.A. LL.B. Honours)         | Rs.215/-                                                                                                                                                                                                                                                                                                                                                                   | Rs 8/-                                          | --                                                                                                                                                                      |
| LL.M. Exam.                                                           | Rs.275/-                                                                                                                                                                                                                                                                                                                                                                   | Rs 15/-                                         | Rs.20.00 per student or (Rs.15+Rs.5) whichever is applicable for Dissertation /Project Work & Viva-voce respectively                                                    |
| M.B.A./ M.C.A./M.B.A.(I)/ M.B.A. (HR)                                 | Rs.275/-                                                                                                                                                                                                                                                                                                                                                                   | Rs 15/-                                         | Rs.20.00 per student or (Rs.10+Rs.10) whichever is applicable for Dissertation /Project Work & Viva-voce respectively                                                   |
| M.Phil. (Arts, Com. & Sc.)                                            | Rs.290/-                                                                                                                                                                                                                                                                                                                                                                   | Rs 15/-                                         | Rs 500/- for Dissertation (with Viva-voce, if any) for each external examiner only. No remuneration be paid to the Internal Examiner(s).                                |
| M.Tech.                                                               | Rs.275/-                                                                                                                                                                                                                                                                                                                                                                   | Rs 15/-                                         | Rs. 14/- per candidate to be divided among the Examiners.                                                                                                               |
| Diploma & Certificate Courses in Foreign Languages and other subjects | Rs 150/-                                                                                                                                                                                                                                                                                                                                                                   | Rs 7/-                                          | Rs. 8/- per candidate for Project Work /Viva                                                                                                                            |
| Ph. D. Course Work Examination                                        | Moderators, Paper-Setters, Examiners and Examiners for assessment of Term Paper (including Viva-voce) be paid remuneration on at par with the rates equivalent to those paid in each category related to the P.G. Examinations. T.A. (including D.A.) be paid to each external expert only as per rule subject to maximum limit of admissible consolidated amount for T.A. |                                                 |                                                                                                                                                                         |

**Half of the rate of full paper be paid for half paper for all type of remunerations.**

**No remuneration be paid for Internal Assessment Part.**

**Moderation:** External members of the Board of Moderators (i.e., outside the University and its affiliated colleges) will be paid Rs. 500/- (five hundred) only per day as honorarium for all University examinations (U.G. & P.G.)

Internal members of the Board of Moderators will not be entitled to any payment of remuneration /honorarium except T.A./D.A.

**III. B. :- Contingent expenditure, seating arrangement of examinees, refreshment for conducting day to day theoretical examinations would be given to the Officer-in-Charge/H.O.D. of P.G. faculties at Golapbag Examination Centre at the following rates. Seating arrangement be made by the department itself. However, expenditure for seating arrangement, if any, may be made from the centre fee. If the theoretical examinations are held in the colleges for the examinees other than their own, prescribed centre fee for the examinees appeared be paid to the centre of examinations (colleges): --**

| No. of Examinees | Duration of Examination | Rate per day                                                                      |
|------------------|-------------------------|-----------------------------------------------------------------------------------|
| Upto 30          | 2 hours or more         | Rs. 100/-                                                                         |
| Above 30         | 2 hours                 | Rs. 2.00 per candidate subject to a minimum of Rs. 100/- and maximum of Rs. 280/- |
| Above 30         | More than 2 hours       | Rs. 2.50 per candidate subject to a minimum of Rs.100/- and maximum of Rs.280/-   |

**IV. RATES OF REMUNERATION TO THE CHAIRPERSONS, TABULATOR, SCRUTINIZERS ETC.:**

|                                     | Rates (w.e.f. the Examinations, 2013)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|-------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Chairman/ Convener/<br>Co-ordinator | (Including stationery & contingency)<br>1. upto 100 scripts Rs. 300/-<br>2. Rs. 300/- + @ Re.1.00 (101 to 500 scripts)<br>3. Rs. 700/- + @ Re.0.80 (501 to 1000 scripts)<br>4. Rs. 1100/- + @ Re.0.70 (1001 to 2000 scripts)<br>5. Rs. 1800/- + @ Re.0.60 (2001 to 4000 scripts)<br>6. Rs. 3000/- + @ Re.0.50 (for 4001 and above scripts) not exceeding Rs. 4050/-                                                                                                                                                                                                                                                                   |
| Tabulator                           | 1. Rs. 1.75/- per candidate for all Post-graduate Examinations in Arts.(minimum Rs. 150/-)<br>2. For all Post-graduate Examinations in Science<br>(a) Rs. 120/- up to 25 candidates (minimum)<br>(b) Rs. 140/- for above 25 candidates but below 50 candidates<br>(c) Rs. 170/- for 50 and above candidates<br>3. Rs. 4/- per candidate for B.Ed. Examinations (minimum Rs. 100/-)<br>4. Rs. 3/- per candidate for B.P.Ed. Examinations (minimum Rs.100/-)<br>5. Rs. 1.75/- per candidate for each branch (B.A./B.Sc./B.Com. Vocational) per part (i.e., Part-I, Part-II & Part-III) and other Minor Examinations (minimum Rs. 120/-) |
| Regular Tabulator                   | Rs. 500/- per month                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| Review Tabulator                    | 1. Rs.1.75 per candidate for all Under-graduate & Post-graduate Examinations (minimum Rs. 125/-)<br>2. Rs. 3.50 per candidate for B.Ed. Examination (minimum Rs. 120/-)                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| Scrutinizer<br>(for all exams)      | Rs. 2/- per candidate for all Examinations (F.M. 100)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |

Dated 10 May, 2013  
Rajbati, Burdwan

Registrar (Addl. Charge)  
&  
Member-Convener of the Committee